



Issue #10

### Principal's Message

Semester Turnaround days were busy with Transition meetings for Grade 9 students, Career 9 Conversations, Food Safe Training, High Five Career Workshop, Collaboration Team meetings and the Taste of LSS Event. We are looking forward to getting to know the 270 grades 8's joining us next year. Thank you to our leadership students who helped us with the event.

Students are settling in nicely to Semester 2 courses. Counsellors have been busy responding to course requests to the best of their ability as classes are very full. Reports for Semester 1 will be published on Friday, Feb 7<sup>th</sup> and if you have any questions, please reach out to the classroom teacher.

In February, we begin planning courses for the next school year. Our departments offer a wide range of programs leading to graduation. It's helpful to discuss course selections at home to prepare for this process. You can find course descriptions in the Course Booklet, which will be posted on the school website in early February.

We are excited to introduce a new course for next year: Workforce Training Certification (WTC 12). This course is available to students in grades 10-12 and counts as a grade 12 credit. You can find the course description under the Careers Department in the Course Booklet.

Course planning assemblies will start with the Grade 12 Assembly (covering graduation and scholarship information) on Thursday, February 6<sup>th</sup>. Assemblies for grades 9-11 will be held the following week to provide information about next year's courses. If you have any questions, please contact our Counselling or Administrative staff.

Winter Sports are winding down with many thanks to all our coaches for their gift of time, leadership and connection with our athletes. Musical Theater is busy preparing Percy Jackson's "Lightning Thief" performing Feb 27<sup>th</sup> – March 8<sup>th</sup> in our Dramnasium. See the poster on page 11 to get your tickets. We are excited to see the work of the actors, scriptwriters, tech crew and musicians.

The LSS and LEC campus will be undergoing some changes on site such as location of portables and fencing to prepare for the building project proceeding this year.

Sincerely, Diane Smillie LSS Principal





Issue #10

### **Important Dates**

(please visit the calendar on our website LSS Calendar for more information on each event)

### February 2025

February 4, Photo Day (new students only)

February 7, Learning Updates Issued (report cards)

February 10, Professional Day – students not in session

February 17, Family Day - School closed

February 21, Grade 9 Immunization

### **March 2025**

March 12, Parent/Teacher Interviews – 1 hour early (1:55pm) dismissal

March 13, Parent/Teacher Interviews – 1 hour early (1:55pm) dismissal

March 17 - 28, Spring Break - School Closed

### **April 2025**

April 9, Grad assembly

April 11, Learning Update Pre/Design – students not in session

April 17, Grad Cruise

April 18, Good Friday, School closed

April 21, Easter Monday, School closed

April 28, Learning Update Issued

### PIPING AND PLUMBING DATES

Congratulation to all the students who have successfully completed the Piping and Plumbing program. The Piping Graduation ceremony takes place on **Thursday**, **February 6**<sup>th</sup> **7pm** in the LSS Learning Commons (nice dress attire, suits not needed!).

For those who may be interested in the Piping and Plumbing program in the future, there will be an info session on **Thursday, February 20**<sup>th</sup> at **6:30pm** in the LSS Learning Commons.





Issue #10

### 2024/2025 District Calendar

Sep 2 (M) Labour Day (Schools Closed)

Sep 3 (T) Schools Open

Sep 30 (M) Truth and Reconciliation Day (Schools Closed)

Oct 4 (F) School Improvement Day (students not in attendance)

Oct 14 (M) Thanksgiving (Schools Closed)

Oct 23 (W) 1 Hour Early Dismissal - Parent/Teacher Interviews

Oct 24 (Th) 1 Hour Early Dismissal - Parent/Teacher Interviews

Oct 25 (F) Professional Development Day (Provincial - students not in attendance)

Nov 8 (F) Learning Update Prep/Design and Assessment Day (students not in attendance)

Nov 11 (M) Remembrance Day (Schools Closed)

Nov 22 (F) Learning Updates Issued

Dec 20 (F) Last Day Prior to Winter Break

Jan 6 (M) Schools Re-Open After Winter Break

Jan 29 (W) Semester 2 Begins

Feb 7 (F) Learning Updates Issued

Feb 10 (M) Professional Development Day (District - students not in attendance)

