

RC Garnett Demonstration Elementary School

Minutes of the General PAC Meeting

Monday, September 21st, 2020

Attendees – Executive

Christos Gitersos, President
Carolyn Brunac, Vice-President
Elizabeth Castillo, Treasurer
Ivy Rayson, Secretary
Sherona Bussiere, MAL
Bruna Grigoletto, MAL, Munch A Lunch
Reeta Shandil, DPAC

Attendees – Administration

Zoltan Bako
Steve Comms

Attendees – General

Akane Awazu-Ayres
Chad & Christa Ludbrook
Sonan Kaur
Robert McCarroll
Desiree Cabalfin
Han Looi
Tanya Borton
Ed Hicks
Sarah & Travis McLean

1. Welcome – Christos Gitersos

Christos Gitersos called the meeting to order at 6:31 PM and welcomed everyone.

2. Review and Passing of the Agenda dated September 21st, 2020.

Motion

Christos Gitersos made a motion to accept the Agenda dated September 21st, 2020. It was moved by Sherona Bussiere. Motion carried.

3. Review and Passing of the Minutes from the PAC Meeting from June 15, 2020

The minutes of the June 15, 2020 General PAC Meeting were reviewed. Add Bruna to Attendees.

Motion

Christos Gitersos made a motion to accept the minutes of the June 15, 2020 Meeting. It was moved by Elizabeth Castillo. Motion carried.

September 21st, 2020

Principal's Report RC Garnett



- What a Start? So much to say ... but we're moving forward
 - A lot will be different, but much the same
 - H&S of all is front and center
 - Enrollment – 565 (45 TSM)
 - Protocols, Schedules and structures - Safety
(Assemblies in general, MTT, Concerts, Terry Fox, Remembrance Day, Christmas, Hot Lunch, Reporting etc.)
- Staffing –
 - Vice Principal -Steve Comm
 - Kindergarten – Isabel Wong
 - Kindergarten – Mallory Blake
 - Grade 1/2 – Hanan Dumas
 - Grade 3 – Stephanie Soars
 - Grade 4 -Jocelyn Kufske
 - Job Share a plenty – new to RCG Suzanne Stead, Leighton Johnson

 - L/C – Rob Chase
 - Resource -Tiana Chow, Jennifer Power
 - ELL – Sarah Noye
 - SLP – Evelyn de Castro
 - Student Teachers – Lauren Hogg (Gerbrandt), Marcy Nelson (Durnin), Alicia Perrin (Cameron), Eren Allen (Treimstra), Julia Atkinson (Espin)

 - Support Staff – 16 SEAs
- School Action Plan for Learning
 - Self-Regulation through Assessment to improve Reading
- Meet the Teacher -October 1st
- Return to School – protocols, plans & options – Q&A

5. Treasurer's Report – Elizabeth Castillo

The Profit and Loss statements for the month of June 2020 for the General and Gaming accounts were presented.

General Account Activities for June 2020

- INCOME
 - PAC Initiative \$5520.00
- EXPENSES
 - Hot Lunch \$1573.75
 - Support Services \$287.53
 - Staff Appreciation \$150.00
 - President's Discretionary \$156.71
 - Miscellaneous \$1000
 - Lunch Without \$450.00
- Bank charges \$4.95 in and \$4.95 out
- Balance of \$92,791.69 at June 30, 2020

Gaming Account Activities for June 2020

- EXPENSES
 - Field Trips \$910.00
- Bank charges \$1.95 in and \$1.95 out
- Balance of \$14,685.97 at June 30, 2020

Motion

Elizabeth Castillo made a motion to accept the Profit and Loss Statement and Balance Sheet for the General Account for the month ending June 2020. It was moved by Carolyn Brunac. Motion carried.

Motion

Elizabeth Castillo made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the month ending June 2020. It was moved by Carolyn Brunac. Motion carried.

The Profit and Loss statements for the month of July/August 2020 for the General and Gaming accounts were presented.

