



# ACSS Totem Times

*Dream, Believe, Achieve*

Please visit our website [www.acsstotems.ca](http://www.acsstotems.ca) for more information.

## Upcoming Calendar Events

|                         |   |
|-------------------------|---|
| Tuesday Mar 2nd, 2021   | Lock Down Drill                           |
| Monday Mar 8th, 2021    | Mid-Quarter Report Cards Issued           |
| Wednesday Mar 10th 2021 | Early Dismissal 1:40PM For P/T Interviews |



February 26th, 2021

Hello ACSS students and families,

Friday and the end of another eventful week has arrived at ACSS once again. In fact, we are saying goodbye to February as well, as Monday will introduce March to us. As many of you know, we celebrated and honoured the diversity and respectful ways in our school (and society) this past week. Each day was flavoured with an honouring theme and student-led activities for all interested to participate. A big thank you to all of the thoughtful and caring students and staff who contributed to the events of the week.



*Hunter, Jolina, Lucas, Izzy, Samantha, Mikayla*



*Samantha, Izzy, Lucas, Ms. Courtney, Jolina, Hunter*



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February 26th, 2021



*Be An Ally – Staff Poster*



*ISP Cherry Blossom Tree – Teng, Jaeon, Mona, Steven, Henry*



*Ms. Brenie and Ms. Oswald*



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February 26th, 2021

With two weeks left before schools adjourn for Spring Break, we have much to do at the school. Here are some reminders of upcoming noteworthy events:

- Monday, March 1 – Applications for the AVID Program due
- Tuesday, March 2 – Emergency Drill at 10:10am (Lock Down)
- Monday, March 8 – Quarter 3 mid-quarter report cards issued
- Tuesday, March 9 – Grade 11 & 12 students switch from hybrid afternoon classes to hybrid morning classes
- March 8 – 12 - Grade 10 & 12 students complete Ministry of Education student learning surveys.
- Wednesday, March 10 – 1:40pm Early Dismissal for Parent/Teacher Interviews (more info to come next week)

Please see the information included in this newsletter regarding activities, events and initiatives happening around the school and, as always, please contact us if you have any comments, questions or concerns. Thank you.

Have a wonderful weekend,

Mr. M. Palichuk  
Principal  
Aldergrove Community Secondary School





## GRAD GOSSIP

- Grad hoodies are ordered! Expect delivery to be after Spring Break!
- Please come pick up the 7 hoodies we have leftover from the fall order. If you haven't picked up your FALL hoodie it's in the office!

## WE HAVEN'T FORGOTTEN!

We know that everyone is eager to hear about dates for GRAD 2021...

We will have news to pass on before Spring Break!



This is a busy time for grade 12 students to be applying for scholarships. These are only a few highlights. Other scholarships can be found on the SD35 Scholarship Database found at <https://www.sd35.bc.ca/students-parents/scholarship-information/scholarships-awards/>

The **ACSS/Langley Open/District Authority Scholarships** application package is due on **Friday, Feb. 26<sup>th</sup>**. This one application qualifies students for numerous scholarships focusing on a wide range of categories; academic, leadership, trades, athletic, and those that are career-focused. This is also the application students fill out to be eligible for Parkside, BGMS, and ACSS PAC scholarships. The application can be downloaded from the ACSS website or a paper copy can be picked up from the Counselling office.

**The Langley Teachers' Association Scholarship** – The LTA is offering 12 - \$1,000 scholarships to students who are going on to study at post-secondary. Deadline **April 23<sup>rd</sup>, 2021**.

**Richard Bulpitt Educational Award** – The Langley District Parent Advisory will award 2 - \$500 scholarships. Deadline **April 9<sup>th</sup>, 2021**.

**Langley DPAC Educational Award in Trades** - The Langley District Parent Advisory will award 2 - \$500 scholarships. Deadline **April 9<sup>th</sup>, 2021**.

**Langley Rotary Scholarship** – The Rotary is offering 6 - \$1,500 scholarships this year to graduating student. Deadline **March 31<sup>st</sup>, 2021**.





