

**Shortreed Community Elementary School  
Parent Advisory Council - Meeting Agenda  
Thursday, November 13<sup>th</sup>, 2025 at 6:30pm – School Library**

**1. Call to order at 6:34pm by Jodi Stiglic**

In attendance: Ben Lanteigne, Paula Halvorson, Kaelin Nelson, Kyla Des Mazes, Susan Ngo, Jodi Stiglic, Krista Shuryn, Mrs. Gill, Mr. Wejr (*over the phone*)

**2. Welcome & Introductions**

We acknowledge that Shortreed Community School is located on the traditional, unceded territory of the Matsqui First Nation

**3. Establish Quorum**

**4. Approval of November 2025 Agenda**

Add “Mrs. Kirk’s Idea” to New Business

Edit of items 4 and 5 needed (re: incorrect months)

Motion to approve: Paula; Seconded by: Kyla; All in Favour

**5. Approval of October 2025 Minutes**

Motion to approve: Kaelin; Seconded by: Kyla; All in Favour

**6. Principal / Administration report**

Mr. Wejr / Mrs. Gill

- a) Student Inclusive Conferences (SIC) – Nov 24<sup>th</sup> – Dec 4<sup>th</sup>
  - i. Email containing booking link for SIC appointments has been sent out
  - ii. Link will remain active until Nov 17<sup>th</sup> or 18<sup>th</sup>; thereafter, teachers will follow up with families who have not booked an appointment
  - iii. These conferences are in place of report cards
  - iv. Students get excited about sharing their learning
  - v. This is a good opportunity for parents to gain a deeper understanding of their student’s growth, struggles, and strengths

*Question:* Will the library be open for siblings waiting for their appointment?

*Answer:* Mr. Wejr will check with Mrs. Kirk (librarian)

- b) Santa Breakfast – Friday, December 5<sup>th</sup> at 7:30am
  - i. This is a community event for families with students at our school
  - ii. Staff will be doing the ordering and cooking; there is no PAC involvement
  - iii. Families are encouraged to help clean up at their seats, so families after them can also have space to enjoy their meal
  - iv. Santa will be here for photos
  - v. Students who attend daycare will be provided breakfast at 9:00am, and Santa will visit with them
  - vi. Individual classrooms will also get to visit with Santa; depending on time, we may need to combine divisions during the visit
- c) Christmas Concerts
  - i. First afternoon show will be on Tues, Dec 16<sup>th</sup>
  - ii. Second afternoon show will be on Wed, Dec 17<sup>th</sup>, followed by an evening show
  - iii. A letter from Mrs. Muller (music teacher) will be sent home soon
  - iv. Extended family are encouraged to attend afternoon shows

- v. Families with students in kindergarten through grade 2 will go directly into the gym
- vi. Families with students in grades 3 – 5 will wait in line until intermission to go in
- vii. Students arriving for the evening show must be dropped off and picked up at the outside door of their classroom (there will be signs posted to direct families)
- viii. There will be additional lights set up at the back of the school to illuminate doorways

## **7. Executive and Committee reports**

President – Jodi Stiglic

Students had fun at the Haunted Gym, and clean up was done within an hour  
We had some audio problems, where the music did not sync (due to spotty wifi signal)  
Big thank you to Wild Education for lending us their reptiles for our Spooky Gym

Vice-President – Kyla Des Mazes

No Report

Treasurer – Krista Shurn

End of October Chequing account: \$52,663.75

\$500 worth of cheques to clear (come out of the account)

We have received a profit of \$7,000 for our recent Hot Lunch; however, this does not include expenses and vendor payments

End of October Gaming account: \$14,864.37

\$9,200 in Gaming Grant deposited into the account

\$1,599.14 for speakers has not been withdrawn

*Question:* What is the Gaming account used for?