General Account Activities for July/August 2020

- EXPENSES
 - Hot Lunch \$43.75 (Refund) for July
- Bank charges \$4.95 in and \$6.45 out for July
- Bank charges \$4.95 in and \$4.95 out for August
- Balance of \$92,746.44 at August 31, 2020

Gaming Account Activities for July/August 2020

- Bank charges \$1.95 in and \$1.95 out for July
- Bank charges \$1.95 in and \$1.95 out for August
- Balance of \$14,685.87 at August 31, 2020

Motion

Elizabeth Castillo made a motion to accept the Profit and Loss Statement and Balance Sheet for the General Account for the month ending July/August 2020. It was moved by Carolyn Brunac. Motion carried.

Motion

Elizabeth Castillo made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the month ending July/August 2020. It was moved by Carolyn Brunac. Motion carried.

Changes to proposed Gaming and General Budget for 2020-2021

RC Garnett Elementary Demonstration School PAC Financial Accounts - GAMING
September 1, 2019 - August 31, 2020 Budget

Activity	Current Budget	Approved Budget June 15/20 Meeting	Approved Budget September 21/20 Meeting	Notes
BC Gaming Commission	\$ 9,820.00	\$ 5,350.00		\$10/studentx535 students (casinos closed, decr in revenue, receive less next
Students societies activities	\$ (250.00)	\$ (250.00)		
Scholarship	\$ (500.00)	\$ (500.00)		
Theatre / Cultural events	\$ (2,000.00)	\$ (2,000.00)		
Fitness events	\$ (5,300.00)	\$ (5,600.00)		560 @ \$10/student
Field trips	\$ (6,300.00)	\$ (6,550.00)		\$250@19 primary & \$300@6 intermediate
Bank Charges	\$ (23.40)	\$ (23.40)		
Sports Equipment	\$ (1,500.00)	\$ (1,500.00)		
Earth quake kit	\$ (200.00)	\$ -		haven't used, so delete for now
Music/Art Programs	\$ (1,500.00)	\$ (1,500.00)		
Raffle revenue	\$ 500.00	\$ -		
Total	\$ (7,253.40)	\$ (12,573.40)	\$ -	

Summary

Opening balance Sept. 1, 2020	\$ 14,000.00
BC Gaming Commission	\$ 5,350.00
Raffle Revenue	\$ -
Less: estimated expenditures	\$ (17,923.40)
Estimated bank balance at Aug. 31, 2021	\$ 1,426.60

Estimating at 560 students & 25 div next year.

RC Garnett Elementary Demonstration School PAC Financial Accounts - GENERAL
September 1, 2020 - August 31, 2021 Budget

Activity	Current Budget	Approved Budget June 15/20 Meeting	Approved Budget September 21/20 Meeting	COMMENTS
Fundraising Activities				
Hot Lunch	\$ 10,000.00	\$ 5,000.00		\$15k credits
PAC Initiative	\$ 5,000.00	\$ 5,000.00		
Spirit Wear	\$ 300.00	\$ 300.00		
Fundraising Activities Total	\$ 15,300.00	\$ 10,300.00	\$ -	
School Event/Activities				
Christmas Concert	\$ (1,000.00)	\$ (1,000.00)		
Halloween Dance	\$ 1,000.00	\$ -		cancel - covid
Pancake Breakfast	\$ (500.00)	\$ (500.00)		
Year-End Event	\$ 3,500.00	\$ 3,500.00		
Book Swap	\$ (23.00)	\$ (20.00)		
Freebies	\$ 500.00	\$ 500.00		
Parents Night Out	\$ 3,500.00	\$ -		cancel - covid
Meet the Teacher	\$ (1,500.00)	\$ (1,500.00)		
School Event/Activities Total	\$ 6,477.00	\$ 980.00	\$ -	
Other Programs/Initiatives				
Classroom Support (literacy support, new classroom supplies, iPad access., laptops, etc)	\$ (14,980.00)	\$ (17,500.00)		
Library support	\$ (5,000.00)	\$ (7,500.00)		
In-class Projects & Activities Fund	\$ (5,320.00)	\$ (5,600.00)		\$10/student @ 560
Support Services (counselors, s.p.ed, resources rm, ELL)	\$ (1,900.00)	\$ (1,000.00)		
Playground	\$ (62,893.69)	\$ (50,000.00)		\$1717.19 Foundation acct
Speech Fest	\$ (150.00)	\$ (150.00)		
Other Programs/Activities Total	\$ (90,243.69)	\$ (81,750.00)	\$ -	
Other Income/(Expenses)				
Kitchen supplies	\$ (250.00)	\$ (300.00)		
Office supplies	\$ (400.00)	\$ (400.00)		
Bank Charges	\$ (100.00)	\$ (100.00)		
Staff Appreciation	\$ (1,000.00)	\$ (1,000.00)		
Health, Wellness & Safety	\$ (267.00)	\$ (270.00)		
President's Discretionary Fund	\$ (250.00)	\$ (250.00)		
Miscellaneous items	\$ (467.00)	\$ (200.00)		
Lunch without	\$ (500.00)	\$ (200.00)		
G5 Hoodies	\$ -	\$ -		
Gr. 5 YE Celebration	\$ (200.00)	\$ (200.00)		
Hallway Decorations	\$ (150.00)	\$ (150.00)		
Other Income/(Expenses) Total	\$ (3,584.00)	\$ (3,070.00)	\$ -	
NET	\$ (72,050.69)	\$ (73,540.00)	\$ -	
Summary				
Sept. 1, 2020 opening balance	\$ 84,000.00			
Fundraising Activities	\$ 10,300.00			
School Event/Activities	\$ 980.00			
Other Programs/Initiatives	\$ (81,750.00)			
Other Income/Expenses	\$ (3,070.00)			
Estimated balance at Aug. 31, 2020	\$ 10,460.00			

