



# ACSS Totem Times

*Dream, Believe, Achieve*

Please visit our website [www.acsstotems.ca](http://www.acsstotems.ca) for more information.

## Upcoming Calendar Events

Feb 8—Feb 11, 2021	Spirit Week (See Attached Schedule)
Tuesday Feb 9th, 2021	Report Cards
Wednesday Feb 10th, 2021	Course Planning Info Night Via Teams
Friday Feb 12, 2021	No School District Pro D Day
Monday Feb 15th, 2021	No School Family Day



February 5th, 2021

Good afternoon Aldergrove Community Secondary School students and families,

We have moved into the third quarter of the school year! Students have completed four courses and are now on their way to completing four more courses. While the beginning of new courses does offer a chance for students and staff to have a “breath of fresh air” so to speak, we are also aware that the school year in COVID times can feel long in duration. Students and staff are encouraged to take good care of their physical, mental and emotional health as we all continue with our studies this year.

Within the new “enhanced safety measures for K-12 schools” communicated by the government on Thursday, as you likely heard, all students and staff in middle and secondary schools will have new mask requirements. Please see the new measures in this newsletter. It is important to note, ACSS and all other schools, will need some time to implement these new changes; all changes will be made as soon as possible and will be fully in effect as of February 26, 2021. Your continued patience and support are appreciated. If you have any questions, please contact admin at the school. Thank you.

At the school this week, teachers have completed their first drafts of the Quarter 2 report cards. The report cards will be issued to students and published to student accounts on Tuesday, February 9<sup>th</sup>. New cohorts of students began their studies in our three School District Youth Train in Trades Programs – Automobile Service Technician, Carpentry, and Hair-dressing. A big, friendly welcome to all of the students new to these programs, and for some of them, new to ACSS.



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February 5th, 2021

Also, our younger, Grade 6 students from Betty Gilbert Middle School began their exploration classes at ACSS this week. Students will get to take classes in Art, Computers, Drama, Foods, Music and Physical and Health Education – a big welcome also to our siblings from BGMS.

Please see the information included in this newsletter regarding activities, events and initiatives happening around the school and, as always, please contact us if you have any comments, questions or concerns. Thank you.

Have a wonderful weekend,

Mr. M. Palichuk  
Principal  
Aldergrove Community Secondary School

## Staffing Announcement

Please welcome Ms. Corene Beach to ACSS as our new Office Assistant. Ms. Beach will begin working at ACSS on Monday, February 8<sup>th</sup>.

Please also welcome Ms. Carolina Budzynska as a new ACSS Learning Support Services teacher. Ms. Budzynska will begin working at ACSS on Monday, February 22, 2001



## GRAD GOSSIP

### **PARENTS & GRADS! JOIN GRAD REMIND:**

Text @acsgrad21 to 778-651-9772 All info for grad will be pushed here and posted on ACS-Grad 2021 Teams space. Grad Remind is a one-way notification system; we are only able to send messages, we cannot receive your messages on Remind. Any questions about Grad can be sent to Ms. Caines on Teams via email at [kcaines@sd35.bc.ca](mailto:kcaines@sd35.bc.ca)

## **WE HAVEN'T FORGOTTEN!**

We know that everyone is eager to hear about dates for Grad 2021. In the next few weeks, we will be firming up dates and locations for our ceremonies. Once we have that information, it will be posted to Grad Teams, Grad Remind, and all our ACSS Social Media pages. Stay tuned!



**GRAD YEARBOOK QUOTES:** Yearbook quotes are posted on the main foyer windows and on the walls down by the office back entrance (near the new mural and the 'Faces Behind the Mask' display.) Please make sure you proof your name, your photo, and your quote by Feb 19<sup>th</sup>. Failure to do so will result in your quote being printed 'as is' when that section of the yearbook goes to print in February.

**GRAD HOODIES (FINAL ORDER):** The final order for grad hoodies is now on SchoolCashOnline. This will be the final chance to order hoodies for grad 2021, so don't miss out! We only order the exact amount that YOU paid for, so we will not have extras. Orders will be open until Feb 19<sup>th</sup>. We will submit the order after the deadline and the hoodie order will arrive after spring break. If you ordered your hoodie in the fall, we still have 8 that have not been picked up.