**COURSE SELECTION FORMS ARE NOW OVER DUE! PLEASE MAKE SURE THAT YOU NOT ONLY HANDED IN YOUR FORM BUT ALSO WENT INTO YOUR MYED ACCOUNT AND SUBMITTED YOUR SELECTION ONLINE!**

**INSTRUCTIONS FOR DOING THIS ARE BELOW.**

# COURSE PLANNING INSTRUCTIONS



## Aldergrove Community Secondary School COURSE SELECTION ONLINE INSTRUCTIONS

All course requests for the 2021/2022 school year are being completed online. Please carefully follow the instructions below. Course requests are to be completed by **Monday, February 22, 2021**. If you want to make changes later, you may submit multiple corrected course requests online until February 25.

- 1) Go to the following website: <https://www.mveducation.gov.bc.ca/aspen/logon>
- 2) You will need to use the following log-in ID and password.

**Login ID:** Your 6 digit student number  
**Password:** default is Student\$35

- 3) The first time you log-in you will be prompted to change your password. Enter your current password, enter a new password, and confirm the new password. Click on OK.

**Password Requirements**

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

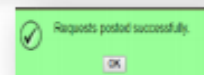
- 4) The system requires that you enter your email address and select a security question.
- 5) To enter your course selection, first select the "MyInfo" tab at the top of the page.

- 6) Once here, carefully read the home page instructions specific to your grade at the top of the page.
- 7) To make course selections click on "Select" and then choose your course.

- 8) If you were unable to complete your course selections with the options in the on-line course selection sheet, you can leave a note for the counsellor at the bottom of the page.

- 9) To confirm that you have completed your course selections click on the **POST** button in the bottom left of the screen. **YOU MUST COMPLETE THIS STEP TO SUBMIT YOUR COURSE REQUEST.**

- 10) If you have not completed all areas of the course selection sheet as required, a warning message will appear. Read the warning carefully and return to the areas identified to correct any items missed in your course selection. Click on the **POST** button again once corrections have been made. A **GREEN** Message will appear when course selections have been successfully posted.





**SPIRIT WEAR**

**IS HERE!**

The hoodies that you ordered online before Christmas have arrived! Come on down to the library to pick them up!



### Grade 11/12 Hybrid Schedule for the First Half of Quarter 3

|   | Monday   | Tuesday  | Wednesday                                   | Thursday   | Friday   |
|---|--|--|---|--|--|
| AM<br><b>Period 1 (A2)</b><br>9:10 -11:20 AM  | Full Class Instruction   | Full Class Instruction   | Full Class Instruction                      | Full Class Instruction   | Full Class Instruction   |
| Lunch   |  |  |   |  |  |
| PM<br><b>Period 2 (B2)</b><br>12:00 – 2:10 PM | Group A stays for in-person instruction<br><br>Group B leaves for remote instruction | Group B stays for in-person instruction<br><br>Group A leaves for remote instruction | Online/Remote Instruction<br>(Groups A & B) | Group A stays for in-person instruction<br><br>Group B leaves for remote instruction | Group B stays for in-person instruction<br><br>Group A leaves for remote instruction |





Our Aldergrove Schools Coordinator, Stephanie Eby, has lots of exciting opportunities and happenings in her March Newsletter which can be found here;

<https://sway.office.com/Jl0zaGS5sxdeMNfl?ref=Link>

### **Rainbow Crosswalk**

*The Langley Board of Education is pleased to announce it has successfully reached its fundraising goal to support the installation of a rainbow crosswalk in our community. The rainbow crosswalk will link the School Board Office to the Langley RCMP detachment. The Board believes the rainbow crosswalk is a symbol of diversity and inclusion which will ensure everyone in our community feels safe, seen, represented, and that they belong. Thank you to all of our donors and supporters who have supported this initiative. You can learn more about the project on our District website [here](#).*

### **Board of Education Election – February 27, 2021**

#### **Trustee By-Election**

*The District is reminding our families that a Trustee By-election is taking place on Saturday, February 27<sup>th</sup> from 8am – 8pm, to fill a vacant seat on our Langley Board of Education. We encourage all eligible voters in the Township of Langley to exercise their right to vote and help contribute to creating **An Innovative, Inspiring and Unified Learning Community**.*

*For more information on candidates and where to cast your ballots, please visit this webpage [here](#).*

## *Virtual Mindful Mondays*

February 24th is Pink Shirt Day!  
Leave a positive mark on the world.