MOTION

Elizabeth Castillo made a motion to approve revised budget for 2020-2021 for the Gaming and General accounts. It was moved by Akane Awazu-Ayres. Motion carried.

6. DPAC Report – Reeta Shandil

- First DPAC Meeting on Sept 24
- Upcoming Virtual Meetings will be posted of FB RCG PAC Page
 - Sept 29th
 - Oct 15th

- Nov 12th PAC 101

7. Munch-a-Lunch – Bruna Grigoletto

- No Munch a Lunch this year. Looking into other fundraising activities/options to use Munch credits. Credits can be used for fundraising ex. Neufeld Farms, spirit wear
- Need to pay for Munch annual fee for program

Motion

Elizabeth Castillo made a motion to spend \$750 for Munch a Lunch fee from Munch a Lunch line under the General Account. It was moved by Akane Awazu-Ayres. Motion carried.

8. General Discussion

- Welcome new members
 - Carolyn, Elizabeth, Sherona
 - Mr. Comms
- Teacher Spending Account
 - Bulk purchase items such as bins
 - Class set of ... Supplies. What do teachers want?
- Fundraising Opportunities
 - Neufeld Farms (Oct/Nov and Spring)
 - Purdy's (Dec)
 - Flowers (Spring) Thru Munch
 - Online Auction
 - Masks/Spirit wear
 - Ivy/Elizabeth will look into setting up website for orders for Spirit Wear
 - Grade 5 Grad hoodies order early
- Playground addition/update 30k
 - Update and fix equipment, take out spinners, add a new climber
 - Add Cup spinners
 - New net for spider climber
 - Teeter Totter Bouncers
- MAL Election (2)
 - Desiree nominated by Sherona

MAL Nomination

Ivy Rayson made a last call for nominations for the MAL position. Desiree Cabalfin was nominated by Sherona Bussiere. No further nominations came in therefore the nominations were closed and Desiree Cabalfin was appointed the MAL position.

- PAC Initiative / Munch move over to PAC Initiative
 - Yes, option for Munch credits can be used for PAC Initiative
 - Bruna and Christos will coordinate
- Calendar...Go with Ms. Bradford's Monday emails
- Facebook reminders and FYIs will be done by Sherona
- Lunch Without

Motion

Elizabeth Castillo made a motion to spend \$200 for Lunch Without from Lunch Without line under the General account. It was moved by Akane Awazu-Ayres. Motion carried.

- Gym activities, frisbee etc.
 - Mr. Mancini has a budget \$5600 to spend on activities, \$1500 on equipment. Christos will get in touch with him

9. Other business

- Ms. Burns had her baby!

Motion

Elizabeth Castillo made a motion to spend \$60 for Ms. Burns' baby gift from Staff Appreciation line under the General account. It was moved by Akane Awazu-Ayres. Motion carried.

10. Upcoming Meeting Dates

The next PAC General Meeting will be scheduled for October 19, 2020

11. Adjournment

There being no further business, the meeting was adjourned at 7:45 PM.