# SPIRIT WEEK

## *Valentine's Day*

MONDAY: UNMOTIVATED PJ DAY

TUESDAY: VALENTINE'S  
COLOUR/ACCESSORIES DAY

WEDNESDAY - TWIN DAY

THURSDAY - FORMAL DAY

EVERY DAY YOU WEAR SOMETHING FOR SPIRIT DAY WILL EARN YOU A  
TICKET INTO THE GIFT BASKET DRAW!  
GRAB A TICKET FROM A STUCO MEMBER AT JUNIOR AND SENIOR LUNCH!

DRAW WILL BE HELD ON THURSDAY AFTERNOON.

# News from STUCO

## VALENTINE'S DAY SPIRIT WEEK!



Monday - PJ day  
Tuesday - accessories/colour day  
Wednesday - twin day  
Thursday - formal day

Student Council is hosting a spirit week!

For every day you wear something from our spirit week, your name will be entered into the draw for the Valentine's Day gift basket! You could earn up to 4 tickets by Thursday! Draw will be Thursday afternoon.

Buy your Kapow Pops Candy Grams for your sweetie, your bestie, or YOU! (no judgement here!) \$1.00 in the Foyers at Junior and Senior lunch from Monday to Wednesday. Delivery will be made by Student Council Spirit Committee during 2<sup>nd</sup> period on Thursday!

Monday 8th - Wednesday 10th

**CANDY GRAMS WILL BE SOLD FOR \$1 AT LUNCH**



kapow pops

## Grade 11/12 Hybrid Schedule for the First Half of Quarter 3

	Monday	Tuesday	Wednesday	Thursday	Friday
AM <b>Period 1 (A2)</b> 9:10 -11:20 AM	Full Class Instruction	Full Class Instruction	Full Class Instruction	Full Class Instruction	Full Class Instruction
Lunch					
PM <b>Period 2 (B2)</b> 12:00 – 2:10 PM	Group A stays for in-person instruction  Group B leaves for remote instruction	Group B stays for in-person instruction  Group A leaves for remote instruction	Online/Remote Instruction (Groups A & B)	Group A stays for in-person instruction  Group B leaves for remote instruction	Group B stays for in-person instruction  Group A leaves for remote instruction





## Parent Information Course Planning Evening

COURSE PLAN



This year the Parent Information Course Planning evening will occur virtually via Teams on Wednesday, February 10<sup>th</sup>. During this event, the ACSS Administration, ACSS Counsellors, and other ACSS Staff will have the opportunity to share a variety of academic opportunities and social/emotional supports that your child can access as a student at Aldergrove Community Secondary School.

CURRENT GR. 8 BGMS STUDENTS (WHO WILL BE IN GR. 9 IN SEPTEMBER)

6:30PM

CURRENT GRADE 9-11 STUDENTS

7:15PM

CURRENT GRADE 11 STUDENTS (GRAD 2022 INFORMATION)

8:00PM



Microsoft Teams

Here is the link to the event: [ParentInfoSession2021](#)

We hope that you will be able to join us for this important and informative event.

### Sign of the Week

### Signs of the Week

Pop down to Ms. Solvey's room for "Sign of the Week"

When she is here, you will find her in the Braille room, across from the

Dramnasium. Her schedule varies, so no set times, just pop by whenever.

From the doorway, you can learn new signs every week and build your vocab. Plus you will get a treat.

Knowledge is better when shared.

Hope to see you soon.



Our counselling department wants to make all of our families aware of some comprehensive family resources available for Aldergrove parents and students.

[BC211](#) Government resource to ask questions and find out about supports available in your community

[Langley Children](#) Large collection of resources for children and youth in Langley

[Langley Children and Community Response to Covid-19: Children, Youth and Families](#)



# PHE STUDENTS



**HEY TOTEMS**

**YOU CAN NOW PURCHASE  
PE STRIP ON YOUR SCHOOL  
CASH ONLINE ACCOUNT.  
LOG IN AND YOU WILL SEE  
AN OPTION FOR PE STRIP -  
EXTRA. THERE IS AN OPTION  
TO PURCHASE EITHER A  
SHIRT OR SHORTS OR BOTH.  
\$20 FOR BOTH OR \$10 EACH!**