MINDFUL MONDAY  
AND FACT FRIDAY  
MESSAGES FROM  
JAIME ARTHURS—  
PREVENTION AND  
HEALTH PROMOTION  
FACILITATOR

## *Fact Friday*

Friendships can have a diverse range of similarities and differences. These can include gender, age, personality, interests, sexual orientation, and social and ethnic backgrounds.

It is valuable to have friendships with people that have both similarities and differences to ourselves.





# PHE STUDENTS



## HEY TOTEMS

**YOU CAN NOW PURCHASE  
PE STRIP ON YOUR SCHOOL  
CASH ONLINE ACCOUNT.  
LOG IN AND YOU WILL SEE  
AN OPTION FOR PE STRIP -  
EXTRA. THERE IS AN OPTION  
TO PURCHASE EITHER A  
SHIRT OR SHORTS OR BOTH.  
\$20 FOR BOTH OR \$10 EACH!**

**IF YOU HAVE ANY  
QUESTIONS PLEASE SEE  
MARIE BEZANSON IN THE  
OFFICE OR VIA EMAIL  
[MBEZANSON@SD35.BC.CA](mailto:MBEZANSON@SD35.BC.CA)**





### **Enhanced Safety Measures for K-12 Schools**

***The District appreciates all the hard work from students, staff, and families in helping keep our community safe. We continue to work closely with the Ministry of Education and Provincial Health Office. This week the province announced changes to COVID-19 health and safety guidelines for schools. Mask requirements for middle and secondary school students and K-12 staff have been amended. Guidelines have also been strengthened for physical education and music classes.***

***It is important to note, our schools will need some time to implement these new changes; all changes will be in effect as of February 26, 2021. Your continued patience and support are appreciated. If you have any questions, please contact the school.***

***Please read below and full details found in the province's news release located on the District website [here](#).***

### **Changes to Mask Wearing**

***All middle and secondary students and K-12 staff will now be required to wear non-medical masks in all indoor areas, including when they are with their learning groups. The only exceptions are when:***

- sitting or standing at their seat or workstation in a classroom;***
- there is a barrier in place; or***
- they are eating or drinking.***

***For elementary students, wearing masks indoors remain a personal choice.***

***It is important to note, as advised by the province, these changes above do not apply to grade 6 and 7 students attending an elementary school.***

### **Changes to Physical Education and Music Classes**

***High-intensity physical activities are to be held outside as much as possible. Shared equipment or items, such as weight machines, treadmills or musical instruments, can be used only if they are cleaned between use, according to strict school sanitization guidelines. Students using equipment or playing instruments should also be spaced at least two metres apart and masks are to be used when singing.***



# The Breakfast Club



Grab and Go Breakfast Club 8:20-9:00 daily

Thank you to all of our partners, staff and students for their continued support. A huge thank you to Langley Sources for their weekly baked goods, breads, cheese and extras. Langley School Foundation also supports with yogurt, apple sauce and eggs. Also a thank you to the Township of Langley Firefighters Charitable Society for a supply of granola bars.

-Sincerely yours; The Breakfast Club Team.

### **Student Safety Around Schools**

With the days growing shorter and the weather changing to rain, fog, and frost, Aldergrove Community Secondary is reminding all our students to take extra precaution when walking to and from school. Please be aware of your surroundings, walk on the sidewalk and with someone whenever possible, and avoid wearing headphones. We also ask drivers in our school community to be vigilant on our roads. Student safety is our priority. Thank you for your cooperation and support in keeping everyone safe.

### **Information About School Status During Inclement Weather**

Snow closures and power outages are an annual occurrence in Langley School District. So, where do you go to get information about the status of schools during periods of inclement weather? If you are able to access the internet via computer or smartphone, current information about Langley schools can be accessed on all school websites or [www.sd35.bc.ca](http://www.sd35.bc.ca). Updates are also posted to Twitter @LangleySchools and Facebook at [www.facebook.com/langleyschooldistrict](http://www.facebook.com/langleyschooldistrict). If you don't have internet connectivity but your phone is working, call a relative or friend in an area that has not been affected by the storm and ask them to check the district website for you. Local radio stations are also informed of school status in Langley. Tune in to CKWX 1130AM, CKNW 980AM, Country Radio 107.1FM, Pulse 107.7 or CBC 690AM or 88.1FM for updates.

