

**Shortreed Community Elementary School  
Parent Advisory Council - Meeting Minutes  
Thursday, January 15<sup>th</sup>, 2026 at 6:30pm – School Library**

**1. Call to order at 6:33pm by Jodi Stiglic**

In attendance: Ashley Buzzard, Susan Ngo, Krista Shurn, Jodi Stiglic, Kyla Des Mazes, Jennifer Cooksley, Michelle Gill, Chris Wejr, Ben Lanteigne

**2. Welcome & Introductions**

We acknowledge that Shortreed Community School is located on the traditional, unceded territory of the Matsqui First Nation

**3. Establish Quorum**

**4. Approval of January 2026 Agenda**

Additions: reschedule April PAC meeting date; wheelchair blankets  
Motion to approve: Kyla; Seconded by: Ashley; All in Favour

**5. Approval of December 2025 Minutes**

Motion to approve: Kyla; Seconded by: Ashley; All in Favour

**6. Principal / Administration report**

Mr. Wejr / Mrs. Gill

a) Universal Design for Learning

- i. Mrs. Gill talked about the recent meeting with School Superintendents, and having 2 staff members from each school present, noting Mrs. Detroy and Mrs. Parsons from our school were at the meeting

b) Librarian for a Day

- i. Student, who won the coveted prize in PAC's silent auction, is eagerly waiting to be Librarian for a Day
- ii. Principal and Vice-Principal for a Day will happen soon after

c) Kindergarten Sensory Room

- i. Kitchen space in between rooms 101 and 102 was redesigned to be a sensory room
- ii. Furniture, equipment and finishing touches are needed before it becomes available to students

d) Christmas

- i. Recognition of Shortreed Elves visiting and decorating the office
- ii. Acknowledgement of disappointment of cancelled Christmas concert due to power outage
- iii. Mr. Wejr said there will be a video link coming out soon of the Christmas concert (please do not share the video)

e) Spirit Wear

- i. Orders have been shipped and will be sorted soon after they arrive
- ii. People will be notified once orders are ready for pick up

f) Mr. D's Farewell

- i. Staff and students are making a conscious effort to continue Mr. D's legacy of Low Waste
- ii. Mr. D used to spend hours separating garbage, recycling, and organics

g) Club Wednesday

- i. Starting in February
- ii. Options will be confirmed soon
- iii. Students will make their choice about which clubs they want to attend with teachers
- iv. There will not be any forms going home about this (Families used to help students prioritize their choices, but this became inequitable, as teachers were not able to collect all the forms in time)
- v. More kids are happy being given 3 choices

*Question:* Are families able to request that their student not be in a certain club?

*Answer:* Yes, please speak to the teacher

h) Progress in International Reading Literacy Study (PIRLS)

- i. One grade 4 class has been randomly selected to participate in this Global Literacy Assessment
- ii. This was mandatory from the Provincial government
- iii. This is in addition to the Foundation Skills Assessment (an annual provincewide assessment of all B.C. students' academic skills) and Student Learning Assessment

*Question:* Will parents be given notice to prepare students for these assessments?

*Answer:* Yes

i) Basketball

- i. We are currently working on finding someone to run basketball for grades 2 and 4
- ii. We currently have teams for grades 3 and 5
- iii. The Grade 5's are an actual League, with 23 kids participating

## 7. Executive and Committee reports

President – Jodi Stiglic

Thanked everyone who has taken on additional tasks in recent months

Announced that the District has hired her as an On-Call SEA

Provided assurance that she will take days off from work for PAC-related duties

Vice-President – Kyla Des Mazes

No report

Treasurer – Krista Shurn

End of December Chequing Acct: \$55,850.98

End of December Gaming Acct: \$13,259.23

We had a nice month of Fundraising, with over \$8,000 being deposited

*Question:* Is there money available for another Special Presentation? We would like to have another motivational speaker (a drummer who lost their arms) come talk about kindness and determination

*Answer:* Yes, there is \$4500 set aside for “Concerts and Events”

We have not received invoices for field trips, which means we cannot advise on how much is left for individual classes. It has been helpful that teachers provide a breakdown of the field trip costs, but it is important that receipts get submitted to us

Secretary – Susan Ngo

Discussion about ACSS Scholarship (re: prompts, length of responses)

Fundraising – Ashley Buzzard

Berry Hill now has frozen red raspberries for sale  
Prices of boxes have increased to \$30 each (from \$25 previously)  
This fundraiser is scheduled to start on February 1<sup>st</sup>

Gourmet Donuts have limited space, and is not able to support our fundraiser

The Pie Hole allows us to choose 10 items to create a “menu”  
We will have 5 sweet pies and 5 savoury pies listed  
This fundraiser is scheduled to launch on February 17<sup>th</sup>

Spring Dollar Sale will happen on May 1<sup>st</sup>

Movie Night will be on May 6<sup>th</sup> (movie has not been chosen)  
Ben, Jodi, and Krista volunteered to work concession

We are talking with Mrs. Kirk about using the library for a Book Fair  
Dates would be from April 13<sup>th</sup> to 15<sup>th</sup>

Expression of interest for Neufelds Fundraiser in the spring. Ashley to follow up

Spring Flowers: We will be looking for different options this year.  
Possibly Clearview, or maybe Devan Greenhouses

Communications Coordinator – Kaelin Nelson (*absent*)

Winter Auction was extremely successful, raising \$4231  
Total amount has Christmas Concert seats bid removed, as it was refunded  
Special thank you to our Shortreed Community and all the donors

*Question:* Any interest in having another auction in April or May?  
Majority preferred an Early May Auction

Emergency Preparedness Coordinator – Jodi Stiglic

Tabled

Hot Lunch Coordinator – Kyla Des Mazes

Thank you to Jodi and Ben for helping distribute A&W hot lunch  
Working on Spring Offerings, which will include Mucho Burrito

District Parent Advisory Council (DPAC) Rep – Susan Ngo

No report – next DPAC meeting is next week, no meeting held in December

Members at Large – Jennifer Cooksley, Paula Halvorson (*absent*)

No report

Bylaws Committee – Jodi, Susan, Paula (*absent*)

No report

Shelter Committee – Jen, Jodi, Susan

No report

Fun Fair Coordinator – Aly Gallagher (*absent*)

Will need to increase the budget due to costs increasing

## **8. Unfinished Business**

- Fundraising - Ideas:
  - communication board (Jodi) - Tabled
  - water fountain by the gym (Krista) – install to happen next fall (put in next year's budget)
  - mural (Devon) – request sent to School Board (re: union information)

## **9. New Business**

- Reschedule hot chocolate date  
Will happen on Thursday, Feb 5<sup>th</sup> in the Mimele room
- Valentine's Day flowers  
Will be distributed on Thursday, Feb 12<sup>th</sup>
- Reschedule April PAC meeting  
New date: April 9<sup>th</sup>
- Wheelchair blankets  
Motion: To spend \$150 on the purchase of two wheelchair blankets  
Rationale: Inclusivity, to allow students who need them to go outside and stay warm/dry  
Motioned by: Jen; Seconded by: Ashley; All in favour

## **10. Next Meeting**

Thursday, February 12<sup>th</sup> at 6:30pm

**Meeting adjourned at 8:00pm by Jodi Stiglic**