**IF YOU HAVE ANY  
QUESTIONS PLEASE SEE  
MARIE BEZANSON IN THE  
OFFICE OR VIA EMAIL  
[MBEZANSON@SD35.BC.CA](mailto:MBEZANSON@SD35.BC.CA)**



### **Enhanced Safety Measures for K-12 Schools**

***The District appreciates all the hard work from students, staff, and families in helping keep our community safe. We continue to work closely with the Ministry of Education and Provincial Health Office. This week the province announced changes to COVID-19 health and safety guidelines for schools. Mask requirements for middle and secondary school students and K-12 staff have been amended. Guidelines have also been strengthened for physical education and music classes.***

***It is important to note, our schools will need some time to implement these new changes; all changes will be in effect as of February 26, 2021. Your continued patience and support are appreciated. If you have any questions, please contact the school.***

***Please read below and full details found in the province's news release located on the District website [here](#).***

### **Changes to Mask Wearing**

***All middle and secondary students and K-12 staff will now be required to wear non-medical masks in all indoor areas, including when they are with their learning groups. The only exceptions are when:***

- sitting or standing at their seat or workstation in a classroom;***
- there is a barrier in place; or***
- they are eating or drinking.***

***For elementary students, wearing masks indoors remain a personal choice.***

***It is important to note, as advised by the province, these changes above do not apply to grade 6 and 7 students attending an elementary school.***

### **Changes to Physical Education and Music Classes**

***High-intensity physical activities are to be held outside as much as possible. Shared equipment or items, such as weight machines, treadmills or musical instruments, can be used only if they are cleaned between use, according to strict school sanitization guidelines. Students using equipment or playing instruments should also be spaced at least two metres apart and masks are to be used when singing.***





# The Breakfast Club



Grab and Go Breakfast Club 8:20-9:00 daily

Thank you to all of our partners, staff and students for their continued support. A huge thank you to Langley Sources for their weekly baked goods, breads, cheese and extras. Langley School Foundation also supports with yogurt, apple sauce and eggs. Also a thank you to the Township of Langley Firefighters Charitable Society for a supply of granola bars.

-Sincerely yours; The Breakfast Club Team.

### **Student Safety Around Schools**

With the days growing shorter and the weather changing to rain, fog, and frost, Aldergrove Community Secondary is reminding all our students to take extra precaution when walking to and from school. Please be aware of your surroundings, walk on the sidewalk and with someone whenever possible, and avoid wearing headphones. We also ask drivers in our school community to be vigilant on our roads. Student safety is our priority. Thank you for your cooperation and support in keeping everyone safe.

### **Information About School Status During Inclement Weather**

Snow closures and power outages are an annual occurrence in Langley School District. So, where do you go to get information about the status of schools during periods of inclement weather? If you are able to access the internet via computer or smartphone, current information about Langley schools can be accessed on all school websites or [www.sd35.bc.ca](http://www.sd35.bc.ca). Updates are also posted to Twitter @LangleySchools and Facebook at [www.facebook.com/langleyschooldistrict](http://www.facebook.com/langleyschooldistrict). If you don't have internet connectivity but your phone is working, call a relative or friend in an area that has not been affected by the storm and ask them to check the district website for you. Local radio stations are also informed of school status in Langley. Tune in to CKWX 1130AM, CKNW 980AM, Country Radio 107.1FM, Pulse 107.7 or CBC 690AM or 88.1FM for updates.

Please note that Langley District schools are all considered 'open' until a decision to close is required. Decisions on school closures are usually made by 6:30am. As always, it is a parent's decision whether to send their child to school based on safety and individual circumstances. If you feel it is unsafe for you or your child to travel to or attend an open school for any reason, please keep your child home and report an absence to the school.

### **School Immunizations**

The District has been advised by Fraser Health that school immunizations are expected to take place in January. As in previous years, students in grades 6 and 9 will have the opportunity to be vaccinated. Fraser Health will also provide catch up immunizations to students who did not complete their immunizations last year or over the summer. If you have any questions, please contact the Langley Health Unit (604-539-2900).



