

Coghlan PAC Meeting

Date: Thursday, February 22nd, 6:00 pm in Mrs. Kirby's room, and via skype

Meeting called to order: 6:09 pm by Costa.

In Attendance: Ms. Lam, Costa, Kelli, Karyn, Miranda, Trisha, Brenda. Online, Michelle, Erin, Melissa, Jen, Cassandra and Guest user.

Quorum was Declared: Adopted By: Cassandra Seconded By: Karyn

Adoption of Agenda: Adopted By: Miranda Seconded By: Trisha

Adoption of Minutes: Adopted By: Miranda Seconded By: Trisha

New Business: meeting lead by Costa

- 1) Mr. Joo decodables books- where are we at with the purchase of the materials Mr. Joo needed for the 3-year upgrade plan to the school's reading program? How complete are the resources/list? What is outstanding still to buy? Ms. Lam will follow up with Mr. Joo and Ms. Dary.
- 2) Movie Night – March 14th – The Movie Wish. This is not a drop and go night. Please ensure children attending are following respectful assembly rules. There has been an increase in distractions that are taking away from the movie experience. Playing in the gym while the movie is on, running in and out of the gym and bathrooms and talking/noise levels are getting higher (by both students and parents) which is becoming distracting to those watching the movie. If parents could please help with this by not leaving their child/children unsupervised (stay in the gym not in the hallway) and to give students reminders to remain quiet and sitting for the duration of the movie. This would be greatly appreciated and will help with both safety and being able to continue these events going forward.
- 3) Paint Night – April 25th possible date- Spring/Mother's Day type of painting- TBD? Pac will pay for the supplies and \$50 to Renata for teaching the directed painting. Ticket price possibly \$20(will know better once supplies are sourced), 40 students could attend. Parents would need to attend with primary students.
- 4) Spirit Wear- Kelli – waiting on profs, hope to have it finalized before Spring Break and up on Munch a Lunch. Flyer coming out once its ready.
- 5) Fun Fair – Christina shared with Costa the updates from the meeting last week. The date is Friday May 10, 5-8. Karyn gave an update from the meeting – Carnival type theme. Working on donated items and scrapping classroom baskets this year. Games in gym (borrowed from Shortreed) – may do a few less in lieu of alternative blow-up type games. Outside – blow up carnival games, and large inflatables. Can have some additional inflatables like a Bungee and Diablo bull if sponsorships money come in or can possibly rework the cost into the budget. Face painter can do 40 kids per hour, balloon twisting, dunk tank. Food – possibly similar chicken BBQ to last year. **Need lots of Volunteers!!** students from Poppy, and ACSS schools will be contacted to help, need classroom sign up sheets for parents to run the stations (games, etc.), need some parents to volunteer to oversee

subcommittees (such as volunteers, food, games, prizes, etc – **see planning committee for more information on this if you can help**). Students from the high schools that help need a letter confirming their volunteer hours after. Ideas put out to get more volunteers – possibly cheaper ticket price if do your volunteer hours? There were around 200 volunteer spots to fill last year. Really need people to donate their time, PAC is asking this in lieu of the classroom donations this year. The committee is working on sponsorship for the Inflatables- the cost is somewhere around \$7,500.00 for them. Discussed the goal of Fun Fair - is it a fundraising event or a give back to the school community event (make money vs breakeven)?? A parent brought up that we could alternate making money and giving back year to year – this being the year the PAC breaks even vs makes money from fun fair. This also brought up the question, what should the cost of tickets be? Different points made – a parent brought up keeping the cost for families down – should be fun and affordable, others feel with a higher price point, the event can be bigger/have more fun activities for the kids? With sponsorships, cost of event is helped too– do we want to pass on that savings to the families by bringing ticket cost down or keep ticket prices the same and get more things, or use the raised funds for the PAC gaming account? All options to consider. Once planning committee is underway and have a better gauge on sponsorships money, they will come back to PAC with ideas for ticket price. A parent also made the point, events/fundraisers should explain what the money is being fundraised for. A goal was set to make between \$2000-\$3000 profit from fun fair and that PAC could cover some of fun fair cost if necessary.

