

## **Coghlan PAC Meeting**

**Date:** Friday January 26<sup>th</sup>, 2024 9:00 am in the library and via skype

**Meeting called to order:** 9:03 am by Michelle

**In Attendance:** Ms. Lam, Michelle, Kelli, Mel, Tannis, Ivonne, Christina, Karyn, Alisha, Brenda. Online, Mrs. Laycock, Serenna, Erin, Costa Blachuras.

**Adoption of Minutes:** Adopted By: Mel Seconded By: Kelli

**Adoption of Agenda:** Adopted By: Mel Seconded By: Kelli

**President's Report:** meeting lead by Michelle

- 1) Giants Game success – over \$6500.00 raised, profits going to gambling account. Thank you to Kirsten for organizing this and for the hard work that went into getting the tickets sold. Thinking this would be a good one to do again next year although the Giants are changing the way it may work.
- 2) Gaga ball pit – installed and a hit with students. Open recess and lunch by grade. Teachers also take the kids during instructional time to teach the game to them.
- 3) Scholastic Book Fair- March 12-15<sup>th</sup>. Volunteer opportunities will be posted soon. Mel is looking for someone to take over this job as organizer. Funds for books help support our classrooms and library. Wish bin donated books also support our teachers with their wish lists for their rooms.
- 4) Technology- Coghlan needs an upgrade. Ms. Lam has been in contact with the District to see when Coghlan may get an upgrade. No tentative timeline has been given. Roughly \$525 for each new laptop if PAC is interested in purchasing some for the school. Mrs. Nicholson has done an inventory of the school's equipment. We have mini iPad that aren't in use. Discussion on what could be done with these. Discussion on the cost of upgrading the technology for the school, about buying new computers, the amount PAC may want to allocate to technology and about technology in general and how it is being used by the teachers was discussed. This is to be revisited and voted on at a later meeting.
- 5) Thank you to Coaches – Thank you to Mr. Hegquist, Mrs. Okada, Mrs. Jdi, and Mrs. Conway for coaching basket this year. Thank-you gift cards to be given to coaches purchased by PAC and parents who would like to contribute.
- 6) Parent Social – Bob's Burgers and Brew on Feb 24<sup>th</sup>. Tickets on munch a lunch and are \$25. Parents that cannot attend, please consider still buying a ticket in support or sending in a donation. Donations for silent auction items, and wine wall needed. If you have a small business, season tickets, or vacation home, please consider contributing. Money raised to go to technology for our school. Parents and outside friends/family welcome.

- 7) Babysitters course/Stay at home safe- Done in the past and something that can be done next year if enough interested. Cost involved to those participating and not run by school or PAC. A parent in the past has organized this and got a group of kids together to make this happen.
- 8) Paint Night- Valentine's Paint night proposed by now postponed due to busy month with a Spring Paint Night considered instead. Possibly a Mother's Day or April paint piece. Anyone have a lead on someone to direct/host this or ideas of a company, or are artistic themselves, please see Michelle.
- 9) Library Valentine's Tree going up in the lobby for library wish list items.
- 10) Fun Fair – Possibly May 9<sup>th</sup>. See Christina to help with this – volunteers and planning committee needed.
- 11) Movie Night – March 14<sup>th</sup> possibly?
- 12) Teacher Appreciation lunch – Possibly May 22<sup>nd</sup>. Picked a Wednesday for majority of staff to attend, need a theme and planning committee. Tannis and Michelle to start organizing.
- 13) Spirit Wear – Kelli speaking to companies and getting pricing, logo, colors, type of print for other options figure out for crew necks, hoodies, and t-shirts. Poll online to see what the interest is from parents.

**DPAC Report:** as per Serenna. Her meeting minutes will come as an additional posting to this. Also, a presentation link will be given. These are personal notes, official meeting minutes can be found on the District PAC website. Next meeting Feb.15<sup>th</sup>.

