



Coghlan Fundamental Elementary School PAC **Annual General Meeting Minutes**

Held in the CFE School Gym, May 26, 2026

1. Welcome

Past President Costas Blachuras opened the meeting, and welcomed those present and attending online. Meeting was called to order at 6:02p.m.

2. Introductions & Quorum Determination

30 people attended in person, including Parents, Principal, PAC Executive and two visiting members from Langley DPAC. (Visiting members were not eligible to vote).

PAC Executive

- Michelle DeRossi - President/Chair
- Shelan McFadyen - Vice-President/Co-Chair
- Erin Daigneault - Treasurer
- Tannis Boon - Secretary
- Beth Blanche - Member at Large
- Cassandra Comrie - Member at Large
- Anna McMillan - Member at Large
- Pam Pannu - Member at Large
- Jazmin Wilson - Member at Large

Principal

- Nelia Evans

Quorum declared by Costas.

3. Approval of Previous Meeting Minutes.

- 0 amendments to last month's minutes.
- Motion to adopt: Anna
- Seconded: Shania.

4. Approval of Agenda

- 0 additions to the Agenda.
- Motion to accept the Agenda: Yvonne.
- Seconded: Shania. **Approved.**

5. Voting in of the 2026/2027 PAC Executive

Call for nominees for any additions to the executive positions - none. The following executive positions were accepted by the nominees:

President - Anna McMillan
Vice President - Cassandra Comrie
Treasurer - Beth Blanche
Secretary - Taylor-Ann Morton
DPAC Rep - Amy Delage

The following nominees for Member at Large were voted in by way of secret ballot:

1. Shania Defina
2. Cora Giles
3. Tara Hutton
4. Robyn Marshall
5. Cheryl Ottoson
6. Tannis Boon

All nominees accepted their positions.

Motion to destroy the ballots - Erin. Seconded - Shania.

All in favour - 28. All opposed - 0.

6. President's Report - provided by Michelle

Fun Fair

A HUGE thank you to all coordinators, sponsors, volunteers, parents and attendees for making the 2026 Fun Fair such a wonderful event for the school!

Adrienne Gear books have been purchased and will be distributed to the teachers.

Hockey nets have been purchased -we are in need of volunteers to set them up. Nets will be brought into the school at the end of June.

Outdoor Structure

- Tannis spoke to the principal of Shortreed Elementary, where they are already in the advanced planning stages of having an outdoor structure built. They raised \$25,000.00 and received a \$25,000.00 donation, to allow for the \$50,000.00 budget that the Langley School District provided. At this time, they do not have any

planned timeline to begin construction. Delays have come up in the engineering department, the Langley school district and within the PAC itself. They also did not fundraise for the lighting and security needed for the concrete work that needs to be done for the footing of the structure.

- PAC will look at forming a planning committee for the 2026/2027 school year and will reach out to neighboring schools that have done similar projects

7. Treasurer Report - provided by Erin

Application for the 2026/2027 Gaming Grant has been submitted

Winter session of Munch A Lunch paid for more items, (Hardbite chips, fruit cups), so has less money than the Fall session

Fun Fair raised **\$8,778.45**

- Budget: \$6,500.00
- Total spent: \$7,513.84
- Donations: \$4,530.00
- Silent Auction: \$5,599.00
- 50/50: \$82.00
- Admission: \$3,642.00
- Raffle: \$626.00
- Concession: \$1,813.29

Grade 7 Account still has \$2,849.74, with plans for some additional outings.

There are no further items left for purchase for this years' Munch A Lunch program. All outstanding accounts are to be paid and cleared ASAP. On July 1st, the account will be shut off.

7. DPAC Report - Provided by Tisha Krafte, visiting Langley DPAC member

- A new board has been elected
- The budget has been approved
- Renewed Constitution & Bylaws and policies have been approved
- Candidacy for electoral positions will be voted in, in the Fall

8. Principal's Report - provided by Nelia Evans

See attached.

10. New Business

Amendments to the Constitution & Bylaws - this will be moved to September.

Foam Party - PAC will not be going ahead with this event idea, as the teachers were not in favour.

Alternative: "The Great After School Playdate"

- Ms. Evans/Teachers have approved a 2:00p.m. outdoor window, where the school can play outside
- "DJ Nando", a Coghlan student, has tentatively agreed to 'spin' some tracks on his DJ equipment
- PAC would like to stay away from handing out sugary treats, if possible
- Other suggestions are providing sunglasses and small beach balls
- PAC needs to confirm an allowable budget from the PAC sponsored events line item, after paying for the Sports Day and Back to School BBQ expenses

Teacher/Staff Appreciation Lunch - Mexican Fiesta on June 2nd

- Sign up will be sent out for volunteers to help cook/serve/clean up

Yearbooks

- There are only 6 copies of the yearbook left for purchase
- We did not meet our minimum, but all yearbook orders will be received by those who purchased them

General Discussion

Q: Why weren't the Cultus waterslides an option this year, when for many previous years it was an annual event and done in combination with a 'year end' fun event for students?

A: Last year there were not enough students that were going to attend to warrant booking the timeslot. The school did receive permission slips back, however the majority were not attending. In previous meetings there was discussion about the requirement for bussing, proper supervision and attendance taken. There were also concerns about students needing to change in/out of bathing suits, and the cost. This 'field trip' was not a PAC sanctioned event, and was wholly paid for by parents.

Prior meetings PAC also discussed attending at The Outdoor Experience, (Aldergrove waterslides). Parents were split between yes/no. That venue must be booked very early in the season in order to get a space.

~~There will be no further PAC meetings in June.~~

The meeting was adjourned at 7:04p.m.

Amendment to May 26th minutes - a June meeting will be scheduled to plan for September with the new PAC members. Of note, the 'Welcome Back to School BBQ'.

Date to be sent out once confirmed.