

**Shortreed Community Elementary School
PAC – Executive Meeting Minutes
Wednesday June 14, 2023 9:30 AM**

Call to Order at 9:33 AM by Jodi Stiglic

Attendees:

Susan Ngo, Jen Cooksley, Amy Synesael, Jodi Stiglic, Kaelin Nelson, Kyla Des Mazes, Chris Wejr, Susi Staples, and Laura Wheway

Round Table

Established Quorum

Additions to Agenda: PAC Survey results

Deletions to Agenda: None

Approval of June 2023 Agenda:

Motion by Jen Cooksley, Second by Amy Synesael. All in favor.

Approval of May 2023 Minutes:

Add “AGM” to May Minutes heading

Motion to approve with edit by Amy Synesael, Second by Susi Staples. All in favor.

Principal / Administration reports

Principal’s Report – Mr. Wejr

- Acknowledgement it’s Pride Month and National Indigenous History Month. Classrooms are doing lots of individual activities in addition to Diversity Day coming up. This is a time to celebrate and honour the resilience of Indigenous Peoples. Shortreed is a privileged school as we are doing a lot; one thing currently being worked on are the personalizing of land acknowledgments.
- New gym sound system has been ordered.
- Portables: We have 2 portables that are moving (ELL and an extra portable). Although we are still growing other schools are already over filled and have waitlists. There are no other portables available at this time; it’s a 6-12 month waitlist for portables. Enrollment space is a topic at District level because of current growth in the community as well as proposed development.
- No admin changes communicated from the District so far; Mr.Wejr is excited it looks like he will be back at Shortreed next year.
- Ice cream day feedback from staff: When ice cream came to class and had to be eaten right then, challenging if in the middle of a lesson. Jodi proposes next year we can keep it in freezer sorted with Division tags for pick up when it works for individual classrooms.

- Thank you to the PAC / parent volunteers. Appreciate everything you do and the focus on inclusivity and community.
- There are some staffing changes for next year's teaching and SEA staff. Mr. Wejr will provide announcements.

Vice-Principal's Report – Mrs. Tarasoff (absent)

- No Report.

Executive and Committee reports

President – Jodi Stiglic

- Year end report: Thank you to the team / Parent volunteers. So appreciate working with everyone together, to make PAC a great experience supporting our school. Thank you to our amazing staff for all you do for the school, supporting PAC events, and focussing on inclusivity. Welcome to new parents!

Vice President – Amy Synesael

- No report

Treasurer – Laura Wheway

- End of May balance in Chequing account: \$50,943.66
- End of May balance in Gaming account: \$11,802.24
- About \$2000 of cheques still outstanding and a few more cheques still to be written. Haven't spent much gaming money aside from swing and KM Club costs. Some bussing field trip costs that we haven't received invoices for yet.
- Previous to date Mrs. Kirk requested Keva planks for the library. Executive discussed and none opposed; total cost is \$1558.66. Laura is waiting to pay as hope is to pay for the planks out of gaming funds however need to confirm other receipts. Laura Wheway motions to pay \$1558.66 to reimburse costs for Keva planks; second by Amy Synesael. All in favor.
- Lots of teachers have used their funds and submitted receipts.
- Gaming grant applied for this week.

Secretary – Susi Staples

- No report

Fundraising – Jennifer Cooksley

- Upcoming fundraising will be discussed end of August and beginning of September.

District Parent Advisory Council (DPAC) – Jodi Stiglic

- No report; last meeting in May was previously reported on.
- We are still looking for a DPAC Rep for next year, to represent Shortreed PAC and bring back information from DPAC meetings.

Members at Large – Allie Brush, Cashmere Roder and Nicole Chadwick (absent)

- No report

Bylaws Committee – Amy, Laura, Jodi and Susi

- No report

Shelter Committee – Amy, Jen, Jodi, Nicole, Laura & Mrs. Tarasoff

- Mrs. Tarasoff has had discussions with the District and is hoping to have a proposal compiled by the end of today to forward to District, Shortreed PAC and Laura/Jared Wheway for review.

Old Business:

- No old business

New Business

- Staff appreciation: (About 45 staff on average per day. Mid-week is good). Plan for potluck lunch for staff on Thursday, June 29th. Amy will distribute sign up for parent contribution.
- PAC Survey results: as of last night, we had 26 responses to PAC surveys. 61% of parents responded NO – they were not aware all parents are members of the PAC. Discussion regarding creating a separate PAC newsletter and updating bulletin board to try to better inform parents. Kaelin Nelson and Susan Ngo will look further into these ideas for next school year.

Feedback from staff survey that hot lunch days can pose disappointment for students who are unable to participate. Discussion regarding inclusion. Currently every student receives ice cream on ice day. We could add every student receives popcorn on the first popcorn day in September, as it is often challenging to set up payments / class lists in Muncha Lunch and receive payments for this first date. We could also add every student receives milk and cookie in December, to increase overall participation and inclusion. Discussed idea of setting up a donation option at the beginning of the school year, where parents have the opportunity to donate dollar amount of their choice, if they would like to be able to contribute to a sum of funds that staff could allocate evenly, identifying and distributing / placing orders for students who otherwise might not be able to access the hot lunch program due to finances.

Mr. Wejr will encourage staff to complete the staff survey after report cards have been prepared.

Next meeting date: September 2023 (TBD)

Meeting adjourned 10:45 AM by Jodi Stiglic

Informal discussion after the meeting about the possibility of having a fundraising goal next year for an outdoor, enclosed PAC bulletin board that is in a better location for more parents to see.