### **Video on how to access Report Cards on MyEDBC**

Here are the links to two videos that you can share with your community to assist students/parents with accessing the Parent/Student Portal on MyEDBC so they can view report cards and other information on the portal. These videos will also be placed on the MyEDBC Family/Student Portal Help Page on the District website.

The first video is a general overview of how to access the MyEDBC Parent/Student portal including how to access the Report Card but also shows the parent how to access other information on the portal such as attendance and schedules for secondary.

<https://storage.googleapis.com/sd35-myedbc-support/video/parent-portal-intro-FINAL.mp4>

The second video is specifically for parents around forgotten passwords.

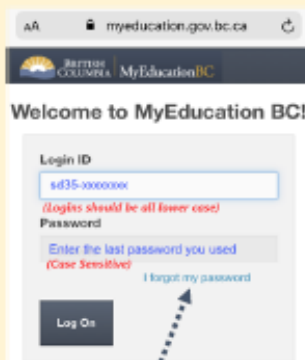
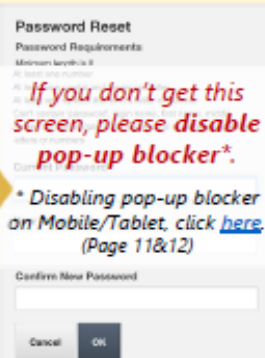
<https://storage.googleapis.com/sd35-myedbc-support/video/parent-portal-forgot-password-Final.mp4>



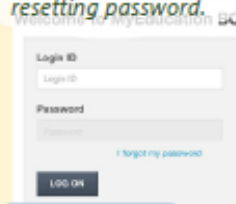


Haven't  
logged in  
for over  
90 days?

Passwords are good for 90 days to protect your child's data.  
You will be prompted to change your password.

you may need to log  
back in with your  
new password after  
resetting password.

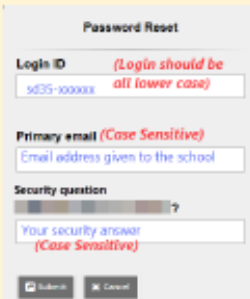


Invalid Login  
after changing  
your password?

Forgot  
your  
password?

Click "I forgot  
my password" on  
the Log on screen.

The recovery  
process asks for your current  
Login ID, Email address, and  
your security question.  
They are **Case Sensitive**.



Invalid  
Login?

☒ Both Login ID and Password  
are **Case Sensitive**.

☒ Pop-ups are **Enabled**.

☒ **Close your browser  
completely\*** and try again  
or **try with another  
browser**. (Chrome, Firefox,  
Microsoft Edge etc)

\* Closing browser completely  
on Mobile/Tablet, click [here](#).



**Login ID: sd35-xxxxxxx**  
both logins and passwords are case sensitive.  
Logins should be all lower case.



**One login ID**  
should give parents access to all their  
children's information.



### Published Report Cards

It is recommended that you save the PDF documents as the report card is only posted on the Family Portal for a limited time.



**How to use the Family Portal**  
Please visit our website [here](#).



### Need Help?

Please submit a request through our website  
<https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/myedbc-request-for-assistance-form/>

### For more information

<https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/>



SD35CareerEd



## SD35CareerEd

**Parent Trades Info Session!**  
Tuesday February 16, 6:00pm - 7:30pm

Learn about the wide range of careers in the trades and how students can learn and experience trades occupations. Find out about trades career paths, tuition-free training and how students can begin their apprenticeship (post-secondary education) before leaving high school!

Registration required.  
Contact a Career Advisor or visit  
[careered.sd35.bc.ca/ptis](http://careered.sd35.bc.ca/ptis)  
for more information and to register!



SD35CareerEd



## SD35CareerEd

**Trades - Career Spotlight Session!**  
February 17, 3:00pm - 4:30pm

Learn about different careers in the trades industry! Presenters include members from various trades backgrounds. Listen to speakers as they talk about their occupation/role in the trades industry as well as their career journeys.

Q & A will follow each speaker.

Registration is required at [careered.sd35.bc.ca/css](http://careered.sd35.bc.ca/css)



SD35CareerEd



ita | YOUTH  
**TRAIN**  
IN TRADES



## SD35CareerEd

Applications are open for our Youth TRAIN in Trades programs! Train to become an Automotive Service Technician, Pipefitter/Sprinkler Fitter/Plumber, Electrician, Hairstylist, Landscape Horticulturalist, Carpenter or Cook tuition-free! Apply by April 1!

