**Fort Langley PAC:**

**Meeting Minutes for January 14th, 2025**

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| **Date:** *Jan. 14, 2025* | **Location:** *Library*  | **Called to order:***7:10* | **Adjourned:***9:24* |
| **Attendees:** |
| **Chair:**Jennifer Kube | **Vice Chair:** Samantha Borland | **Co-Treasurers:** Samantha Borland and Corne Moerman | **Fundraising:** Katie Whone  |
| **Principal:** Logan Kitteringham | **Sunshine:** | **DPAC:** Katie Whone | **Fun Lunch:**Angela Moerman | **Communications:**Crystal Choroba |
| **Other Pac Attendees:**Jamie IsaakNatasha IsaakCory KubeChrista GalindoRose KovacsChristine DevriesJay DuffSarah HerbertCorne MoermanKatie KeeperStephanie SchrederKatelin Whone |

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|  | **Action**  | **Discussion**  | **Person of Action** |
| **Item of Business:** |
| **1.** | Motion  | Call to order, welcome, and introduction.  | Jennifer Kube |
| 2. | Motion  | Approval of agenda | Sam and Corey |
| 3. | Motion  | Approval of Previous Meeting Minutes | Rose and Sam |
| 4..  | Report from the Principal | 1. Basketball season practice starts on Friday Grade 6-7, runs until March
2. Reg stream “Feeding Futures” hot lunch program started this week once a week. Funding handled externally via the government. 3 or 4 kids per class so far. Can be subsidized. LEAP not included so far as it's on a Monday. Parents can opt in or out at anytime.
3. Update on hardship fund- students having a hard time with LEAP academy fees can access it.
	1. The procedures for the school to access it are via the ministry. It comes from school funds or district funds.
	2. Feeding Futures is used to offset the hardship fund.
4. LEAP fees may be raised next year by $25 to support additional tech.
5. Computers purchased - approved by PAC on last agenda- and are being used by the intermediate LEAP classes, which now meet the numbers currently in use by the indoor program.
6. LEAP has $10000 coming from the district towards replacing existing supplies purchased in 2017.
7. Update from District Facilities Meeting
8. Track Maintenance Update
	1. Thanks for materials donated from Thunderbird.
	2. District spread quickly. Kids using it often.
	3. Excess supplies going towards other areas that need to be improved outside.
	4. Card signed for facility staff as a thankyou
	5. Suggestion made to have a creative thank you for Thunderbird.
9. Saleema Noon- cost is $1727.25
10. Vote to support the additional cost
11. Motion passed
12. Arts Starts- 3 presentations booked
	1. In the future, for next year do we want to do multiple Just Dance classes and a concert, or continue with Art Starts? - Art Starts are 500-700 a day. Will look into cost of Just Dance- already approved by the PAC
13. Buses have been booked for a Grade 5-7 visit to Poppy Secondary.
14. The Hold and Secure incident in December
	1. parent had phoned 911 concerned regarding a person in camo. School was put in a hold and secure.
	2. Review of correct procedures by principal, district, and police
	3. Event lasted less than 3 minutes. Turns out it was a training exercise by the police.
	4. Connie Markinson our liaison officer. She comes weekly to read with students. Logan will be discussing police procedures and the need to communicate prior to initiating an exercise in the school environs.
15. Some parents upset with how the police have not informed school in advance of this procedure
16. Thanks given to principal for his handling of the incident.
17. Principal’s Cup- additional costs approx. $2000. Goalie gear purchased.
18. Motion raised to give $1900 + the originally approved $100 to cover the costs of sporting equipment purchased for Principal’s Cup. Extra costs will be covered by the cheque from the Giants to the school.
19. Approved and seconded.
20. May 21st Kindergarten orientation- PAC volunteer needed.
 | Logan KitterghamSamantha BorlandJay DuffJen KubePassed by Christa Galindo, Katie Whone and Christine DevriesJay DuffChrista GalindoLogan KitteringhamJen KubeRose Kovacs and Corey Kube |

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| 5..  |  Chair | Offers a prompt to meeting to share info about PAC and reach out to the school community to get new members involved.  | Jennifer Kube |
| 6. | Vice Chair | 1. Liability Insurace for PAC events: Do PACS need liability insurance for on site events?
	1. Should we get overall insurance, or PAC events specifically?
	2. Is the school covered by a broader policy?
	3. If so, does the policy extend to the PAC and events?
	4. Logan to reach out to the superintendent to get clarification
	5. Should we get insurance for FunNight?
	6. Many questions and members/principal will follow up with clarity- Samantha Borland, Logan Kitteringham, Jay Duff
2. Katie Whone will ask DPAC
3. We need at least 2 people with food safe to do an event
4. Stripe and Square- payment methods and treasurer needs to include PAC executives names and emails.
	1. Katie Whone (DPAC Rep)- will reach out to find info on the use of paypal, qr codes, cash
	2. Brainstorming what payment methods to use for Gala and the Fun Night
 | Samantha BorlandKatie WhoneRose Kovacs and Jay DuffSamantha BorlandKatie WhoneAll members |