Please note that Langley District schools are all considered 'open' until a decision to close is required. Decisions on school closures are usually made by 6:30am. As always, it is a parent's decision whether to send their child to school based on safety and individual circumstances. If you feel it is unsafe for you or your child to travel to or attend an open school for any reason, please keep your child home and report an absence to the school.

### **School Immunizations**

The District has been advised by Fraser Health that school immunizations are expected to take place in January. As in previous years, students in grades 6 and 9 will have the opportunity to be vaccinated. Fraser Health will also provide catch up immunizations to students who did not complete their immunizations last year or over the summer. If you have any questions, please contact the Langley Health Unit (604-539-2900).



### **Video on how to access Report Cards on MyEDBC**

Here are the links to two videos that you can share with your community to assist students/parents with accessing the Parent/Student Portal on MyEDBC so they can view report cards and other information on the portal. These videos will also be placed on the MyEDBC Family/Student Portal Help Page on the District website.

The first video is a general overview of how to access the MyEDBC Parent/Student portal including how to access the Report Card but also shows the parent how to access other information on the portal such as attendance and schedules for secondary.

<https://storage.googleapis.com/sd35-myedbc-support/video/parent-portal-intro-FINAL.mp4>

The second video is specifically for parents around forgotten passwords.

<https://storage.googleapis.com/sd35-myedbc-support/video/parent-portal-forgot-password-Final.mp4>





Applications are being accepted for the ACSS AVID Program for any available spots in the AVID 10, 11 and 12 classes for the 2021-2022 school year. Application forms are available in the Counselling office or can be downloaded from the ACSS AVID website and are due on March 1<sup>st</sup>, 2021.

Want to learn more about AVID? Please check out the program brochure in the newsletter.

If you have any questions, please contact Mrs. Luteijn at [nluteijn@sd35.bc.ca](mailto:nluteijn@sd35.bc.ca)



One PDF application for multiple awards.

Details about a variety of awards can be viewed and download applications directly through [www.ufv.ca/entrance-scholarships](http://www.ufv.ca/entrance-scholarships)

March 1, 2021 deadline.

UFV President's Entrance Scholarship - \$4,000 per year, renewable for up to three additional years to a maximum of \$16,000.

UFV Excellence Entrance Scholarship - \$3,000 to be awarded over two semesters - \$1,500 towards tuition in the first semester and \$1,500 towards tuition in the second semester.

Other Entrance Scholarships:

Dr. Francis Pang Endowment Entrance Scholarship – Computer Information Systems



## SD35CareerEd



### SD35CareerEd

#### Youth TRAIN in Trades Virtual Info Sessions

Find out more about our programs including what students learn, what it takes to get in and how to do well! Program instructors will be available to answer questions. Students and parents welcome!

Registration required at [careered.sd35.bc.ca/youthtraininfo](https://careered.sd35.bc.ca/youthtraininfo)



WorkSafe BC has now launched the 2021 Student Safety Video Contest and students are invited to start working on their videos! There is a team of staff members that are happy to work with any student that is interested in participating over the next couple of months to help your entry to be the best it can be!

Here are some important details:

- The theme of this year's contest is *I am doing my part* (focus on how young workers can do their part to stop the spread of the virus and other infectious diseases in the workplace).
- The contest is open to Grades 8-12 students.
- To ensure health protocols are followed, students must work independently and film the videos themselves rather than as part of a team. These self-filmed entries can be live action, documentary-style, animation, stop motion...whatever creative style your students can imagine.