**Treasurer's Report:** as per Erin. Budget reported via skype and posted online.

- 1) Budget has been posted and is available online to review
- 2) As of January 18<sup>th</sup>, 2024
  - a. **General Account:** \$ 35,910.62
  - b. **Gaming Account:** \$ 1,684.74
  - c. **Grade 7 Account:** \$ 641.65
- 3) VIP Christmas tickets profited \$300, Fall Purdy's fundraiser \$1,208.81, Vancouver Giants 50/50 \$5,707.50
- 4) Lots of outstanding funds for teachers unused.
- 5) Additional brokerage fees for GAGA pit to come out

**Principal's Report:** attached notes from Mrs. Lam

Principal's Report – January 26, 2024

- 1) Happy New Year! We are looking forward to an exciting year ahead.
- 2) December Recap Thank you to PAC for organizing all of the amazing winter festivities from Christmas Crackers & Gingerbread People to the Pancake Breakfast! Our LFMSS visited our school for some Christmas caroling, it was beautiful. We had an opportunity to play a friendly staff vs students volleyball game as well! We had a

blast putting on the Christmas Concert last year! We are already discussing the Christmas Concert for this year and started a Christmas Concert Committee.

- 3) Staffing Update Gr. 1/2 Teacher – Ms. McDonald replacement for Mrs. Barthuber
- 4) January Updates GaGa Ball Pit – We are very excited that our GaGa Ball Pit has been installed at the start of the new year. Our students have really been enjoying it! Currently, we have a schedule in place for each of the grade levels, and teachers have been taking their students out as well during the day.
- 5) Thank you, PAC! BBQ Lunch – As shared previously, Coghlan is the winning school for the Kids Helping Kids Clothing Drive. We collected the most clothing on a pounds-per-student basis, and will be treated to a BBQ lunch served by Langley Firefighters. Due to the snow last week, we have postponed the lunch to Thursday, March 14. Students will be served a hot dog, chips and a drink. Looking forward to this!
- 6) Vancouver Giants Visit – We had a school-wide assembly to meet some of our Vancouver Giants players on Wednesday, January 24. They discussed the “Be A Giant” program which focuses on the four pillars: School, Home, Community, and Health. Students were asked to complete the “Be A Giant” daily log book (which has been sent home already), and once they have completed their log book, they will receive a complimentary ticket to an upcoming Vancouver Giants home game. The Giants will be returning in 2 weeks to see how students are progressing along in completing their log book.
- 7) The Great Big Buddy Read – Yesterday, Coghlan participated in the Great Big Buddy Read for the first time! This is a province-wide event organized to promote the importance of reading together and to highlight that reading and literacy skills are not acquired in isolation. Our little buddies and big buddies were paired together, reading for about 20-30 minutes in the afternoon. We enjoyed this literacy-filled event!
- 8) Action Plan for Learning – Our poster-sized APFL has been posted around the school. PAC may wish to post one on their bulletin board as well. A reminder that our APFL highlights the literacy and SEL goals that our school is working towards this year, and is the core of student learning.
- 9) Spirit Day 80s Day – Taking place today! Art Starts Ndidi Musical Performance – Postponed to February 9.
- 10) Upcoming Events/Activities SFU Student Teachers Week – We will have 3 student teachers from SFU observing our teachers/classrooms the week of February 5-9. It’s always nice to support our future teachers!
- 11) Entrepreneur Fair (Feb. 23) – We are looking forward to Coghlan’s Entrepreneur Fair hosted by Div. 1-4 on Friday, February 23. Our students have been learning how to be an entrepreneur, by creating a business plan and making their own products to sell at the Fair. The Fair will take place all day; in the morning for students, and in the afternoon from 12:45-1:45 pm, we will open it up to our community. Please check the newsletter for more information closer to the date.