- 6) Pub Night- 50 tickets sold so far. Need more wine, have lots of donations, 20 ish silent auction items, and liquor for toonie toss. Gratuity is not included in ticket price, spread the word to let people know to tip their server. People can still come if they don't have a ticket and order off the menu! Great prizes- Canucks tickets worth \$750, and lots of other things!
- 7) Technology/Fundraising Goals – score board idea. Cost is over \$10,000 plus \$4000 installation roughly speaking. iPad are not the issue- ours aren't outdated or old, received them last year. The issue is laptops- they are from 2010 and very slow. District laptops are just under \$600 to buy. We are up for an upgrade but no timeline on when that will happen. The district cycles through schools and is in control of this. We need 30ish for one class set (2 class sets would be ideal (1 for portables and one in the school) but 1 set a priority for now- looking at \$18,000 ish). There is some red tape/new rules around PAC paying for the technically but not known exactly what these new rules are (could be because PAC technically would own the devices). Ms. Lam to look into this.
- 8) Garden Boxes- with teacher turn over, remind teachers they can be used.
- 9) Question/Comments – Q - Any indigenous speakers coming in? A – We had an indigenous Storyteller presentation through Art Starts at the beginning of the year. First Nations perspective is interwoven into the curriculum and is continually being discussed and taught within the classroom as well.

Principal's Report: attached notes from Mrs. Lam - February 22, 2024

- 1) February Recap- We had a very busy start to the new year! From the excitement of the GaGa Ball Pit to meeting some of the Vancouver Giant Players. Girls & Boys Basketball Season – The Girls and Boys Basketball Teams enjoyed the Bandits Play Day at Langley Events Centre back in January. They had an opportunity to play teams that they don't typically play. Thank you again to our dedicated coaches; Mr. Hegquist, Mrs. Okada, Mrs. Jdi and Mrs. Conway for practicing with our students, and taking them to the games. On that note, all regular games for the season have concluded this week. The DW Poppy Jamboree will take place on Tuesday, March 5th. More details will be shared on the newsletter closer to the date.
- 2) SFU Student Teachers – It has been wonderful to have three lovely student teachers at our school. Currently, the student teachers are completing their teaching practicum where they will have an opportunity to teach the students in the classroom. They will be with us from now until the first week back after spring break. Thank you to Ms. Dary, Mrs. Smith and Mrs. Jdi for taking on the student teachers in their classrooms and providing mentoring and support for our future teachers.
- 3) Ndidi Musical Performance – We had an incredible hip hop presentation a couple weeks back from Ndidi Metaphor Musical Group. Students learned about the origins of hip hop, and even had an opportunity to come up to the stage to perform some dance moves, rap, and beat boxing. This was one of our best performances this year, and we would love to invite them back next year! Thank you, PAC for this wonderful performance!
- 4) Vancouver Giants Return Visit – As shared previously, students had an opportunity to meet some of our Vancouver Giants Players back in January. The Giants discussed the "Be A Giant" program which focuses on the four pillars: School, Home, Community, and Health. Students were asked to complete the "Be A Giant" daily log book, and upon completion of their log books, they will receive a complimentary ticket to an upcoming Vancouver Giants home game. The Giants returned last Tuesday to see how our students have been progressing along with their log books, and they even stayed for recess to spend more time with our students! Ticket ordering forms (for students who have completed the log books) have been sent home, and all forms must be returned to the office by February 27th. The home game that Coghlan will be attending is on Sunday, March 3rd at 4 pm at the Langley Events Center. Tickets will be available for pick up at the game.