Entries are to be submitted to either Mr. Probert, Mrs. Smith, Ms. Wight or Mrs. Wilkie by **10:00 am on Monday, March 29, 2021.**



#### 2021 Student Safety Video Contest I am doing my part.



### Youth TRAIN in Trades 2021 Programs

The BIG DAY has arrived as most of our District Youth TRAIN in Trades programs started this past week. There is a total of 60 students registered in either the Automotive Service Technician, Carpentry, Electrical, Hairstylist, Horticulture or Piping/Plumbing program which take place at various locations throughout Langley. Please note – we do have a 7<sup>th</sup> program, Professional Cook 1, which runs from September - June so those students are half-way finished!

At ACSS, we are privileged to host 3 programs (Automotive Service Technician, Carpentry & Hairstylist) and we have a total of 38 of these students starting their trades training here. We are so excited to be part of such exciting career journeys and if you might like to learn more about a future opportunity, please see Mrs. Smith in the Counselling Centre.

### Youth TRAIN in TRADES 2020 Hairstylist Program

This past Monday marked the end of a year-long training program for 11 fantastic students receiving their Level 1 training in the Hairstylist Youth TRAIN in Trades program. We celebrated with a farewell luncheon, gifts and goodbyes and we wish Madi, Tayonie, Brooke, Ashley, Raquel, Dori, Pranjil, Brayden, Brianna, Desiree and Vincent all the best in their futures!

Youth TRAIN in Trades Program Applications for the 2021/2022 school year are now available. If you're interested in these programs, please pick up an application from Mrs. Smith as soon as possible!

Professional Cook 1 (Sep – Jun at WGSS)

Piping and Plumbing (Feb – Jan at LSS)

Horticulture (Feb – Jun at KPU Langley)

Electrical (Feb – Jul at DWP)

Hairstylist (Feb – Jan at ACSS)

Carpentry (Feb – Jul at ACSS)

Automotive Service Technician (Feb – Jul at ACSS)







# UBC Engineering Physics

Engineering + Physics = Technology Innovation



## WANTED:

Students interested in invention, entrepreneurship, and discovery!



Emerging industries and top graduate schools



SPACEX



Combinator



### What is Engineering Physics?

"Fizz" is a fully-accredited engineering program with an extra emphasis on math and physics for students who want to work at the forefront of technology and science. Fizz is like a full engineering degree *plus* most of an undergraduate degree in math or physics. Engineering Physics started to appear at leading engineering schools in the 1950s ('54 at UBC) when it was realized that rapidly advancing technology frontiers like nuclear energy, aerospace, and computers, required engineers with a deep understanding of physics. This need is even clearer today, and UBC's Engineering Physics program has an established record of producing leaders in discovery, innovation, and entrepreneurship.

### What can I do with an Engineering Physics degree?

With deeper training in math and physics, you'll be prepared to work at the forefront of any field, whether that means joining a high tech company, starting your own venture, or pursuing a PhD and becoming a professor. Our graduates work in many fields:

- Artificial intelligence
- Quantum computing
- Medicine and biotechnology
- Aerospace and drones
- Robotics, automation, and control
- Self-driving cars
- Clean energy & sustainability
- Quantitative finance

### What's special about Engineering Physics at UBC?

**Community:** We are a small, tight-knit program that accepts a handful of the strongest engineering students at UBC. We strive to build community within EngPhys via a mentorship program that connects senior and junior students. We also work closely with our deep network of industry and academic partners, who sponsor capstone projects and hire our co-op students and graduates.

**Emphasis on project-based learning:** We are strong believers in putting theory into practice. In EngPhys, you'll undertake an intensive project-based course in each of your four years with us. You'll build an autonomous robot from scratch (no kits!), you'll develop a simulated AI-powered self-driving car, and you'll take on two self-directed "capstone" projects with leading researchers and companies. We have three full-time staff dedicated 100% to project courses. You'll graduate ready to apply a strong set of analytical and hands-on skills.

## How do I learn more?

We're inviting students, parents, and teachers to Join us via Zoom on Tuesday, February 23rd, 2021, 6:30 - 8:30 pm, to learn about Engineering Physics. >>[REGISTER HERE](#)<< for the event.



Prof. Andre Marziali  
EngPhys Program Director



Dylan Gunn  
Project Lab Director



Miti Isbascu  
Head, Software and AI



Bernhard Zender  
Mech. and Fab. Lead



Haven't  
logged in  
for over  
90 days?

