

Willoughby Elementary PAC



Willoughby Elementary School PAC Meeting Minutes APPROVED

Date: April 17, 2023

The meeting was called to order by President J. Viaje at 7:01 pm.

Executives:		Administration:	
President	Janel Viaje <input checked="" type="checkbox"/>	Principal, Interim	Joanne Rempel <input checked="" type="checkbox"/>
Vice President	Erika Mathews <input checked="" type="checkbox"/>	Vice Principal	Joel Olson <input checked="" type="checkbox"/>
Treasurer	Kara Eastgate <input checked="" type="checkbox"/>		
Secretary	Natalie Maas <input checked="" type="checkbox"/>	Guests:	
DPAC	Katrina Campbell <input checked="" type="checkbox"/>		
Member at Large	S.G <input type="checkbox"/>		
Member at Large	Marnie Gobin <input checked="" type="checkbox"/>		
Member at Large	Analisa Talaban <input type="checkbox"/>		

9 in attendance. 7 Voting Members.

Quorum met: Yes

1. Call to Order, Land Acknowledgement, Introductions – J. Viaje

- Land Acknowledgement: We acknowledge that Willoughby Elementary resides on the traditional, ancestral, and unceded territory of the Matsqui, Kwantlen, Katzie, and Semiahmoo First Nations.

2. Vice Principal's Report – J. Olson

- K. Muuren is on leave until the end of April 2023.
- 2023-2024: ~126 kindergarten registrations, 3 additional divisions. Anticipated student registration: 607.
- 1 portable will go where the Gaga Ball pit is. It will be moved. A second Gaga Ball pit will go beside portable 24.
- 17 trees were planted last week! April 20 - School district communications will film and photograph 8 students planting the remaining 2 trees. The Township of Langley will also be involved.
- April 18 and 20 - Learn to Ride Program at WES.

- School supplies: primary price range is \$40-60, intermediate: \$60-70. Staff are working hard to keep school supplies cost effective for families.
- Emergency drills: Lockdown drill last week, and fire drill this week. The students and staff have done a great job!
- The School District has requested an emergency reunification drill in which parents will be required to pick up children from school. One division will be chosen to practice the drill in May.
- April 27 - The Grade 5's are going to Yorkson Creek Middle School for a tour.
- April 28 - ER day
- May 1 - Langley Children's Choir is visiting and there will be an assembly.
- May 3 - Art Starts is coming to Willoughby.
- May 9 - High School band concert will be playing at Willoughby.
- 6 new iPads per division have arrived.
- Emergency preparedness water is stocked in the emergency container near the playground.
- A day custodian has been hired from 12:00-8:00 PM.

3. President's Report – J. Viaje

- Defer to committee reports.

4. Treasurer's Report - K. Eastgate

- The PAC Financial Accounts were reviewed for both the General and Gaming Accounts for February and March 2023 - Motioned/seconded/carried (M/S/C)
- The popcorn machine came to \$3720.00 as supply and inflation increased the quoted price. Motion to increase the amount from \$2500 to \$3720.00 of Gaming Funds to the popcorn machine. M/S/C.

5. Secretary's Report - N. Maas

- The February 2023 meeting minutes were submitted for approval - M/S/C.
- PAC meeting dates: May 15, 2023 (AGM), and June 19, 2023. 6 PAC meetings will be held in the 2023-2024 school year.

6. District Parent Advisory Committee (DPAC) Report - E. Mathews

- DPAC Meeting- March 30, 2023
- District Budget Review:
 - Reviewed School District Funding
 - Of note: operating budget is 90% Provincial Grants and 9% International students
 - March 31 was last day to submit online feedback
 - There will be a budget Open House on June 6
 - And Third Reading of Budget takes place June 6
- Superintendent, Mal Gill Report:
 - Working on strategic plan (next 4 years) to present at April 25 meeting

- District as partnership with the Bandits (had a fun game against Foundry and RCMP)
- They took the Minister of Education around the Willoughby schools over Spring Break
 - 2025 new school set to open
 - Hoping to have another school open ASAP after that
- 2024/25 school year calendars are posted online now (Pro-D days are not confirmed)
- 2023/24 detailed calendar coming soon
- Addressed asbestos issue at WGSS
- Upcoming Dates:
 - April 13 – Inclusion in Sexual Exploitation Presentation (free, but must register in advance)
 - April 27 – Inclusion in Classrooms Workshop for Parents (details coming soon)
- PAC Constitution Assistance:
 - The new template is now available
 - Assistance is available through DPAC
- Draft 2023/24 budget presented
- Nominations are now open for DPAC positions

7. Committees

- Hot Lunch - K. Eastgate
 - April 28: Pita Pit
- Fundraising/Events:
 - April 21: Book Fair
 - 9:05-11:45 AM divisions will visit the book fair
 - 4:30-6:30 PM families can purchase books before the movie night
 - April 21: Movie Night - Puss in Boots
- May 12 Fun Fair, 5:00-8:00 PM
 - The planning committee met today prior to the PAC meeting.
 - Volunteers are needed to sign up for one-hour time frames: <https://www.signupgenius.com/go/10c094fabaf22a2fdce9-funfair#/>
 - 2 plans were shared, Plan A - no rain, Plan B - rain.
 - Tickets will be sold on MunchaLunch on April 21.
- Grade 5 Farewell: K. Eastgate and M. Gobin will assist.

8. Old Business

- May 18: Staff Appreciation Lunch - Indian Affair for 60 staff members.

9. New Business

- PAC AGM: May 15, 2023
 - Form a nominations committee: F. Lau and E. Mathews.
- June 2 and 9: Freezie Friday treat days.
- PAC Calendar for SY 2023-2024 - draft calendar presented.

10. Next Meeting: AGM May 15, 2023, at 7:00 PM in the Learning Commons.

Meeting adjourned at: 8:00 PM

Respectfully submitted for approval at the next meeting by: Natalie Maas, PAC Secretary