- 5) Valentine's Swim for Intermediates – Our intermediate students enjoyed another wonderful swim at Walnut Grove Swimming Pool on Valentine's Day.
- 6) Odyssey Pro-D for Staff – All Langley school staff enjoyed a day of learning at our Odyssey Pro-D last Friday. We had a couple of our very own Coghlan teachers presenting at the Pro-D this year, Ms. Dary held a workshop around Structured Literacy and Ms. Nicolson held a workshop around Green Screen Recording. Great work to Ms. Dary and Ms. Nicolson for sharing your gift of knowledge around these learning areas!
- 7) Div. 1-4 Entrepreneur Fair – We are looking forward to our Entrepreneur Fair tomorrow at our school! Students in Divisions 1 to 4 worked very hard preparing for this day, and are excited to showcase their products to the community tomorrow. A reminder that the Fair will open up to the school community between 12:45-1:45 pm. It will take place in the Gym and in the Library. We hope to see you there!
- 8) Upcoming School Activities/Events February Spirit Day – Tomorrow is Crazy Socks Day!
- 9) Design & Assessment Day – We have an upcoming D/A Day for our staff this coming Monday, February 26th. Students will not be attending school that day. The purpose of this day is for staff to gather together to discuss and collaborate on curriculum and assessment practices. Some teachers are also ready to hold their Student Inclusive Conferences in the afternoon as well.
- 10) Diversity & Respect Week – Our District's Diversity & Respect Week is coming up on Monday, February 26th until March 1st. This is a week to recognize, appreciate and celebrate our diverse backgrounds, and a reminder to show respect and kindness to everyone. Each day will come with a theme, and students have the opportunity to dress in different colours pertaining to the theme day: Tuesday, February 27 – Black Excellence Day – Red, Yellow and Green Wednesday, February 28 – Pink Shirt Day – Pink Thursday, February 29 – Orange Shirt Day – Orange Friday, March 1 – Rainbow Day – A variety of colours! Pink Shirt Day Assembly – We will be having a school-wide Pink Shirt Day Assembly on Wednesday, February 28th. This will be a short assembly that highlights the significance of being kind to others, and we will be sharing a story about kindness. We are encouraging all staff and students to wear a pink shirt on that day to symbolize kindness.
- 11) Student Inclusive Conferences – We are looking forward to embarking in our Student Inclusive Conferences over the next couple of weeks. School Appointments have been live since February 9th and have now closed (we have extended the deadline to book appointments). As shared previously in our newsletters, as Student Inclusive Conferences

will be replacing our former Term 2 report card, it would be expected for all parents/guardians to sign up for a session, and attend the conference with their child. There is a 2-week window that the Conferences will be taking place, February 26th to March 8th: • During the 2-week window, teachers may be offering before or after school appointments. • Wednesday, February 28th is our late afternoon/evening appointments until 6:30 pm. • Wednesday, March 6th is a 2-hour early dismissal, and conferences will be taking place between 12:45 pm to 3:45 pm. • Thursday, March 7th is a full day of Conferences, and students do not attend school, unless they have booked an appointment with their teacher.

- 12) March Spirit Day – Our next Spirit Day is Superhero Day, and this will take place on Friday, March 8th. Spring Book Fair – Will take place between March 11th to 14th. Thank you, Mel, for organizing this!
- 13) BBQ Firefighters Lunch – Will take place on Thursday, March 14th. The firefighters will be serving a hot dog, bag of chips and a drink at lunch time to our students. There may also be an opportunity for our students to tour a fire truck. More details to come.
- 14) After Spring Break... Vancouver FC Visits – We have booked these visits after spring break for 5 weeks, every Wednesday, beginning April 3rd to May 1st. Each class will be paired with their buddy classes, and have an opportunity to meet/engage with the Vancouver FC Players. Players will be teaching soccer skills/drills, reading and offering Q/A sessions for our students. We're looking forward to meeting and working with them!
- 15) Jump Rope for Heart – Our annual JR4H will take place after spring break, with the Kick-Off Assembly scheduled for Friday, April 5th, and our event scheduled for Friday, April 26th. A big thank you to Mrs. Smith for organizing this event for our school! More details to come after spring break.
- 16) Student Learning Surveys – Student Learning Surveys at Coghlan will be taking place after spring break. Students in Grades 4 and 7, including their parents and all staff in BC public schools are invited to participate in an annual online satisfaction survey about their school experience. The survey will take about 30 minutes to complete. Info regarding Student Learning Surveys for parents will be sent out the first week back from Spring Break. We encourage all parents in Grades 4 and 7 to complete the survey.
- 17) HUB Cycling – We received funding for HUB cycling to run their program for all of our Gr. 3-6 students at Coghlan after spring break in April. The program will take place over 2 days, and the purpose is to teach students bike safety (Day 1) and basic skills for cycling (Day 2).

