



## Travelling with a Relative or Close Family Friend (Over 25 years old)

**\* Must be submitted at least 5 working days before the weekend or start of the school holiday that you want to travel. Important deadlines for 2025/2026:**

Winter Break: forms due by Dec. 12, 2025

Spring Break: forms due by March 6, 2026

\* Natural Parent's Signature below confirms permission and absolves SD#35(Langley) from liability

I, \_\_\_\_\_ natural parent of \_\_\_\_\_  
(Parent's name) (Student's full name)  
at \_\_\_\_\_, hereby give my child permission for the following trip:  
(School name)

\_\_\_\_\_ will be traveling with \_\_\_\_\_ born  
(Student's name) (Full name)

\_\_\_\_\_ who is our:  
(Relative/family friend's date of birth)

☐ Relative: \_\_\_\_\_ (describe relationship)

☐ Close family friend: \_\_\_\_\_ (describe relationship)

Contact information for the relative/close family friend:

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Trip Dates: \_\_\_\_\_

Trip Details: \_\_\_\_\_

• Hotel Name (if applicable): \_\_\_\_\_

• Address (home/hotel): \_\_\_\_\_

• Purpose of Trip: \_\_\_\_\_

Transportation FROM homestay to Relative/Friend/YVR:

☐ Homestay will drive to YVR or meet relative/friend at: \_\_\_\_\_

☐ Relative/Friend will pick up at the homestay

☐ Beaton's Meet & Greet is arranged (604-377-5455)

Beaton's Confirmation Number: \_\_\_\_\_

Transportation back TO homestay at the end of the trip:

☐ Homestay will pick up at: \_\_\_\_\_

☐ Relative/Friend will drop off at homestay

☐ Beaton's: Confirmation Number: \_\_\_\_\_

☐ Public Transit

☐ Taxi Company/Uber

Students who are new to our program are covered by Study Insured insurance until they can be put on MSP. Students without a study permit remain on Study Insured. Study Insured does not cover high risk activities including but not limited to driving any type of motorized vehicle on land, water or air, bungee jumping, rock/cliff climbing, etc.

Students **may not** participate in activities which are not covered by Study Insured.

Natural Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Homestay Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ISP Coordinator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*NOTE: This travel is not considered approved until the homestay has received an approval email from the School Board Office.**

## Travelling with a Relative or Close Family Friend (Over 25 years old) Checklist

The following information is included in the application:

- ☐ Government Issued Photo ID of Relative/Family Friend (proof of age)
- ☐ Proof of address (if not on the Gov't ID)
- ☐ Signature of Natural Parent, Homestay & School Coordinator
- ☐ If flying, the Student's Plane Ticket (should be purchased after getting trip approval from ISP Department)
- ☐ If flying alone for part of the trip, a letter from Natural Parents stating that the student can travel alone from YVR to relative/close family friend
- ☐ Proof of additional insurance (students on MSP, if travelling out of BC)
- ☐ For high-risk activity, a company waiver signed by the natural parent
- ☐ I have checked the expiration dates of all relevant travel documents listed below. The documents do not expire in the 3 months prior to my return date.

The student must take the following on the trip:

- BC Medical Card
- Study Insured Card (valid in Canada & US)

In addition, if flying and/or travelling out of Canada the student must take the following valid documents:

- Passport
- Study Permit
- LOA
- Letter from Natural parents stating that the student can travel alone and/ or to the US (out of Canada)
- Travel visa, if necessary
- Custodian document

Submit completed travel forms and related documentation to the ISP School Coordinator:

<b>ACSS</b>	Sarah Schmidt	<a href="mailto:sschmidt@sd35.bc.ca">sschmidt@sd35.bc.ca</a>	<b>LFMSS</b>	Johnson Yang	<a href="mailto:jyang@sd35.bc.ca">jyang@sd35.bc.ca</a>
<b>BSS</b>	Jennifer Gauthier	<a href="mailto:jgauthier@sd35.bc.ca">jgauthier@sd35.bc.ca</a>	<b>LSS</b>	Lisa Noll	<a href="mailto:lnoll@sd35.bc.ca">lnoll@sd35.bc.ca</a>
<b>DWP</b>	Alyssa Shore	<a href="mailto:ashore@sd35.bc.ca">ashore@sd35.bc.ca</a>	<b>REMSS</b>	Becky Nelstead	<a href="mailto:bnelstead@sd35.bc.ca">bnelstead@sd35.bc.ca</a>
<b>LFA</b>	Danny Majdanac	<a href="mailto:dmajdanac@sd35.bc.ca">dmajdanac@sd35.bc.ca</a>	<b>WGSS</b>	Richard Janzen	<a href="mailto:rjanzen@sd35.bc.ca">rjanzen@sd35.bc.ca</a>