Passwords are good for 90 days to protect your child's data.  
You will be prompted to change your password.

you may need to log  
back in with your  
new password after  
resetting password.

Invalid Login  
after changing  
your password?

Forgot  
your  
password?

Click "I forgot  
my password" on  
the Log on screen.

The recovery  
process asks for your current  
Login ID, Email address, and  
your security question.  
They are **Case Sensitive**.

Invalid  
Login?

☒ Both Login ID and Password  
are **Case Sensitive**.

☒ Pop-ups are **Enabled**.

☒ **Close your browser  
completely\*** and try again  
or **try with another  
browser**. (Chrome, Firefox,  
Microsoft Edge etc)

\* Closing browser completely  
on Mobile/Tablet, click [here](#).



**Login ID: sd35-xxxxxxx**  
both logins and passwords are case sensitive.  
Logins should be all lower case.



**One login ID**  
should give parents access to all their  
children's information.



### Published Report Cards

It is recommended that you save the PDF documents as  
the report card is only posted on the Family Portal for a  
limited time.



**How to use the Family Portal**  
Please visit our website [here](#).



### Need Help?

Please submit a request through our website  
<https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/myedbc-request-for-assistance-form/>

### For more information

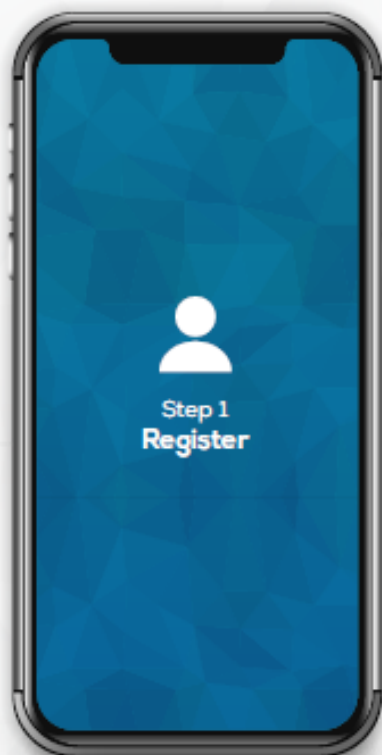
<https://www.sd35.bc.ca/students-parents/myedbc-family-portal-help/>



# Welcome to SchoolCashOnline

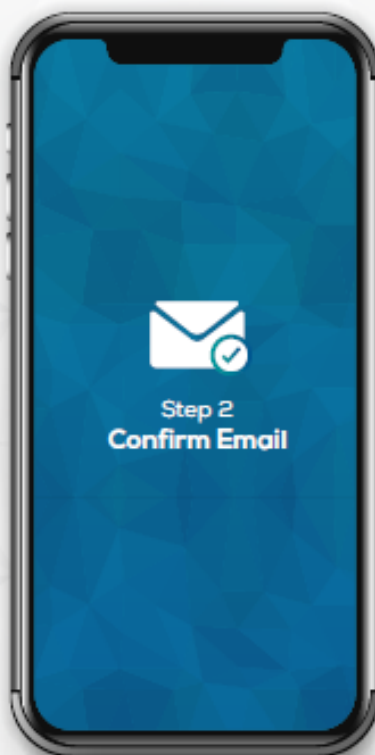
Fast. Safe. Convenient.

For safety and efficiency reasons, Langley School District would like to reduce the amount of cash & cheques coming into our schools. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE!  
It takes less than 5 minutes to register. Please follow these step-by-step instructions so you will begin to receive email notifications regarding upcoming events involving your child.



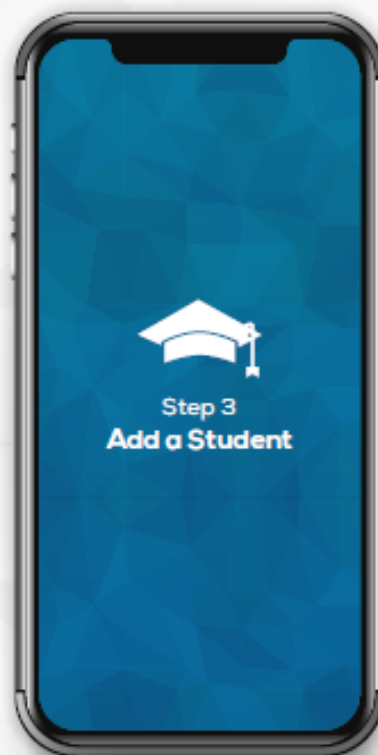
Go to  
<https://sd35.schoolcashionline.com>  
and click on **Register**.