See your Career Advisor or visit



SD35CareerEd



ita | YOUTH  
**TRAIN**



## SD35CareerEd

Join a virtual Youth TRAIN in Trades Student Tour on Tuesday, February 23<sup>rd</sup> from 3:00pm-4:30pm! Meet the teachers, see the training facilities and get a synopsis of each program. There will be a Q & A period with the teachers. Programs include:

Automotive Service Tech    Carpentry    Hairstylist    Electrical  
Professional Cook 1    Piping/Plumbing    Horticulture

Registration required  
Visit [careered.sd35.bc.ca/tours](http://careered.sd35.bc.ca/tours) to sign up!





# VIDEO CONTEST

WorkSafe BC has now launched the 2021 Student Safety Video Contest and students are invited to start working on their videos! There is a team of staff members that are happy to work with any student that is interested in participating over the next couple of months to help your entry to be the best it can be!

Here are some important details:

- The theme of this year's contest is *I am doing my part* (focus on how young workers can do their part to stop the spread of the virus and other infectious diseases in the workplace).
- The contest is open to Grades 8-12 students.
- To ensure health protocols are followed, students must work independently and film the videos themselves rather than as part of a team. These self-filmed entries can be live action, documentary-style, animation, stop motion... whatever creative style your students can imagine.

Entries are to be submitted to either Mr. Probert, Mrs. Smith, Ms. Wight or Mrs. Wilkie by **10:00 am on Monday, March 29, 2021**.

If you would like more information or are ready to get started, please contact Mrs. Smith via Teams or email and she will get the application package ready for you!



**2021 Student Safety Video Contest**  
**I am doing my part.**





ROOFING CONTRACTORS  
ASSOCIATION OF  
BRITISH COLUMBIA



### **Roofer Apprenticeship Youth TRAIN in Trades Program Offered by the RCABC Educational Foundation in Conjunction with the Langley School District**

**6-week program - May 3 to June 11, 2021  
(Monday - Friday)**

All training is in person at the RCABC Training Centre  
located at 9734 201 St, Langley.

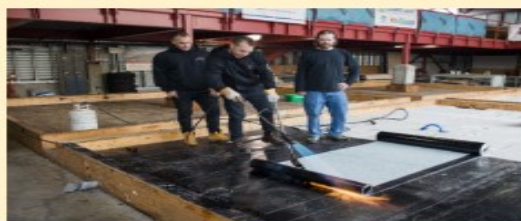


- Roofer (Roofer, Damp and Waterproofing) Level 1 apprenticeship training, the first block of technical training toward achieving the nationally recognized Roofer Red Seal.
- Industry Training Authority (ITA) Registration
- Safety training/certification (Fall Protection, Torch Safety, SiteReady/WHMIS, First Aid)
- An introduction to flat roof systems
- An introduction to metal work associated with the Architectural Sheet Metal trade
- The program prepares students to step into their first job on a roofer crew as a Level 1 Roofer apprentice.
- Successful students will be provided an opportunity for employment and apprenticeship.

#### **Important Notes:**

- Be prepared to work outside. The training is only partially outside, but the work is ALL outside.
- No tuition cost to students!
- Students/apprentices will only need work clothes and steel-toe work boots for the practical portions of the training. Everything else will be provided.
- This program would replace student's Q4 classes. ***\*If student has a course in Q4 that they need to graduate, they would have to change that course to Q3.***
- Provides an opportunity to add a Work Experience course to student's schedule. As this program falls within Q4, students could potentially get credit for 3 courses in Q4.
- This program is geared towards Grade 12 students.
- Students must be school age – 18 or younger.

**\*Please talk to your school's Career Advisor if you are interested.**



### **Youth TRAIN in Trades 2021 Programs**



The BIG DAY has arrived as most of our District Youth TRAIN in Trades programs started this past week. There is a total of 60 students registered in either the Automotive Service Technician, Carpentry, Electrical, Hairstylist, Horticulture or Piping/Plumbing program which take place at various locations throughout Langley. Please note – we do have a 7<sup>th</sup> program, Professional Cook 1, which runs from September - June so those students are half-way finished!

