



## Administrative Procedure 308

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### SUMMER SESSION REGISTRATION

#### Background

The School District may offer credit and non-credit courses during the Summer break (the “Summer Session”). Unless the District determines otherwise, Summer Session will run in July and August, outside of the normal school year, in a limited number of school facilities and with a limited number of available student spaces, which will be determined based on various factors, including school building availability due to regular summer maintenance, staffing availability, and student demand.

#### Catchment

The catchment of Summer Session is the geographical area of School District No. 35.

#### Procedures

For the purposes of section 74.1(4)(c) of the [School Act](#), the Board establishes this alternate procedure to enrol students in Summer Session who were enrolled in an educational program in the School District in the previous school year.

For the limited seats available in Summer Session, the following placement priorities will be applied to enroll students who have completed the application process:

1. First priority will be given to current students who were enrolled in an educational program in the geographical area of School District No. 35 (Langley) in the immediately preceding school year.
2. Second priority will be given to applicants for enrollment not falling within the first priority but who reside in the geographical area of School District No. 35.
3. Third priority will be given to applicants who are not current students who were enrolled in an educational program in School District No. 35 (Langley) schools the immediately preceding school year and who are not District residents. Such applicants will not be enrolled in Summer Session unless there is approval by the District Administrator responsible for Summer Session. Each application will be considered on a case-by-case basis.

The following Summer Session registration dates will be determined annually by the School District Administration, with the following staggered schedule:

1. First priority students will have first access to registration, starting in mid-April, or as determined by the School District.
2. Second priority students will have access to registration, to be determine by Administration but, no later than four weeks after registration opens to First priority students.
3. Third priority students will have access to registration, starting two weeks after registration opens to second priority students.
4. Applications will be processed on a first come first served basis.

Reference: Section 74.1(4)(c) of the [School Act](#)

Adopted: February 11, 2025