
Uplands Elementary PAC Meeting Mar 3, 2026

Approval of Agenda

The agenda was presented by the Matt (Vice President)

Motion: To approve the agenda as presented.

Result: Approved by consensus.

Approval of Previous Minutes

The previous meeting minutes were posted on the Uplands PAC website prior to the meeting.

Motion: To approve the previous meeting minutes as presented.

Result: Motion carried.

Reports

4.1 Treasurer's Report

Masoomah presented a financial summary including a pie chart showing PAC fundraising revenue and expenses.

Key points:

- Some PAC events (such as dances) operate at a small loss, but kids/community are happy. This is funded through the gaming account.
 - Most of fundraising initiatives/events generate a net profit.
 - The categorization of **Hot Lunch program finances** is being finalized and expected within 1–2 weeks.
 - Detailed Financials will be presented and posted to PAC website.
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Principal's Report

Staffing

- A new **SEA** began at the end of January. (Name pending)

School Activities

- Family Reading continues on Thursdays (0850-0905) and has been well received.

Student Conferences

- Conferences are taking place this week.
- Learning updates will be posted by **March 13**.

Upcoming Events

- Science Week — Week of **May 5**
- Idea Summit — **May 12** (Grades 4–5)
- District Track Meet — **May 27** (bus arranged)
- Sports Day — **June 12**
- Grade 5 Farewell — **June 23**
- Beach Day — tentatively **June 17**

The **Entrepreneur & Innovation Fair** was noted as a recent success.

Business Arising / Discussion

Treasurer Nomination and Vote

The PAC Chair volunteered to assume the Treasurer role.

Motion: To appoint the PAC Chair as Treasurer.

Result: Motion carried by show of hands.

Masoomah will remain on the PAC Executive as **Member-at-Large** and assist during the transition with the following:

- Bank deposits
- In-person banking tasks
- Processing requisition payments

Friendship Dance Review

The Friendship Dance was considered successful. Several process improvements were discussed:

- Improved cashier communication
- Better coordination in the kitchen area
- More structured cash handling procedures

Items discussed:

- Possibility of making dances cashless (mixed feedback). Ultimately decided to continue with cash/card.
- Implementing a **simple paper tally system** for tracking items sold via cash (pizza, drinks, candy)
- Considering **RSVP/registration** for dances to estimate attendance - PAC VP assumed responsibility for this
- Investigating the purchase or use of **two Square readers** to reduce line wait times
- Limiting the number of people allowed in the kitchen as is a small space

Upcoming Event:

Glow Dance – **May 8**

Theme: **Glow / neon**

The VP/Treasurer requested to:

- Finalize purchases by **March 20**
 - Share planning updates in the dance planning crew chat.
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Bunny Breakfast

Planning is underway.

Updates:

- Local firefighters have staffing challenges, therefore, we will need more volunteers for the cooking/serving.
- Volunteer sign-up is available through **SignUpGenius**.

Current volunteer gaps:

- 4 volunteers for day-before setup
- 2 volunteers for the **7:00 AM cooking shift**
- 13 volunteers for breakfast service
- **Costco shop volunteers needed**

Donations:

- A parent from **IHOP White Rock** is donating syrup.

Permission and allergy forms from the Santa Breakfast event are complete and class lists are prepared.

Teacher Appreciation Day

Date: May 5

Discussion included:

- Potential vendor lunch option from **Freshi**
- Waiting for menu and confirmation
- Possible addition of homemade treats from PAC parents

Funding will come from the **Teacher Appreciation budget**.

Hot Lunch Program

The current Hot Lunch coordinator (**Xikun**) is stepping down next year.

Next year:

- **Claire** and **Tessa** plan to co-coordinate the program.

Additional volunteers are needed for upcoming lunches as Xikun will be away.

The first lunch after Spring Break will be **pizza**, with communications scheduled for Thursday. - Matt VP to complete.

Science Week

The Science Fair is planned during the **week of May 5**.

Science presentation is scheduled for **Tuesday May 5, 2026 @ 0915**. It is approximately 30-40 mins. They will let us know the week before about any set-up required on our part. Jill will help oversee set-up on May 5

Experiments for classrooms being developed by Jill- will have information and budget prepared by week of Apr 5

Action: The VP will follow up with **Jill** to confirm the event date and PAC support needs.

Yearbook

Volunteers have stepped forward to help produce the yearbook.

Updates:

- Previous yearbook lead will assist again
- **Darian (Grade 5 parent)** is helping
- A **Dropbox system** has been created for teachers to upload class photos
- A yearbook group chat has been created to coordinate work.

New Business

- Beach Day tentatively scheduled for **June 17** (confirmation pending).
- Request that the **Dance Committee** share finalized purchases and planning decisions in the dance crew chat for visibility and to meet budget requirements.

Adjournment

Meeting adjourned: Approximately 7:45 PM

Next Meeting: Not specified.