Feb 17 (M) Family Day (Schools Closed)

Mar 12 (W) 1 Hour Early Dismissal - Parent/Teacher Interviews

Mar 13 (Th) 1 Hour Early Dismissal - Parent/Teacher Interviews

Mar 14 (F) Last Day Prior to Spring Break

Mar 31 (M) Schools Re-Open After Spring Break

Apr 11 (F) Learning Update Prep/Design and Assessment Day (students not in attendance)

Apr 18 (F) Good Friday (Schools Closed)

Apr 21 (M) Easter Monday (Schools Closed)

Apr 28 (M) Learning Updates Issued

May 16 (F) Professional Development Day (students not in attendance)

May 19 (M) Victoria Day (Schools Closed)

Jun 26 (Th) Final Learning Updates Issued & Last Day for Students Prior to Summer Vacation

Jun 27 (F) Administrative Day (students not in attendance)

July / August Summer Session



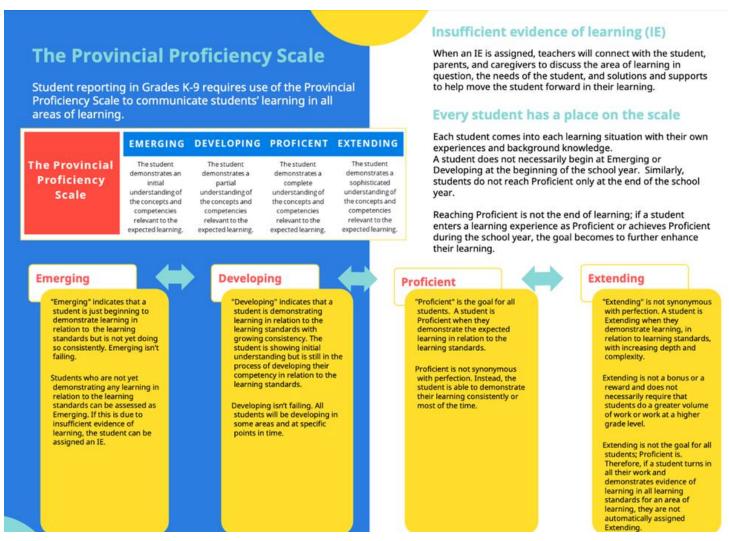


Issue #10

### Reporting (SEMESTER 1 Summary of Learning)

Reports will be published on February 7<sup>th</sup> for Semester 1 courses.

Grade 9 only: Proficiency standards are used for grade 9's based on curricular competencies.



#### Grade 10 – 12

Letter grades and percentages are used for reporting in grades 10 - 12. Grade 12's in particular receive percentages for their courses.

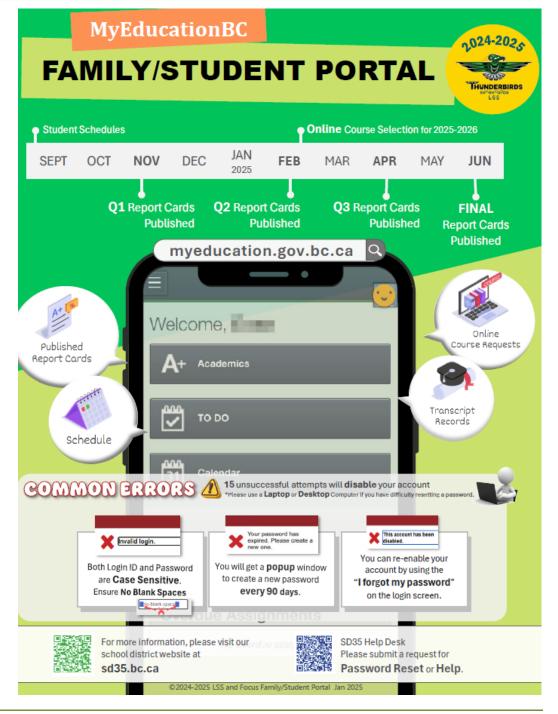




Issue #10

Reporting (SEMESTER 1 Learning Updates)

Learning updates (report cards) will be posted on February 7. If you have any issues accessing your child's Learning Update, please use this sheet.