- 12) Jump Rope for Heart – Our annual JR4H will take place after spring break, with the event scheduled for Friday, April 26. A big thank you to Mrs. Smith for organizing this event for our school!
- 13) HUB Cycling – We received funding for HUB cycling to run their program for all of our Gr. 3-6 students at Coghlan after spring break in April. The program will take place over 2 days, and the purpose is to teach students bike safety (Day 1) and basic skills for cycling (Day 2).
- 14) Vancouver FC Visits – Vancouver FC Players has reached out to our school, expressing interest in working with our students with reading and skills/drills for soccer. They will be visiting our school for 5 weeks, beginning on April 3rd to May 1st, and each week, 2 classes will be paired together to work/engage with the VFC players.
- 15) Student Inclusive Conferences As shared in the first newsletter back from the new year, the Langley School District has gradually been moving to a new and improved model of communicating student learning at the Elementary level through the introduction of Student Inclusive Conferences. All Elementary schools in Langley will be using the Student Inclusive Conference as of the second term in the 2023-2024 school year. At Coghlan, we are looking forward to transitioning our reporting to Student Inclusive Conferences for the upcoming term. Here is what it means for you and your child...
  - Student Inclusive Conferences will be replacing the formal report card for Term 2.
  - You and your child will be meeting with your child's teacher to share about their learning at the end of Term 2.
  - Your child's teacher will work through a Communicating Student Learning Progress Report that summarizes the discussion during the conference, and you will have access to it on MyEdBC after the conference.
  - Instead of Parent/Teacher Conferences in March, we will have Student Inclusive Conferences.
  - Instead of two one-hour early dismissals, we will have a single two-hour early dismissal on Wednesday, March 6<sup>th</sup>. Students will be dismissed at 12:30 pm.
  - On Thursday, March 7<sup>th</sup>, students will not be attending regular classroom hours. Instead, students and parents who booked conferences will be attending to meet with the classroom teacher. These sessions will be offered throughout the day.
  - As Student Inclusive Conferences will be replacing our former Term 2 report card, it would be important for all parents/guardians to sign up and attend the conference with their child.
  - We will also be offering an evening option for conferences on February 28<sup>th</sup>, including before/after school times for individual teachers. There will be a 2-week window for parents/guardians to book with their child's teacher from February 26<sup>th</sup> to March 8<sup>th</sup>.
  - We will open up School Appointments from February 9<sup>th</sup> at 4 pm to February 20<sup>th</sup> at 9 pm, for families to go in and book a conference time with their child's teacher. The District has provided further information on what Student Inclusive Conferences look like, and this was shared on the newsletters in January for your reference. \
- 16) Clubs/Sports Basketball Season – Has commenced! Our coaches this year are the following: Mr. Hegquist and Mrs. Okada for the Boys team, and Mrs. Jdi and Mrs. Conway for the Girls team. Thank you to all of our teacher coaches for all of their time, energy and support! The season will begin from the end of January, with the

Jamboree taking place in March at Poppy. We will have some home games at Coghlan. Please check the newsletter for details on dates/locations for the basketball games. As well, we have registered for the Bandits Play Day the next couple of weeks.

- 17) The Bandits Play Day is relatively new, and it's an opportunity for students across the Langley School District to come together, and play different schools that they don't typically play against. This will be taking place at the Langley Events Center. Our Girls team played on Wednesday, January 24th, and the Boys team will be playing 2 games on Wednesday, January 31st .
- 18) Technology iPads have been upgraded/updated last year. Unfortunately, there are no definitive timelines in place for updating the laptops. The District continues to cycle and replace technology through waves each year. Different schools are tentatively scheduled each year. Isabella will continue to learn more about this, and will be in touch with PAC with any further updates, and/or new information that arises.
- 19) Other Updates Darby Photos – We have officially signed on with Darby Photos for the 2024-2025 school year. They promise to put their best effort forward to ensure that families receive the best photos of their children.
- 20) Field Trip Funds – Thank you to PAC for providing field trip funds for our students. Our teachers plan to use the funds for field trips by the end of June.
- 21) Upcoming Dates Jan. 31 – Boys Basketball Bandits Game at Langley Events Center (schedule shared on newsletter) Feb. 5 to 9 – SFU Student Teachers Observations Feb. 9 – Art Starts School-Wide Ndidi Musical Performance. 9 am Feb. 14 – Walnut Grove Swim for Intermediate Students Feb. 16 – District-Wide Pro-D (students do not attend) Feb. 19 – Family Day (no school for students) Feb. 23 – Entrepreneur Fair by Div. 1 to 4 Feb. 28 – Student Inclusive Conferences Evening Option until 6:30 pm Mar. 6 – Student Inclusive Conferences. Students dismissed at 12:30 pm. Mar. 7 – Student Inclusive Conferences ALL day. Students attend school only for their booked conference time with their teacher. Mar. 12-15 – Spring Book Fair Mar. 14 – Firefighters BBQ Lunch Mar. 18 to Apr. 1 – Spring Break! Apr. 2 – Students Return from Spring Break

### **Additional Questions/Discussion by PAC:**

- Valentines Day swim – will take place at Walnut Grove Pool – Pay on School Cash online.
- Al Anderson Grade 5 swim? – looking into seeing if it can be done again this year? Parent drivers?

**Meeting Adjourned:** 10:26 am.