*Answer:* Non-curricular expenditures, such as buses, outdoor equipment, Fun Fair, Special Presenter (such as performer/motivational speaker Q-Mack who was recently at our school)

Secretary – Susan Ngo

No Report

Fundraising – Ashley Buzzard (*absent*)

Neufeld profit: \$799

Purdy's profit: \$650

Plants: 30-40 plants sold so far

*Comment:* Parents have reached out, asking about more variety in fundraisers

*Suggestions:* Art into Cards (this requires teacher commitment)

PAC will work on creating a letter to be sent to our school community, requesting monetary donations. This is a no-pressure donation, as we understand that some families may not be interested in our fundraisers and would prefer to donate money instead

Communications Coordinator – Kaelin Nelson

Please send any information for the December calendar

Emergency Preparedness Coordinator – Jodi Stiglic

No report

Hot Lunch Coordinator – Kyla Des Mazes

Thank you to Ben, Krista, and Tasha for helping last week

Next Wednesday is Popcorn Day, we may have to set up in the hallway, as Dollar Sale donations are filling up the PAC room

District Parent Advisory Council (DPAC) Rep – Susan Ngo

Summary of October DPAC meeting given, noting District's response to power outage

Members at Large – Jennifer Cooksley (*absent*), Paula Halvorson

No report

Bylaws Committee – Jodi, Susan, Paula

Have not met

Shelter Committee – Jen (*absent*), Jodi, Susan

There has been movement behind the scenes

District wants to make sure that \$52,000 is secured for this project (Alliance Union

Pumps donation of \$20,000 confirmed; \$2,589.09 available in Foundation account;

deposit of \$8,200 made last year; totalling \$30,789.09 + \$25,000 in chequing account for shelter; yes, we have \$55,789.09 for the project)

Fun Fair Coordinator – Aly Gallagher (*absent*)

We need to increase our budget for Fun Fair, as vendors have reached out regarding the increase in fees. Last year we budgeted \$6,000, but ended up spending \$8,600

## 8. Unfinished Business

- Fundraising - Ideas:
  - communication board (Jodi) – no update; tabled
  - new storage bin (Susan) – no update, but after reviewing the placement of the container, it is not feasible; therefore, the idea is no longer being pursued
  - water fountain by the gym (Krista) – we have the amount available to pay for material and installation in our account, and the school will also be able to contribute funds  
**Motion:** to approve \$5,000 towards a water fountain near the gym  
Rationale: Having the water fountain near the gym will be more convenient for students, so they don't have to travel to the opposite end of the school (where the only fillable water station currently is) during PE class  
Motioned by: Kaelin, Seconded by: Ben; All in favour
  - mural (Devon - *absent*) – no update
- Dollar Sale

Donations are coming in, and quickly filling up the PAC room  
Life's Second Chance (thrift store in Abbotsford) is willing to accept any leftover items; Mrs. Gill will come to the school on Saturday to unlock the doors, so parent volunteers can load up their vehicles to take all the leftover items to the thrift store  
We will continue doing the "item total" to calculate purchases, and not the "fill a box" suggestion, as it can be too confusing having more than 1 system going on at one time

## 9. New Business

- Review Fun Fair Budget (*see above*)
- Silent auction

Many businesses responded and have generously donated to our silent auction  
A couple of the donations may be packaged as "classroom party" (re: multiple pizzas)  
We have over 20 items, including some from businesses belonging to Shortreed families  
Additional suggestions were given, but those may be reserved for future auctions
- Christmas activity - Ideas:
  - Reindeer food
  - Cookie cutters

- Hot chocolate mix – had the most interest, so it was decided we will have student make their own hot chocolate mixes, possibly on the same day as milk and cookies day (on Dec 18<sup>th</sup>)
- Mrs. Kirk's Idea (Gift of Words)
  - The front bulletin board will be redone, with an image of a Christmas Tree
  - Blank gift tags will be left out for families to write a positive message when they come to our school for the Santa Breakfast and Christmas Concerts
  - The goal is to have the bulletin board covered with gift tags that have positive messages written on them, to celebrate the festive season
  - We welcome families to write their message in their spoken language, and would love to have an added note stating what language it is written in
- Decorating the Office/Hallway
  - We have been told that Santa's elves will be coming at the end of the month to transform the front office when no one will be here
  - Students will come into the school on the first of December, to see all the festive cheer!

#### **10. Next Meeting**

Thursday, December 11<sup>th</sup> at 6:30pm

**Meeting adjourned at 8:11pm by Jodi Stiglic**