Issue #10

### **SEMESTER 2 COURSE CHANGE REQUESTS**

Students will have an opportunity to request course changes during the window from Jan 20 – Feb 4th to submit their form. Students use the QR Code for their course requests which creates an appointment with their counsellor.

### COURSE PLANNING AND COURSE SELECTION GUIDE 2025/26

Course planning for the 2025/26 school year for students currently in grades 9 through 11 will begin in February. Our Course Selection Guide, which outlines all the courses available at LSS next year will be available on our school's website by the end of January.

Course Selection Grade Assemblies: During the week of Tuesday, February  $11^{th}$  the Grade 9-11 students will have an opportunity to attend a Course Selection Assembly. These assemblies will be led by our counsellors and will provide students with information about required courses for their next grade as well as graduation requirements and elective options.

Tuesday, February 6 – Grade 12 Assembly (Scholarship Info)
Tuesday February 11 – Grade 9 Course Planning Assembly
Wednesday February 12 – Grade 8 Course Planning Info. @ HDMS
Wednesday, February 12 – Grade 8 Parent Info Nite @ LSS 6 – 7 pm

• Grades 9 to 11 info sent home

February 12 to 15 - Grades 9 to 11 Online Course Selections in Learning Commons

#### PIPING AND PLUMBING DATES

Congratulation to all the students who have successfully completed the Piping and Plumbing program. The Piping Graduation ceremony takes place on **Thursday, February 6 at 7pm** in the LSS Learning Commons (nice dress attire but suits not needed!)

For those who may be interested in the Piping and Plumbing program in the future, there will be an info session on **Thursday, February 20 6:30pm** in the LSS Learning Commons



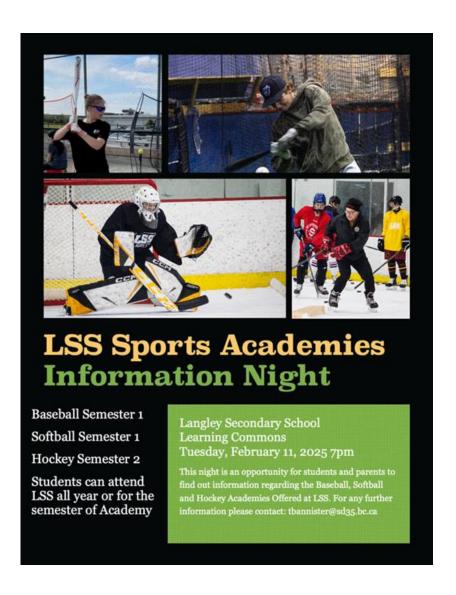


Issue #10

### LSS SPORT ACADEMIES PARENT EVENING

Are you looking for a way to fuel your passion for hockey, baseball or softball while still achieving your academic goals? Langley Secondary's sports academies may be the perfect fit! These high-performance skills-based programs combine on-and off-field or ice training, strength and conditioning education, and the B.C. school curriculum. Hockey academy participants will have at least 40 on-ice sessions during the semester, while baseball/softball students will spend two blocks every day in academy programming. Learn more at an upcoming information session, which is scheduled for Feb. 11, 7 pm at the LSS Learning Commons. See poster here for details. For info on baseball/softball read here or hockey read here. Please note, this info session does NOT include the LSS Soccer Academy.

A parent evening to offer information for the LSS Baseball, Softball and Hockey Academy will take place on February 11<sup>th</sup> in our Learning Commons. Parents and students interested in the various sport academies are encouraged to attend. If this date is not feasible, please reach out to the instructor in charge at tbannister@sd35.bc.ca







Issue #10

### 2024/2025 Graduation

### 2025 Dry Grad Event - June 25th at Central City Fun Park

Chaperoned buses depart following the banquet at 11pm on June 25 and return to the same location around 4am on June 26. Parents can pick up their grad earlier from venue. There are no in and out privileges.