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| 7.  |  Communications | Nothing to add | Crystal Choroba |
| 8. | Co-Treasurers | 1. Surprise Funds from Giant’s Game
	* Funds allocated toward the Principal Cup
2. Update on donations to Foundation and Tax Receipts- in the past the number has been noted as little as $25. Clarity needed.
3. No updates from Corne Moerman
 | Samantha BorlandKatie Keeper, Christine DevriesSamantha Borland |

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| 9. |  DPAC | 1. Regular volunteers need to get a criminal record check.
2. How to bring more people on the pac- put QR codes on social media
3. One PAC does a brochure at end of year and hands out at the kindergarten orientation.
4. Gaming Funds in Budget-
	1. Not allowed to use Gaming Funds to pay out scholarships.
	2. Gaming money can be used for clubs.
	3. Fundraisers that flop can be called a “Community Building Event” and use gaming funds to fund.
5. Katie unavailable to go to the next DPAC - Jaimie Isaak
 | Katie WhoneJamie Isaak |
| 10. | Fun Lunch | 1. Orders are open on new session
	1. Mistake made- March 6 Popcorn Day needs to be cancelled or moved.
	2. Orders already coming in.
 | Angela Moerman |
| 11. | Sunshine | 1. Midori absent.
2. Midori will be updating the birthday board
3. Gift card fundraiser was a success thanks to Midori’s leadership.
 | Jen KubeJay Duff |
| 12. | Special Events and Fundraising | 1. December Event Summary: Gift Card Fundraiser- successful, pancake breakfast amazing
2. Gala Update (March 7th)-
3. Please don’t direct email people for donations. Shoot Rose a text first to find out about opportunities to donate.
4. Idea suggestions- mystery box, parking spot
5. Fun Night (April 25th) 4:30 pm start
6. Date to be set for first volunteer meeting
7. Raffle Prizes- escotter, paddle board, saba, sports tickets
8. Volunteers to lead events:
	1. Card Project- Christine Devries

art ready by Jan. 31* + - Handout sample cards Feb. 24
		- Order deadline March 9
		- Save costs by having a parent pick up in North Van.
1. District Track Meet Concession May 29th 9:30-1 McCleod Sports Park
2. Menu offered before hand
3. Our elementary and any feeder schools go to DW Poppy for track. This year we get to run the track concession.
4. Parents would run- 8 volunteers needed.
5. Natasha and Samantha taking the lead
6. Order candy bags for both sports day and track.
7. Sports Day Concession (June 13th)
8. People to be asked to lead concession- Tonya Friesen and Julie Moore
9. Make sure that 2 people have food safe
 | Jen KubeRose KovacsChrista GalindoRose KovacsSamantha BorlandChristine DevriesSamantha BorlandNatasha Isaak, Samantha Borland |
| 13. | Old Business | 1. Christine Devries found someone to buy the tables for the pancake breakfast.
2. Mural update: Darien, Rose’s husband, to discuss with Logan Kitteringham and Mike Pew (school indigenous support worker).
3. Logan is looking into the artist to make sure the process is fair.
4. The way some mural art works is you pay the artist for the rights to the art and then a muralist comes and does the art.
5. Mike Pew- from the district to support
6. Discussions about having an indigenous artist do the art. Wanting to respect local community.
 | Jen KubeChristine DevriesRose KovacsRose Kovacs, Stephanie Schreder, Katie KeeperLogan Kitteringham |
| 14.  | New Business | 1. Initial discussion to pay for readers for the Ufli Program that has been initiated by some primary classes to support literacy development.
* Questions about buying more books or paying a printshop to have them printed.
* How much money we have towards literacy. Currently $1500 allocated towards new books. Cost of digital purchase could be approx $1000, not including the print shop fees.
* Members express desire to have print books vs. digital
* Asking principal to seek more clarity regarding the use of the digital books for a home reading program
* Principal will come back to us next month after staff meetings
1. Christa mentioned that the Spanish speaking parents created a whats app community to help with their children’s transition and/or communication in FLE. Social and emotional support for younger students new to the school.
 | Rose KovacsCrystal ChorobaSamantha BorlandJay Duff, Crystal ChorobaLogan KitteringhamChrista Galindo |

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| 14 | Next meeting  | Feb. 4th at 7:00 pm |

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| 15. | Adjourn  | 9:24 |