At ACSS, we are privileged to host 3 programs (Automotive Service Technician, Carpentry & Hairstylist) and we have a total of 38 of these students starting their trades training here. We are so excited to be part of such exciting career journeys and if you might like to learn more about a future opportunity, please see Mrs. Smith in the Counselling Centre.

### **Youth TRAIN in TRADES 2020 Hairstylist Program**

This past Monday marked the end of a year-long training program for 11 fantastic students receiving their Level 1 training in the Hairstylist Youth TRAIN in Trades program. We celebrated with a farewell luncheon, gifts and goodbyes and we wish Madi, Tayonie, Brooke, Ashley, Raquel, Dori, Pranjil, Brayden, Brianna, Desiree and Vincent all the best in their futures!



LEVEL UP!  
AU NIVEAU!



SkillsCompétences  
with Canada

**FEBRUARY 25**

**8:30 A.M. TO 4:30 P.M. EST**

Skills/Compétences Canada, its 13 provincial and territorial Member Organizations and over 60 of their industry, education and government partners want to invite you to a one-day interactive virtual event.

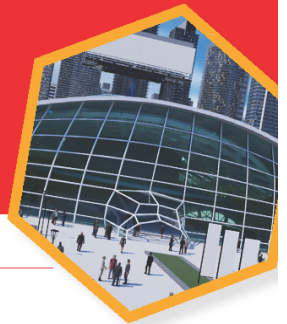
**IT'S EASY TO REGISTER, AND IT'S FREE!** We welcome high school and post-secondary students as well as apprentices and career-seekers.

- Learn about career and education pathways in the skilled trades and technologies
- Find your employer by interacting with over 60 industry and education partners from across the country through text chat functions
- Take part in a fun scavenger hunt and answer questions from our partners to win one of three prizes. The top prize is an **all-expense paid trip for two to the 2022 Skills Canada National Competition in beautiful Vancouver, BC**
- All questions answered will earn points for your school for a chance to win a prize pack
- Listen to Trade and Tech Chats featuring industry experts and Skills Canada Alumni to learn about the variety of industry sectors and careers
- Meet your provincial or territorial Skills Canada Member Organization
- Learn about the 9 Essential Skills
- Take time to watch the session on Making Skills Accessible featuring keynote speaker Marco Pasqua
- Meet with HGTV celebrity guests and ask your questions

The personal information that is contained in this form is collected for correspondence purposes, program administration and Skills/Compétences Canada's management system. Skills/Compétences Canada respects your privacy. We protect your personal information and adhere to all legislative requirements with respect to protecting privacy. We do not rent, sell or trade our mailing lists.

**[www.skillscompetencescanada.vfairs.ca/en](http://www.skillscompetencescanada.vfairs.ca/en)**

*(If you are a school teacher planning to bring your class, please select "Teacher or Instructor" as your user type when registering.)*





One PDF application for multiple awards.

Details about a variety of awards can be viewed and download applications directly through [www.ufv.ca/entrance-scholarships](http://www.ufv.ca/entrance-scholarships)

March 1, 2021 deadline.

UFV President's Entrance Scholarship - \$4,000 per year, renewable for up to three additional years to a maximum of \$16,000.

UFV Excellence Entrance Scholarship - \$3,000 to be awarded over two semesters - \$1,500 towards tuition in the first semester and \$1,500 towards tuition in the second semester.

Other Entrance Scholarships:

Dr. Francis Pang Endowment Entrance Scholarship – Computer Information Systems

George A. Ferguson Memorial Annual Entrance Scholarship – Business/Agriculture

Manning Elliot Annual Entrance Scholarship – Business Administration

UFV/Community Endowment Scholarship – Open to all

Marco Corbin Memorial Endowment Entrance Award – Engineering Transfer

Kichi Tepakohp Iskotew Iskew Entrance Scholarship for First Nations Students

Gladys & Harvey Kipp Entrance Endowment Scholarship – Open to all post-secondary programs. \$4000 per year, renewable for up to 3 additional years to a maximum of \$16,000.

