Noel Booth Elementary School PAC

Meeting Agenda

Wednesday, September 16th @ 6pm

1. Call to Order - 6:03PM
2. Welcome!
3. Introductions - Attendance Sheet
4. Approval of Posted Minutes
    a. May 20, 2026 - Ramya, Holly
5. Update to Executive Members
    a. 2026/27 PAC Executive Team
        i. President - Kara Geransky
        ii. Vice President - Ramya Nair
        iii. Treasurer - Kat Puhacz
        iv. Secretary - Laura Morgan
        v. DPAC Rep - Barb Puhacz
        vi. Members at Large
            Shawna Middleton
            Katie McKay
            Vacant - Email Pac Secretary if Interested
6. Address from the Principal - Melissa
    a. Coming from Abbotsford School District - 18 years, 10 years teaching
        i. Value Family and Connection
        ii. Health Family Work Very important
        iii. Lot to learn, lots of system parallel but trying to getting up
            1. Trying to fill a few open positions
        iv. Don't be afraid to reach out
            1. Email or Pop into office - This is best way
        v. Learning from you - great community and good vibes
7. 2026/27 Budgets
    a. Review Prior YE & Opening Balances
    b. Budget Discussion -YE
        i. Gaming Budget
            1. $909 - Little bit left over in student/field trip - carried over
        ii. Operating side
            1. $10K left over, so roll into this year
                a. Gaga Pit - Are there any remaining expenses coming?
            2. Grade 7 Fundraising - 112 Left Over
        iii. Vs Prior year, where we started with$3500 in Gaming and 16K in Operating, raised 68K, spent 74K
            1. Closing balance was 14K from last year
    c. 2026/2027
        i. Gaming Budget - By End of Sept, will know what the grant is from the Government. 343 students ($20 per student) - Will be ~7000, for this in October
            1. Student Fund - 250 per 16 Division
            2. Pumpkins Day
            3. Christmas Brunch - 500

4. Welcome to Kindergarten - 100
5. Sports Day Item - 4000 for Shirts

ii. Operating Budget

1. Class Funds - 200 per 16 Divisions
2. Staff Appreciation - $1,200
3. Library Books - $1,500
4. PE/Gym Equipment - $1,000
5. Holiday Hampers - $2,000
6. NBE Alum Scholarship - Increase to $1000
7. Volunteer Appreciation - $300
8. Office Supplies - $300
9. Bank Fees $100
10. Munchlunch Prgm $500
11. Misc. Expenses $500
12. Grade 7 Farewell - Keep $1,000
13. Breakfast Club - Melissa - clarity on supplementing the funds if needed from PAC. Keep $2000 for now
14. Gaga Pit - Melissa - Let know if there are remaining install costs. Hold to $2,000.
15. School Inner Courtyard - To discuss
16. Sports Day Items - Keep for this year, Kona Ice and Hot Dog - $4,000 Added

8. Fundraising Goals

i. Primary Fundraising Goal - Melissa come up some



Courtyard Beautification Project
- Principle and Ms. Toleny - get quote Keeping $4000
- Flowers - Email - Ms. Tolney - Spring
- Back South Area - Melissa Look into what we can do
  - Work on Security so not to get into school
  - Garbage Can For Kids - District has specific

Outdoors Sports - Basketball Court
Melissa ask at staff meeting - Suggestion Box for Kids
PE Equipment update - Have $1000 already allocated
Melissa look at if Dumpster - 3 by fence can move to Grass Area
- Issue can't get access for power chair
- Issue large gate - No longer usable

Flooding - Did paving have fixed this?



9. Fundraising Initiatives Proposed

i. Review list on budget

ii. Spiritwear - $25 t-shirts and $45 Sweatshirts - Yes

1. Stick with old logo, look into Cat Logo

UPCOMING EVENTS

10. Coupon Books
    a. Faster we get out the better the sales
    b. Due back September 29th
    c. Will collect books at Meet the Teacher Night
    d. Pizza Party for top selling primary and intermediate classes
        i. Friday October 9th
11. Welcome Ice Cream Social – Wednesday, September 23rd (5-6pm)
    a. Barefoot & Grounded BOOKED! - Pre-Sale on Facebook
    b. Gourmet Grub Food Truck BOOKED! (*4:15-6pm & if we hit $1,200 sales, 10% is donated back to the PAC*)
    c. Icecream (*2 vanilla, 1 chocolate, sprinkles, strawberries, crushed cookies & chocolate sauce - Sorbet option for dairy free*)
    d. Prizes needed for a game
        i. Scavenger hunt for Kids to meet teachers
            1. Get Prize - Keychain and Croc Jibbets
    e. Volunteers
        i. Kara
        ii. Holly
        iii. Ramya
        iv. Alex
        v. Barb - Do Trunk or Treat Table
12. Hot Lunch is up till December
    a. Kara will update orders to pick two hotdogs
    b. Hot Lunch - October 2nd Dominos
        i. Volunteers (11:45am-1pm) Delivery at 12:15pm, lunch begins at 12:33pm
            1. Ramya
            2. Shawna
            3. Erin
            4. Kara
13. NBE Pumpkin Patch
    a. $6/pumpkin
        i. Est. $2,000
    b. Monday October 26th 2026
        i. 350 Pumpkins delivered on 8 am
        ii. Treat Day - In the back - Erin and Amanda
        iii. Bales of Hay - Michelle
14. Trunk or Treat Sign Up - 5:30pm to 7pm
    a. Oct 22nd - By donation
    b. Minimum of 12 vehicles
        i. Advertise at Meet ‘n Mingle
    c. By Donation
        i. One ticket per trunk
    d. Treat Donations
        i. Candy Collection Oct 5-20th
        ii. Holly - Pick Up on Tuesdays on Thursdays
        iii. Pizza Party for top selling primary and intermediate classes
    e. Additional fundraising activities (Grade 7’s)

f. Concession (Grade 7's)
    i. Food Truck, to be discussed
g. Follow Up Meeting to Discuss Needs

15. Treat Day - October 9th First one
    a. Baked Goods for Treat Day - Cookies and Cupcakes
        i. 6 - Gluten Free Options
        ii. 2 Dozen Cupcakes, Cookies Next Meeting Date – October 14th

16. Adjourn - 7:20