Ticket price is \$50.00 per student or guest, due by April 22 Ticket price includes bus transportation, refreshments, snacks and a "Fun Card" with credits to use towards attractions and video games such as: laser tag, bowling, golf, photo booths, karaoke, carousel and virtual reality.

Payments can be made online here: <u>Grads Only Tickets | LSS Dry Grad</u> or by cash/cheque. The venue requires a waiver signed by parents/guardians of students, please submit that to us, you can find it on our website.

20 chaperones are needed to proceed, as required by the venue. Volunteer link is here: LSS Dry Grad: Dry Grad Event Night Volunteers

Fundraising and planning are ongoing. Volunteers are needed to help the fundraisers be successful. All parents of graduating students and grad students themselves are encouraged to participate as best as you can. Visit our website for our upcoming Fundraising Events and more information.

To those that are busy, have other commitments and schedules that may not align, we thank you for your desire to help if you could. Sharing our fundraisers with your neighbors or colleagues would be tremendous! If you are able, a cash donation would go a long way to helping make this night a reality.

We sincerely thank the school admin for lending their meeting space and for distributing our information in newsletters and other forms of communication.

We also thank the school PAC for their support and generous donation.

To find out more: https://lssdrygrad.square.site

Connect with us: lssdrygrad@gmail.com

@langleydrygrad LSS Dry Grad Fundraising 2025





Issue #10

2024/2025 Graduation cont'd

2025 Dry Grad cont'd.



Order Deadline: Feb. 19...

School Pick Up: Feb. 27...

Connect with us for more information or help with ordering: lssdrygrad@gmail.com





Issue #10

### **Fine Arts Week**

The Jazz band participated in the District Jazz Festival last week at the Langley Fine Arts School.







Issue #10

Fine Arts Week cont'd.

We are just around the corner to the launch of another incredible "Season of Theatre" in Langley schools! Please get out and support the Arts and our Theatre students and teachers by taking in one, or a couple or all of these great productions that will be happening in the next few months across the District! Please see the poster at the link below for an overview and the dates of all of the productions happening in Langley schools this year!







Issue #10







Issue #10

Career News – January 2025

### Youth Train in Trades and Academic Dual Credit Applications NOW OPEN!

Students can book an appointment with Ms. Stuive (LSS Career Advisor) the same way they book an appointment with one of their counsellors. Here is the bookings link:

https://outlook.office365.com/owa/calendar/LSSCounsellingCentre1@sd35.bc.ca/bookings/

**Youth Train in Trades Programs:** Automotive, Carpentry, Electrical, Hairstylist, Horticulture, Piping and Plumbing, Professional Cook 1, Welding

**Academic Dual Credit Programs:** Biomedical and Health Science, Early Childhood Education, and Intro to Health Science

Students can register to attend one of the program specific information sessions through the Sd 35 Career Ed website: https://careered.sd35.bc.ca/opportunities/youth-train-in-trades/

# INFORMATION SESSIONS



Feb 5 (6:30-7:30pm) - Biomedical Health Science Info Session (online)

Feb 13 (6:30-7:30pm) - Landscape Horticulture (online)

Feb 18 (6:30-7:30pm) - Electrical

Feb 20 (6:30-7:30pm) - Plumbing & Piping

Feb 25 (4:30pm) - Introduction to Health Science Course (online)

Feb 26 (6:30-7:30pm) - Early Childhood Education Info Session

Feb 27 (6:30-7:30pm) - Professional Cook (PC1)

March 4 (6:30-7:30pm) - Hairstylist Info Session

March 4 (6:30-7:30pm) - Carpentry Info Session

March 4 (6:30-7:30pm) - Automotive Info Session

March 5 (3:30-4:15pm) - Welding at KPU Cloverdale

March 5 (10:00-11:30am) - Landscape Horticulture at KPU Langley







Issue #10

















# YOUTH TRAIN IN TRADES

### APPLICATIONS NOW OPEN!

Applications are open for our Youth Train in Trades programs!

Train to become an Automotive Service Technician, Carpenter,

Electrician, Hairstylist, Landscape Horticulturalist, Professional

Cook, Pipefitter/Plumber or Welder - tuition-free!