- 18) LFMSS Frozen Musical (Apr. 29) – A reminder that we will be attending the LFMSS Frozen Musical on Monday, April 29th. Thank you to PAC for this incredible opportunity to attend a school-wide musical field trip!
- 19) Technology Ms. Lam is currently waiting to hear back regarding technology updates for our school.
- 20) Please Save the Dates: Talent Show May 24th, Sports Day June 14th, and Cultus Lake June 24th. More info to come. Upcoming Dates Feb. 23 – Spirit Day – Crazy Sock Day! Feb. 23 – Entrepreneur Fair by Div. 1 to 4 Feb. 26 to Mar. 1 – Diversity & Respect Week Feb. 28 – Pink Shirt Day Assembly. 9 am Feb. 28 – Student Inclusive Conferences Evening Option until 6:30 pm Mar. 6 – Student Inclusive Conferences. Students dismissed at 12:30 pm. Mar. 7 – Student Inclusive Conferences ALL day. Students attend school only for their booked conference time with their teacher. Mar. 8 – Spirit Day – Superhero Day! Mar. 11-14 – Spring Book Fair Mar. 14 – Firefighters BBQ Lunch Mar. 14 – PAC Movie Night Mar. 18 to Apr. 1 – Spring Break! Apr. 2 – Students Return from Spring Break Apr. 5 – Class/Team Photos AM Apr. 5 – Jump Rope for Heart Kick-Off Assembly. 1 pm Apr. 15 & 19 – Hub Cycling for ALL Gr. 3-6 students Apr. 26 – Jump Rope for Heart Event Apr. 26 – Spirit Day – Nothing but a Backpack Day! Apr. 29 – LFMSS Frozen Musical. 10 am to 2 pm

DPAC Report: Meeting minutes will come as an additional posting. These are personal notes taken by Serenna, official meeting minutes can be found on the District PAC website.

Treasurer's Report: as per Erin. Budget reported via skype and has been posted online.

- 1) As of February 22nd, 2024
 - a. **General Account:** \$ 39,278.09
 - b. **Gaming Account:** \$ 1,211.74
 - c. **Grade 7 Account:** \$ 980.65
- 2) Gaga Pit still coming out of accounts as well as yearbooks and busing.
- 3) Giants profit was around \$4400.00 -they took around \$1200.00 in fees.
- 4) Next year's gaming account funds will be applied for April 1st.
- 5) Teachers, please submit classroom receipts- deadline being end of May for reimbursement.
- 6) Grade 7's can use busing funds for laser tag

Fundraising Report:

Grade 7 - Krispy Crème starting next week
 Feb/March – Purdy's
 April – Nothing
 May – Mother's Day Fundraiser's, Neufeld's

June -Coffee

Additional Questions/Discussion by PAC:

- Jenn Bradley- Fruits and Veggie program- Next year's program will need to be renewed in June and supplemented by PAC if wanting to continue. The 25 percent not covered has previously been paid for through the School Affordability Fund or Feeding Futures Funding but may need to come from PAC next year if want the program to continue.
- Has a school wide activity been picked that PAC pays out of the budgets for?

Meeting Adjourned: 7:55 pm.