

PUBLIC GIFTS TO SCHOOLS

Background

The District may, from time to time, accept donations from private donors or community groups which will benefit the District.

Procedures

To be acceptable, a gift must satisfy the following:

1. It must have a purpose consistent with the objectives of the school.
2. It must be offered by a donor acceptable to the District.
3. It will not involve an exorbitant cost to the District for installation or operation.
4. It will not add excessively to staff load for maintenance, operation, or supervision.
5. It will not begin a program which the District would be unwilling to take over when the gift or funds are exhausted.
6. It will not be inappropriate or harmful to the best education of students or impose any restrictions on the school program.
7. Appropriate Forms of Recognition
 - The type and form of recognition given to sponsor-partners can vary and may consist of, but are not limited to, the following:
 - Letter or note of appreciation
 - School newsletter acknowledgement
 - Media Acknowledgement
 - Temporary Signage (up to 1 year)
 - Permanent Plaque or Signage
 - For any long term or permanent recognition, the Superintendent and/or Secretary-Treasurer will make any final decisions.
- 7.1. Outstanding contributions may lead to the naming of a specific portion of a facility after a donor or sponsor. A school cannot be named to recognize a donor or sponsor.

- 7.2. Specific facilities that can be named to recognize a donor include, but are not limited to, a library, laboratory, recreational facility, theatre, seminar room and playing field.
- 7.3. The District reserves the right to reject any donor and any specific advertising, message or logo proposed for placement, without penalty, limitation or time constraint.
- 7.4. For any long term or permanent recognition, the Superintendent and/or Secretary-Treasurer will make any final decisions.
- 8. It will not be in conflict with any provision of [Board Policy, Administrative Procedure](#) or the [School Act](#).
- 9. All gifts, grants, and bequests shall become District property. It is the intention of the District to utilize items at the school to which they were donated. However, the District reserves the right to transfer items to other schools on the basis of utilization.

Reference: Sections 8, 20, 22, 23, 65, 85 School Act
Income Tax Act

Adopted: November 20, 1979

Revised: October 3, 1983; November 21, 1983; December 15, 2020, November 8, 2024