Grade 12 parents and students are reminded the 2021 ACSS/Langley Open/District Authority Scholarship Application package is available for download from the ACSS website or a paper copy is available for students to pick up outside Mrs. Luteijn's door in the Counselling Office. The deadline to submit the application is

**Friday, February 26<sup>th</sup> at 3pm.**

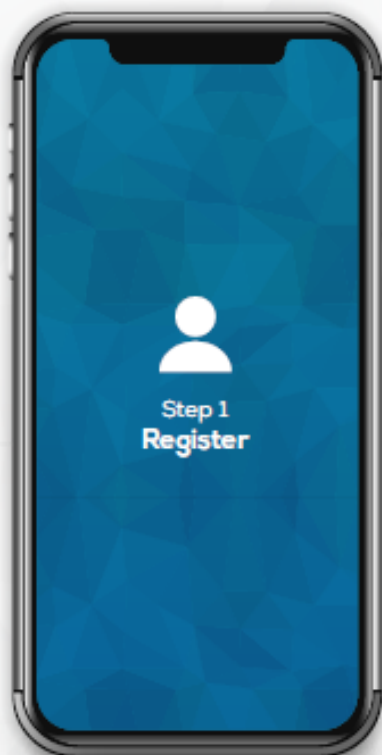
This is the best chance for students to receive money to help fund their post-secondary goals. There are approximately 50 scholarships available just to ACSS students! Scholarships are awarded not just for academic accomplishments. Several are based on the career pathway students are choosing, financial need, community involvement, or excellence in an elective focus area. If you have any questions, please contact Mrs. Luteijn.



# Welcome to SchoolCashOnline

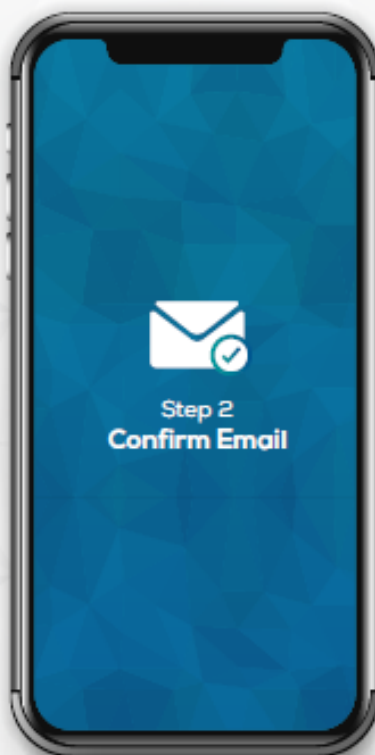
Fast. Safe. Convenient.

For safety and efficiency reasons, Langley School District would like to reduce the amount of cash & cheques coming into our schools. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE!  
It takes less than 5 minutes to register. Please follow these step-by-step instructions so you will begin to receive email notifications regarding upcoming events involving your child.



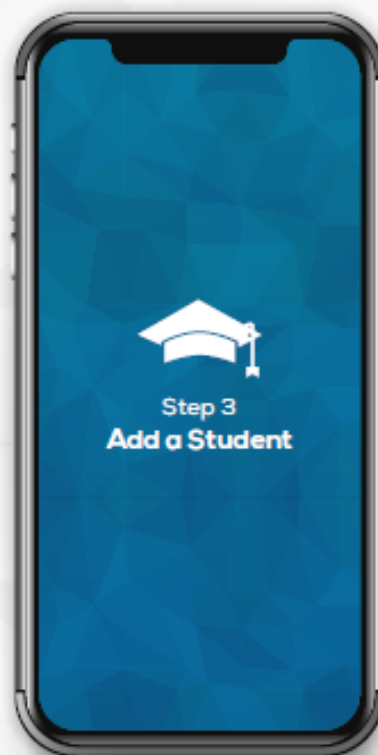
Go to  
<https://sd35.schoolcashionline.com>  
and click on **Register**.

- ✓ Enter in your first name, last name, email and create a password.
- ✓ Select a security question.
- ✓ Check YES to receive email notifications



A registration confirmation email will be forwarded to you. **Click on the link provided inside the email to confirm your email and School Cash Online account (check spam).**

The confirmation link will open the School Cash Online site, prompting you to **sign into your account**. Use your email address and password to log in.



This step will connect your child to your account.

