

Travelling with a Certified Team/Organization

Must be submitted at least 5 working days before the weekend or start of the school holiday that you want to travel. Important deadlines for 2026/27:

Winter Break: forms due Dec. 11, 2026 **Spring Break:** forms due by March 5, 2027

*Natural Parent's signature below confirms permission and absolves SD#35 (Langley) from liability

*Homestay's signature below confirms awareness of the plan

I, _____ natural parent of _____ at
(Parent's name) (Student's full name)

_____, hereby give my child permission for the following trip:
(School name)

_____ will be travelling with _____,
(Student's name) (Chaperone's full name)

born _____ .
(Chaperone's date of birth – must be over 25)

Contact information for the coach/chaperone while travelling:

Cell: _____ Email: _____

Trip Dates: _____

Trip Details:

Name of Team/Organization: _____

Purpose of Trip (event/tournament name, website, etc.):

Hotel Name: _____

Hotel Address: _____

Transportation **FROM** homestay to Chaperone:

☐ Homestay will drive to meet the chaperone at:

☐ Chaperone will pick up at the homestay

☐ Beaton's Meet & Greet is arranged (604-377-5455)

Beaton's Confirmation Number: _____

Transportation back **TO** homestay at the end of the trip:

☐ Homestay will pick up at: _____

☐ Chaperone will drop off at the homestay

☐ Beaton's Confirmation Number: _____

☐ Public Transit

☐ Taxi Company/Uber

Natural Parent Signature: _____ Date: _____

Homestay Signature: _____ Date: _____

ISP Coordinator Signature: _____ Date: _____

***NOTE: This travel is not considered approved until the homestay has received an approval email from the School Board Office.**

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Checklist

Students who are new to our program are covered by Study Insured insurance until they can be put on MSP. Students without a study permit remain on Study Insured. Study Insured does not cover high risk activities including but not limited to driving any type of motorized vehicle on land, water or air, bungee jumping, rock/cliff climbing, etc. Students **may not** participate in activities which are not covered by Study Insured.

The following information is included in the application:

- ☐ Signatures of Natural Parent, Homestay & School Coordinator
- ☐ Government Issued Photo ID of the Chaperone (proof of age)
- ☐ Copy of the Criminal Record check of the Chaperone
- ☐ If flying, the Student's plane ticket or confirmation
- ☐ If flying and/or travelling outside of Canada, a letter from Natural Parents stating that the student can travel with the Chaperone
- ☐ For high-risk activity, a company waiver signed by the Natural Parent (not permitted for students on Study Insured)
- ☐ Proof of additional insurance (students on MSP, if travelling out of BC)
- ☐ I have checked the expiration dates of all relevant travel documents listed below.

The documents do not expire in the 3 months prior to my return date.

The student must take the following on the trip:

- BC Medical Card
- Study Insured Card (valid in Canada & USA)

In addition, if flying and/or travelling out of Canada the student must take the following valid documents:

- Passport
- Study Permit
- LOA
- Letter from Natural Parents stating that the student can travel with the Chaperone
- Travel Visa, if necessary
- Custodian document

Submit completed travel forms and related documentation to the ISP School Coordinator:

ACSS	Sarah Schmidt	sschmidt@sd35.bc.ca	LFMSS	Johnson Yang	jyang@sd35.bc.ca
BSS	Jennifer Gauthier	jgauthier@sd35.bc.ca	LSS	Lisa Noll	lnoll@sd35.bc.ca
DWP	Janis Sawatzky	jsawatzky@sd35.bc.ca	REMSS	Becky Nelstead	bnelstead@sd35.bc.ca
LFA	Danny Majdanac	dmajdanac@sd35.bc.ca	WGSS	Richard Janzen Sarah Sommer	rjanzen@sd35.bc.ca ssommer@sd35.bc.ca