#### Apps Due April 4 for:

Electrical and Landscape Horticulture

### Apps Due April 17 for:

Auto, Carpentry, Hairstylist, Professional Cook 1, Piping/Plumbing & Welding







See your Career Advisor for more info & an application!





Issue #10

**SAVE THE DATE:** Pathways to the Future Event

When: February 4, 2025 at Langley Events Centre from 6:30pm - 8:00pm

What: Our District Career Education event has the following goals for students and their parents:

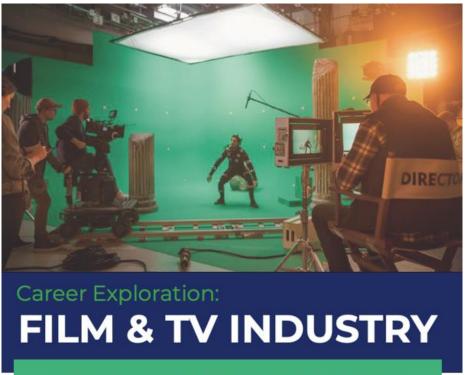
- to build their knowledge of district trades and career programs
- to benefit from learning about the Youth Apprenticeship program in our district
- to build connections to career success, both within our district programs and beyond, through post-secondary pathways







Issue #10



TUESDAY | FEB 11, 2025 | 8:15 AM - 4:00 PM

### **Bringing Stories to Life!**

### **Shooting Schedule:**

- · Overview of the FILM and TV landscape
- Breakout sessions providing an insider look into many of the professions related to the industry
- · Opportunity to meet the Unions associated with the industry: · Teamsters 155
  - · The Directors Guild of Canada
- The Union of BC Performers
- ActSafe
- IATSE Local 891/ICG 669
- · Creative Pathways



See your Career Advisor for an Application! Applications due February 4, 2025

### Film and TV Tour

Students interested in pursuing a career in the Film and Television industry can apply to attend a Film/TV Career Exploration Tour. We will be going to Martini Film Studios and learning about the various departments within. The field trip will be on **Tuesday February** 11th from 8:15 -4:00pm. See Ms. Stuive in the Counselling Centre for an application form. Applications are due February 4, 2025.





Issue #10

### **Biomedical and Health Science Tour**

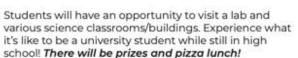


Program Exploration Tour:

# **BIOMEDICAL & HEALTH SCIENCE**

WEDNESDAY | FEB 19, 2025 | 9:00AM - 1:00PM

Visit the Kwantlen Polytechnic University (KPU) Surrey Campus and hear from KPU instructors about our exciting new Biomedical & Health Science Program!





See your Career Advisor for an application! Applications due February 7, 2025

Limited seats available!

We are having a Biomedical and Health Science Tour at KPU on February 19! Students will hear from KPU instructors about the program, visit a lab and see various science classrooms and building on campus. The tour will start and end at the Langley School Board Office. Students will be bussed from the Board Office to KPU Surrey Campus and then back to the Board Office. The tour will take place from 9am until 1pm.

Application is required see Ms. Stuive in the Counselling Centre to pick one up. Limited spots are available. Please note that applying does not guarantee acceptance.

# Applications DUE: Friday, February 7, 2025

Target students in **Grades 10/11** but preference will be given to grade 11's.





Issue #10

### **Landscape and Horticulture Tour**

We are having a Landscape Horticulture Tour at KPU on March 5th! Students will hear from KPU instructors about the program, tour the Landscape and Horticulture site, and be involved in some hands-on activities. Students are responsible for their own transportation to and from KPU Langley. The tour will take place from 10:00 am until 11:30 am. Application is required see Ms. Stuive in the Counselling Centre to pick one up.

# Applications DUE: <u>Thursday, February</u> 19, 2025

Target students in Grades 10/11.



# Program Exploration:

# LANDSCAPE HORTICULTURE

### WEDNESDAY | MARCH 5, 2025 | 10:00AM - 11:30AM

Visit Kwantlen Polytechnic University's (KPU) Langley campus and learn about Langley School District's Youth Train in Trades Landscape Horticulture program!