- a) Enter the School Board Name.
- b) Enter the School Name.
- c) Enter Your Child's **Student Number, Last Name, Date of Birth**.
- d) Select Continue.
- e) On the next page confirm that you are related to the child, check in the Agree box and select Continue.
- f) Your child has been added to your account.

If you require assistance, select the **SUPPORT** option in the bottom right hand corner of the screen or go to [helpdesk.supportschoolcashionline.com](https://helpdesk.supportschoolcashionline.com)

 **KEV GROUP**  
© 2019 All rights reserved

## FAQs

### I've forgotten my password

Click on the "Forgot your password?" link to reset your password. A temporary password will be sent to the email address registered with your account.

### How secure are my purchases?

KEV Group's top priority is to keep your personal information safe. Go to <https://helpdesk.supportschoolcashonline.com> and see Security for Security Policy and Privacy Policy.

### What if I can't find my student?

Contact your school to confirm your student's details (sign up criteria) to ensure it matches exactly with what was entered in your school's records.

### What if I can't see any items?

Each school creates their own items for purchase and assigns them to students. Once assigned, they will appear online under the student tab.

## Need Help?

Go to [helpdesk.supportschoolcashonline.com](https://helpdesk.supportschoolcashonline.com)



### Contact your school office directly for the following issues:

- ✓ You require a refund for items purchased on School Cash Online
- ✓ When adding to the cart, the item displayed prevents you from completing your purchase correctly
- ✓ You made a purchase on an item incorrectly and want to change your order
- ✓ You are missing items that you thought were available to purchase. Items are created by the school and School Cash Online displays those items for parents to purchase

### How To Make Online Payments for Your Student Fees using

## SchoolCashOnline

Powered by **KEVGROUP**

*Fast, safe, convenient.*

## Welcome to SchoolCashOnline



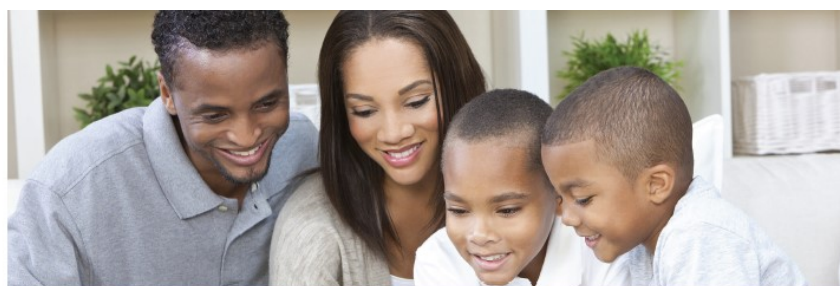
School Cash Online is an easy to use and safe way to pay for your children's school fees.

- ✓ Conveniently make payments for student fees online
- ✓ Stay connected and informed of all school activities
- ✓ Never miss out on field trips, school events, yearbooks and more

All you have to do is register, attach your students and in no time, you will be able to make payments online.

## How to Register

1. Go to <https://sd35.schoolcashonline.com/> and click on Register
  - ✓ Enter in your first name, last name, email and create a password.
  - ✓ Select a security question.
  - ✓ Check YES to receive email notifications
2. A confirmation email will be sent to you
  - Check spam
3. Follow the instructions in the email.  
*Your email is used as your username in your profile.*



### How to Add a Student

1. Sign In to School Cash Online
2. Go to MY ACCOUNT.
3. From the drop down menu, select My Students.
4. Click to add a student.
  - a. Type in your School Board Name
  - b. Select School Name from the list.
  - c. Enter Student Criteria (as set by your School Board)
  - d. CONFIRM

*You can add up to 8 students on your profile.*

### How to Make a Payment

1. You will be able to view any available items attached to your students that are set up on your account.
2. Select the item that you would like to purchase and click "add to Cart".
3. Once you have finished adding items to your cart, select "Check Out" to make payment.

*You can pay for multiple student's items in one Check Out.*

### Payment Types Accepted

Credit Cards eCheck



Stay connected by receiving email notifications of new fees.



Never miss out on field trips, yearbook sales, and school events.



Pay required fees any time, any where.



Students no longer risk carrying cash and checks to school in their backpacks.