



DONNA GABRIEL ROBINS ELEMENTARY SCHOOL PAC MINUTES

May 21, 2024

Attendance: 17

Voting members: 14

Administration: Phillis Giovani, Dunja McCrae, Kasandra Brownridge (Teacher)

Executive Members: Nicole Cotiangco, Candice Sellers, Jennifer Shelford, Bianca Sinclair, Gagan Hyare, Elena Maynes, Amy Malli, Jia Mela

General Members: Karli Lazenby, Elana Baldin, Jennine Jackson, Angela Kim, Adam Sinclair, Olivia Olczak Day

The meeting was called to order by A. Malli at 6:31 pm.

Introduction:

We respectfully acknowledge that we work and learn on the traditional, ancestral and unceded territories of the Matsqui, Kwantlen, Katzie and Semiahmoo First Nations.

Principal's Report:

Enrollment total is 652 students with 28 divisions for September 2024.

School Supplies can be purchased online through School Start. School Start gives a profit to schools from sales but Mrs. Giovani declined the offer and instead opted for parents to have free delivery on supply orders. The school will also purchase supplies for families in need via the new Family Affordability Plan.

Welcome to Kindergarten event – May 27

Sports Day – over two days; June 13 will be for Kindergartens and June 14 will be for Grades 1-5. Hot lunch will be for all grades on June 14.

Grade 5 Farewell Ceremony – June 25 (1:15 pm)

President's Report:

Deferred to 2024/2025 general and gaming budget.

Treasurer's Report:

Present and pass April 2024 general and gaming financials:

April General account: Income - \$2004.52 Expenditures - \$5,710.10 o/s cheques - \$2,573.99 ending balance - \$57,383.72

April Gaming account: Expenditures - \$302.50 o/s cheques - \$376.98 ending balance- \$11,133.39

- Motion to pass: J. Shelford, B. Sinclair 2nd

Secretary's Report:

The April 2024 PAC minutes were submitted for approval

- Motion to pass: C. Sellers, B. Sinclair 2nd

DPAC Report

No new business to report

Old Business

- **Playground Additions/Benches Update**

The goal is to have the District come and level off the grass area and remove tree stumps over the summer. Grounds crew is booked up with adding portables to many schools, so we cannot confirm a date for when this will happen. Once the area is leveled the PAC has set aside funds to add additional benches/playground equipment to the area.

- **2nd DGR Used Book Sale (proceeds going to Learning Commons)**

We sold a total of \$1,628.28 in books. All proceeds earned will be donated from the PAC to the Learning Commons to purchase new books.

- **Pub Night**

Sold 30 tickets. Waiting on tickets to be printed. Tickets will go home with students for those attending. 50/50 will be held.

- **Welcome to Kindergarten Event**

PAC will set up tables at the front for 12:00 pm. We will serve coffee and Rice Krispies/Dad's cookies for parents and children. A. Kim to purchase treats. Coffee will be purchased from Tim Hortons. We will also have a table set up with free left-over books from the used book sale. E. Maynes, C. Sellers, N. Cotiangco, and B. Sinclair will be at the event.

New Business

- **Grade 5 Farewell**

PAC will set up a table outside the gym to hand out TCBY yogurt after the ceremony. E. Maynes and B. Sinclair will hand them out.

- **Sports Equipment Budget**

A remaining budget of \$500 is in the gaming account. We asked P. Giovani if the school needs any more sports equipment that the PAC can purchase before the end of June. PAC will check pricing at Walmart and purchase basketballs and pickleball sets.

- **2024/2025 Budget Approval**

The new budget was proposed for gaming and general accounts. Each line was read out and explained. All in favour with the proposed budgets for 2024/2025.

- **Sports Day Treat**

PAC would like to hand out freebies to students on sports day - All in favour to purchase.

Executive Nominations and Election

The election is being held for each position for the following school year. B. Sinclair, A. Kim and J. Jackson will read out each nomination and all voting members will be able to vote for each position.

- **President:** Bianca Sinclair and Olivia Olczak Day were nominated. Majority voted in Bianca Sinclair as president for 2024-2025.
- **Vice President:** Elena Maynes and Olivia Olczak Day were nominated. Majority voted in Elena Maynes as vice president for 2024-2025.
- **Treasurer:** Angela Kim was nominated. Angela Kim was unanimously voted in as treasurer for 2024-2025.
- **Secretary:** Jennifer Shelford was nominated. Jennifer Shelford was unanimously voted in as secretary for 2024-2025.
- **DPAC Representative:** Jiyan Mela and Olivia Olczak Day were nominated. Majority voted in Jiyan Mela as DPAC Rep for 2024-2025.
- **Member at Large #1-4:** Nicole Cotiangco, Karli Lazenby, Candice Sellers, Jennine Jackson and Olivia Olczak Day were nominated.
 - **Member at Large #1:** Majority voted in Nicole Cotiangco as Member at Large for 2024-2025.
 - **Member at Large #2:** Majority voted in Karli Lazenby as Member at Large for 2024-2025.
 - **Member at Large #3:** Majority voted in Candice Sellers as Member at Large for 2024-2025.
 - **Member at Large #4:** Majority voted in Jennine Jackson as Member at Large for 2024-2025.

Election completed and all spots were filled for 2024-2025

Open Discussion:

E. Baldin asked where the extra classrooms will be placed in September. P. Giovani explained that two Kindergarten classes will merge together and two teachers will be teaching in that class. These two kindergarten classes will move into one of the two YMCA spaces.

J. Jackson asked about forming a committee for hot lunch next year. This will also help transition members who will carry on after the next school year. Vendors and set up on Munch-A-Lunch will need to happen before September.

E. Maynes asked to hold meetings on the first Tuesday of every month so that we can fit in meetings for the month of December and March. All in favour to switch meetings to the first Tuesday of every month with the exception of September's meeting. We will keep that as the third Tuesday of the month. Meetings will continue to take place at 6:30 pm in the Learning Commons.

The next PAC meeting will take place on September 17 at 6:30 pm in the Learning Commons.

Adjournment:

The meeting was adjourned at 7:55 pm. Minutes will be submitted for approval at the next PAC meeting by E. Maynes.