Apply Now! Limited seats!

Students will tour the Landscape Horticulture site and be involved in some hands-on activities. They will also have an opportunity to learn about occupations related to the Horticulture industry.



See your Career Advisor for an application! Applications due February 19, 2025

Limited seats available!





Issue #10

### **Volunteer at a Spring Break Camp:**

Students in Grades 9 - 12 can earn volunteer hours this spring break by volunteering with kids' camps! Fill out the registration form here:

https://docs.google.com/forms/d/e/1FAIpQLSdqOMFo2ZhJjbZ6R17Glk8t7 qj5jZE daUCdhUx1KUEZUUfw/vie wform



# VOLUNTEERS NEEDED

Want to build your resume over Spring Break?!!

Your help is needed at halfday camps.

> Click QR Code for details.

Spring Break 2025 Interest and Availability

We will be running free Spring Break camps for students in grades 3-6. Below are the dates & times and a bit more information. Please complete the form below and a BBBSL Mentoring Coordinator will be in touch with you soon to confirm your volunteering with BBBSL Spring Break Camps! Camps Running at West Langley Elementary School: Monday March 17th - Friday March 21st at West Langley Elementary School, the camp will run 9am-12pm but the leaders will be asked to be there at 8:45am-12:15pm. This program is running every day this week and will have the same group of students signed up for each day. This camp will be a combination of sports, crafts & science. \*Preference will be given to volunteers who can attend every day of this camp, but please let me know if you can only attend a couple days as well. Camps Running at Nicomekl Elementary School: This will be a drop in style camp with different kids each session These will be a variety of sports, arts and science camps - Monday March 17th at Nicomekl Elementary





Issue #10

### **Community News**

Community News cont'd

### **Generation Health Program- Healthy Lifestyle Program for Kids Ages 8-12**

Please include the following in your next newsletters to families:

Generation Health is a **FREE 10-week healthy lifestyle program** for children and their families, delivered through YMCA BC and in partnership with the Childhood Healthy Living Foundation. Program participants will meet virtually or in person to learn about healthy eating, physical activity, goal setting, body image, self-esteem and more!

We have 4 program days to choose from: Starting in February on Tuesdays (In Person at the Tong Louie YMCA) or Wednesdays, Thursdays, or Fridays virtually from 6:30-8:30pm. This program requires prior registration through these details: phone 1-888-650-3141 or send an e-mail to generationhealth@bc.ymca.ca.

Families who join this program receive a complimentary membership to the YMCA.

### **Social Media Awareness Family Sessions**

ERASE will be holding FREE virtual sessions on social media awareness for parents and caregivers. Please share the link below in an upcoming communication with families for them to access these valuable sessions:

https://pages.saferschoolstogether.com/erase-family-session



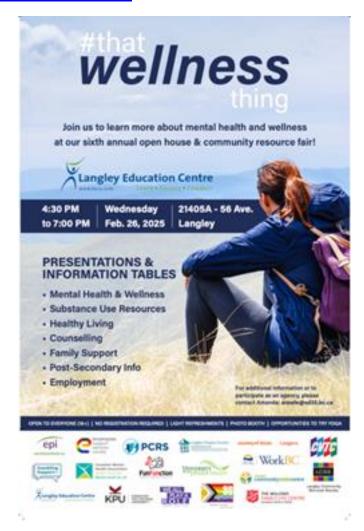


Issue #10

### Community News cont'd

It's that time of year when we see a rise in illnesses impacting students and staff in our school. We are hearing from families about colds, respiratory illnesses, and stomach bugs circulating in our community. As a reminder to help keep our school community healthy and well, we are sharing this online resource from our community partner Fraser Health. Here you will find information about protecting your child from communicable diseases and managing their illnesses: Illness in the classroom - Fraser Health Authority









Issue #10

Community News cont'd

**PAC Meetings 2024-2025** 

October 21, 2024

November 18, 2024

January 20, 2025

February 24, 2025

April 28, 2025

May 26, 2025 – AGM





Issue #10

#### Communication

### **Communication Tools**

In order for us to collectively best support students, it is crucial that communication lines are open and efficient. We have a few structures in place to help share information. Please be sure you utilize the following: Thunderbird Chronicle: Good communication between home and school is a critical factor in student success. We encourage parents to read the monthly newsletter "Thunderbird Chronicle" and pay attention to school emails for important information. We welcome your involvement, and your suggestions.

