

**Shortreed Community Elementary School  
PAC – Meeting Minutes  
Friday April 12, 2024 9:00 AM**

**Call to Order at 9:04 AM by Jodi Stiglic**

**Attendees:** Jodi Stiglic, Laura Wheway, Amy Synesael, Jennifer Cooksley, Paula Halvorson, Kaelin Nelson, Cashmere Roder, Kyla Des Mazes, Chris Wejr, Shaunee Pedersen

**Established Quorum**

**Round Table**

**Additions to Agenda:**

- Dollar Sale
- Movie Night

**Deletions to Agenda:** None

**Approval of April 2024 Agenda:**

Motion to approve by Kaelin, Seconded by Laura. All in favour.

**Approval of February 2024 Minutes:**

Motion to approve by Cashmere, Seconded by Jennifer. All in favour.

**Principal / Administration reports**

**Principal's Report – Mr. Wejr**

- Our families have celebrated many different cultural events recently - Easter, Eid (end of Ramadan), Vaisakhi
- Feeding Futures Hot Lunch (separate from PAC Hot Lunch) starts today. This lunch is available to any student for \$3, and fully subsidized for about 40 families on our lunch program.
- Most teaching positions are filled (Ms. Cho's class & Ms. Thompson's class), consistent TTOC for Mostat's class as she returns to work.
- Welcome to K - May 15 in the afternoon
- Track and Field starting soon - grades 3-5 with regional track meet May 28
- Club Wednesday - starting May 8. Choosing of clubs will be done in class.
- Given a furniture grant from the district - ordering smaller tables that can be put together for more flexible seating options
- Portable will be arriving for next year - 20 divisions next year. Shortreed is at capacity, so cross-boundary applications may not be considered.
- May 13 - Long Term Facilities planning meeting to discuss future growth in the area.

**Executive and Committee reports**

**President – Jodi Stiglic**

- No report

**Vice President – Amy Synesael**

- No report

**Treasurer – Laura Wheway**

- End of February balance in Chequing account: \$43,558.96
- End of March balance in Chequing account: \$43,017.02
- End of February balance in Gaming account: \$11,493.21
- End of March balance in Gaming account: \$11,493.21

Note: Spending is where we expect it to be at this point in the year.

**Secretary – Susi Staples (absent)**

- No report

**Fundraising – Jennifer Cooksley and Susan Ngo (absent)**

- Greeting Card fundraiser running now
- Growing Smiles spring flower fundraiser will be starting next week. Closes May 2, delivery date TBD.

**Communications Coordinator – Kaelin Nelson**

- No report

**District Parent Advisory Council (DPAC) – Open**

- We are still looking for a DPAC Rep for this year, to represent Shortreed PAC and bring back information from DPAC meetings.
- Meetings are 3<sup>rd</sup> Thursday of every month.
- Note: DPAC will pay up to \$50 for each parent for parent education, seminars, etc. Parents can submit receipts to DPAC to be reimbursed directly.

**Members at Large – Allie Brush (absent), Cashmere Roder, and Nicole Chadwick (absent)**

- No reports

**Bylaws Committee – Amy, Laura, Jodi, Susi and Susan**

- No report

**Shelter Committee – Susan, Jen, Jodi, Nicole, Laura & Mrs. Tarasoff**

- Alliance has confirmed they are giving us \$25,000 for the shelter. PAC has paid a deposit of \$8200, from a budget line of \$10,000. The largest structure that covers the entire gravel area is just shy of \$50,000. PAC would need to add ~\$15,000 to cover the remaining cost. Laura estimates that \$5000 could come from our Gaming budget, and \$10,000 can come from our Main
- Next steps: building permit from the Township, approval from CUPE for Atlas Sun Systems to install instead of District Maintenance.
- Laura motioned to add budget line of \$5000 to Gaming Budget and additional \$10,000 to Shelter Cover line in our Main Budget. Seconded by Amy. All in favour.

**Fun Fair Committee**

- Committee meeting will be happening after the PAC meeting this morning.
- Order forms will be sent out by the end of the month. There will be no pre-sales for concession again this year.

- BC Events deposit paid in the fall, received 15% discount. Looking at adding 9 hole mini golf as an activity, in addition to bouncy castles, climbing wall, and swing ride. Adding golf would cost an additional \$350 but this would still work within our budget due to the 15% discount received. Entire BC Events cost is \$5718.30
- Looking at adding Wild Education as a ticketed item, to help with the lines/number of people in that space.

#### **Old Business:**

- Emergency Supplies (Jodi): tabled to September.
- Swimming lessons: tabled until next month.
- Book Fair: in person Book Fair will not be happening this year. Question was raised about budget line for books for teachers instead. PAC agreed to still give each teacher \$50 for classroom books. Jodi to send out information to teachers.
- Scholarships: PAC is giving one \$500 scholarship to a former Shortreed student graduating this year. Application deadline April 30, to be voted on at AGM.

#### **New Business:**

- Movie Night: May 3, looking at options for movies. Notices/pizza order form coming out soon.
- Dollar Sale: Friday April 26th, donations accepted starting April 15. Sign-up for volunteers coming out soon.
- Proposed Budget for 2024/2025:
  - Most of budget is same, majority of increases are for additional division.
  - Decreased bus amount for classes, as this budget is rarely used.
  - Gaming grant estimated to be \$8500 next year
  - Laura motioned to approve proposed budget as presented, seconded by Shaunee. This will be voted on at the AGM next month.
- Nominations are open for 2024/2025 PAC Executive. PAC Executive is dissolved at the end of June and new Executive is elected. You can self-nominate or nominate someone else! More than one person can be nominated for a position. Positions are voted on at the AGM.

#### **Current nominations:**

- Kaelin Nelson - Communications Coordinator
- Jen Cooksley - Member at Large
- Cashmere Roder - Member at Large
- Paula Halvorson - Fundraising Coordinator
- Kyla Des Mazes - Vice President
- Laura Wheway - Treasurer *(Next year is Laura's last year at Shortreed so she will need someone to shadow her next year and learn the position)*

**Next meeting date: Monday, May 27, 2024 at 6:30 PM (Annual General Meeting)**  
**Meeting adjourned 10:20 AM by Jodi Stiglic**