- ✓ Enter in your first name, last name, email and create a password.
- ✓ Select a security question.
- ✓ Check YES to receive email notifications



A registration confirmation email will be forwarded to you. **Click on the link provided inside the email to confirm your email and School Cash Online account (check spam).**

The confirmation link will open the School Cash Online site, prompting you to **sign into your account**. Use your email address and password to log in.



This step will connect your child to your account.

- a) Enter the School Board Name.
- b) Enter the School Name.
- c) Enter Your Child's **Student Number, Last Name, Date of Birth**.
- d) Select Continue.
- e) On the next page confirm that you are related to the child, check in the Agree box and select Continue.
- f) Your child has been added to your account.

If you require assistance, select the **SUPPORT** option in the bottom right hand corner of the screen or go to [helpdesk.supportschoolcashionline.com](https://helpdesk.supportschoolcashionline.com)

 **KEV GROUP**  
© 2019 All rights reserved



## FAQs

### I've forgotten my password

Click on the "Forgot your password?" link to reset your password. A temporary password will be sent to the email address registered with your account.

### How secure are my purchases?

KEV Group's top priority is to keep your personal information safe. Go to <https://helpdesk.supportschoolcashionline.com> and see Security for Security Policy and Privacy Policy.

### What if I can't find my student?

Contact your school to confirm your student's details (sign up criteria) to ensure it matches exactly with what was entered in your school's records.

### What if I can't see any items?

Each school creates their own items for purchase and assigns them to students. Once assigned, they will appear online under the student tab.

## Need Help?

Go to [helpdesk.supportschoolcashionline.com](https://helpdesk.supportschoolcashionline.com)



Langley School District #35 - Langley



### Contact your school office directly for the following issues:

- ✓ You require a refund for items purchased on School Cash Online
- ✓ When adding to the cart, the item displayed prevents you from completing your purchase correctly
- ✓ You made a purchase on an item incorrectly and want to change your order
- ✓ You are missing items that you thought were available to purchase. Items are created by the school and School Cash Online displays those items for parents to purchase

### How To Make Online Payments for Your Student Fees using

## SchoolCashOnline

Powered by KEVGROUP

*Fast, safe, convenient.*

## Welcome to SchoolCashOnline



School Cash Online is an easy to use and safe way to pay for your children's school fees.

- ✓ Conveniently make payments for student fees online
- ✓ Stay connected and informed of all school activities
- ✓ Never miss out on field trips, school events, yearbooks and more

All you have to do is register, attach your students and in no time, you will be able to make payments online.

## How to Register

1. Go to <https://sd35.schoolcashionline.com/> and click on Register
  - ✓ Enter in your first name, last name, email and create a password.
  - ✓ Select a security question.
  - ✓ Check YES to receive email notifications
2. A confirmation email will be sent to you
  - Check spam
3. Follow the instructions in the email.  
*Your email is used as your username in your profile.*



### How to Add a Student

1. Sign In to School Cash Online
2. Go to MY ACCOUNT.
3. From the drop down menu, select My Students.
4. Click to add a student.
  - a. Type in your School Board Name
  - b. Select School Name from the list.
  - c. Enter Student Criteria (as set by your School Board)
  - d. CONFIRM

*You can add up to 8 students on your profile.*

### How to Make a Payment

1. You will be able to view any available items attached to your students that are set up on your account.
2. Select the item that you would like to purchase and click "add to Cart".
3. Once you have finished adding items to your cart, select "Check Out" to make payment.

*You can pay for multiple student's items in one Check Out.*

### Payment Types Accepted



Credit Cards



eCheck



Stay connected by receiving email notifications of new fees.



Never miss out on field trips, yearbook sales, and school events.



Pay required fees any time, any where.



Students no longer risk carrying cash and checks to school in their backpacks.