Please feel free to communicate with us, by following:

Website: https://lss.sd35.bc.ca/

Instagram: @langleysecondary. @lssthunderbirds. @lsscareers





### Youth Care Worker:

Our two Youth Care Workers, Diaz Kambere and Maina Manodon assist both students and families with ways of coping with and correcting negative behaviours, making friends and finding success.

### **Feeding Futures**

A breakfast program runs every morning for students who wish to participate. The Feeding Futures Program is intended to offer food for those in need. Healthy nourishment is vital to set student's up for success as they put their minds to work in class.

Canuel Caters offers Lunch which is also served daily Thank you!

### **Math Tutors Available**

If you or your student are looking for a math tutor this semester, Mr. Vanbergen has a list of students who would be excellent candidates to support your student. Please reach out to your math teacher or counsellor for some possible options.

#### **Homework Club**

Tuesday/Wednesday/Thursday room 114 – 3 – 3:45pm





Issue #10

### **Support Services**

### School Based Team (SBT):

The Resource lead chairs a meeting of teachers and an administrator, plus School District support staff twice a month. Meetings are scheduled to discuss the needs of individual students, referred by teachers, and to brainstorm suggestions for their support.

### **English Language Learner Support (ELL):**

ELL support teachers work with students for whom English is their second language.

### **Aboriginal Support Worker:**

Our Aboriginal Support Worker David White work with our Aboriginal students for academic and cultural support.





Issue #10

# · FOUNDRY

**LANGLEY** 

THE AGES OF 12 AND 24?

FOUNDRY LANGLEY WANTS TO HEAR FROM YOU!

# JOIN OUR FAMILY ADVISORY COMMITTEE

WE ARE LOOKING FOR CAREGIVERS WHO ARE PASSIONATE ABOUT YOUTH AND FAMILY WELLBEING AND WANT TO MAKE A POSITIVE IMPACT!

Email: Foundry@Encompass-Supports.com





Issue #10

### **Information About School Status During Inclement Weather**

Snow closures and power outages are an annual occurrence in Langley School District. So, where do you go to get information about the status of schools during periods of inclement weather? If you are able to access the internet via computer or smartphone, current information about Langley schools can be accessed on all school websites or <a href="www.sd35.bc.ca">www.sd35.bc.ca</a>. Updates are also posted to Twitter @LangleySchools and Facebook at <a href="www.facebook.com/langleyschooldistrict">www.facebook.com/langleyschooldistrict</a>. If you don't have internet connectivity but your phone is working, call a relative or friend in an area that has not been affected by the storm and ask them to check the district website for you. Local radio stations are also informed of school status in Langley. Tune in to CKWX 1130AM, CKNW 980AM, Country Radio 107.1FM, Pulse 107.7 or CBC 690AM or 88.1FM for updates.

Please note that Langley District schools are all considered 'open' until a decision to close is required. Decisions on school closures are usually made by 6:30am. As always, it is a parent's decision whether to send their child to school based on safety and individual circumstances. If you feel it is unsafe for you or your child to travel to or attend an open school for any reason, please keep your child home and report an absence to the school.

### Student Safety in Schools (Middle/Secondary Schools)

The Langley School District is committed to fostering safe and caring schools that promote mutual respect, cooperation, and social responsibility, and support optimal learning. Trauma Informed Practices and Procedures promote the creation and maintenance of safe, inclusive, equitable, welcoming, and nurturing school environments. The District expects all students to follow the Student Code of Conduct AP 350. The District is sharing a reminder that no one can have "any weapon for any purpose" on school property. This means that weapons are not allowed to be used as part of an educational project, drama production, or themed costume. Examples of weapons include but are not limited to knives, brass knuckles, swords, decommissioned firearms, replicas, air soft guns, bb guns, and toy guns. The possession or use of fireworks, firecrackers, explosives, or similar devices or objects is also prohibited on school property. Failure to follow these expectations may result in confiscation, intervention, and consequences.





Issue #10

### **Emergency Procedures & Response**

Health and safety are a priority in the Langley School District. Schools follow emergency procedures to ensure students, staff, and any visitors in our schools or sites are safe when unexpected incidents or events happen. At the start of every school year, administrators, teachers, and staff review these emergency procedures. Schools practice a set number of drills annually in preparation for unexpected situations. The district encourages families to become familiar with these staff emergency procedures and the drills that are completed in our schools. You can read them in the Staff Emergency Procedures Poster <a href="here">here</a> or find them posted in areas throughout our buildings. If you have any questions or concerns about emergency procedures, please get in contact with your child's teacher or administrator.

See next page for poster/procedures





Issue #10

### **Parent Marshalling Areas**

In the case of an emergency and a school is cordoned off or unavailable to parents, we will need to have an alternate site where parents can congregate and get important updates from the District.

The marshalling area for LSS parents and guardians is the Twin Rinks parking lot at 5700 Langley Bypass.

# STAFF EMERGENCY PROCEDURES

### LOCKDOWN

Used in response to an armed or dangerous assailant WITHIN the school

- ☐ Gather people in your vicinity into a secure room do this quickly
- ☐ Close and secure doors
- ☐ Turn off lights, be quiet, get down low/behind heavy furniture, get out of sight
- ☐ Silence all cell phones and ask that they be placed face down on floor
- ☐ Alert other occupants by any means available and/or call 911 only if safe to do so OR Leave Safe. If no secure area is available and a safe exit is, then quickly leave the area/school. Report to the designated assembly area and await

\*Normal activities in the school cease. Await police response.

### HOLD & SECURE

Used if there is a security concern in the neighbourhood ☐ Bring everyone into the school and remain inside

- □ Secure exterior doors and windows
- ☐ Close exterior window blinds/drapes (if available)
- □ No one may enter or exit the school during Hold & Secure
- \*Typically normal activities continue WITHIN the school.

### **EVACUATE**

Used to move people out of the school when a hazard exists inside

- ☐ Direct students and other staff to exit the school via the shortest safe route
- ☐ Report to and assemble outside at the designated assembly site \*Principal or designate will determine next steps.

### SHELTER IN PLACE

Used if an environmental hazard may impact the school

- ☐ Bring everyone into the school and remain indoors
- ☐ Secure exterior doors and windows
- ☐ Close exterior window blinds/drapes (if available)
- ☐ Turn off all ventilation systems (if locally available/situation dependent)
- ☐ Staff designates will monitor access to the school via the main entrance Access may be denied if a risk exists that ieopardizes the safety of occupants
- \*Typically normal activities continue WITHIN the school.

### ROOM CLEAR

Used to move people away from a hazard contained in one room/area

- ☐ Direct students to leave the room/area and report to designated area (Ex. Library)
- ☐ Summon assistance as needed and appropriate (Ex. call First Aid Attendant, Principal/Vice Principal, 911)
- Staff should remain to manage the situation or exit if the room is unsafe.

# DROP, COVER & HOLD ON

Used in the event of an earthquake, explosion, or any event that shakes the school

- ☐ Quickly move away from obvious hazards
- DROP low to the ground
- ☐ Cover take COVER under a sturdy table, desks, furniture, or other large sturdy
- ☐ HOLD ON to the furniture you are under and stay there until the shaking stops After the shaking stops, wait 60 seconds and then EVACUATE via the shortest safe route. Report to and assemble outside at the designated assembly site.

\*Principal or other designate will determine next steps.



**EMERGENCY** TERMINOLOGY QUICK REFERENCE

# SCHOOL DRILLS

### FIRE

- 6 drills per year
  3 per semester

### EARTHQUAKE

- 2 drills per year
   October -

### LOCKDOWN

· 3 drills per year

# PLACE

year with all