

RC Garnett Demonstration Elementary School
Minutes of the Parents' Advisory Council General Meeting
Monday, February 28th 6:30-7:30pm

Present:

- Christos . President
- Carolyn , Vice President
- Elizabeth Castillo, Treasurer
- Duncan Stephen, Secretary
- Zoltan Bako, Principal
- Desiree Cabalfin, MAL
- Chad Ludbrook, MAL
- Reeta Shandil, DPAC
- Erin St. Jean
- Sarah McLean

1. Welcome

- Christos opened the meeting by acknowledging the unceded traditional territory of the Katzie, Kwantlen, Semiahmoo and Matsqui First Nations.

2. Review and Passing of the Agenda

- A motion to accept the agenda was moved, seconded and carried.

3. Review and Passing of the Minutes from January 17th, 2021

- A motion to accept the minutes of the last meeting was moved, seconded and carried.

4. Principal's Report – Mr. Bako

- COVID restrictions have changed in the school – first signs of normalization. Can now having some visitors and parents in the building. Different buddy activities, field trips, etc., starting to happen. Excited about possibilities between now and June
- Had first assembly in nearly two years on Friday – no volunteers or visitors allowed but had entire school population there. As long as daily health check and protocols are being followed and there are no visitors, this is allowable. Any visitors and we would have to reduce capacity by 50%. Would be nice to get a year-end assembly in but will have to see.
- Many younger children have never been in an assembly before, and everyone had to adjust. Took the opportunity to reflect on our diversity and respect week. Thirty-six languages are spoken in our school community. Eight out of ten new students are

learning English as a second language. Want to recognize kids for positive behaviour, respect and social/emotional learning.

- Noted that Jennifer Jacobson is returning from leave.
- TWU Practicum Students – six are continuing, and are now fully immersed. This gives teachers an opportunity to provide additional, targeted support, particularly around literacy. RC Garnett is also working with SFU.
- Kindergarten registration cut off is March 31st; will likely have close to 100. With incoming students, could face challenges with our overall numbers in a few years. Currently at 584 and classrooms are generally full.
- Kindergarten welcome is on May 25, 2022. Current K children will be in for a half day and then incoming K students and parents will attend.
- Dates for transition visits for Grade 5 to Peter Ewert will be after spring break, and we will be able to do this in person.
- In the middle of student inclusive conferences; Lynn Fripps is now on board with this approach and other schools are interested.
- Have been advocating to remove early dismissal days from calendar, but this is a contractual issue that has to go to the board. Once the entire district goes to this model, the early dismissal days will definitely be removed. Will continue to advocate in the meantime.
- Ski trips have been going well. Setting dates for track, intramurals, and looking forward to clubs, sports day, little buddies, parent volunteering, etc.
- Focused on student belonging for respect and diversity week – videos, spirit days/pink shirt day. SOGI emblem was present, but a lot of things are connected to diversity week – residential schools, anti-racism work, etc. The message needs to be about inclusion and needs to be all year. Need to hold all of us to high standards.
- Q: Rainbow cross walk signs have come up a few times – Mr. Bako will enquire. Christos sent Mr. Bako a picture.
- Q: No updates on the swings. Following up on request. Also looking into running track and building a sensory room in the library. Will continue to poke and prod people.
- Q: Girls Group – what grades? 4/5

5. Treasurer's Report – Elizabeth Castillo

- **Gaming**
 - For January, \$1,455.51 was expended for music/arts (Ukulele) and \$1.95 for bank charges.
Motion to accept the January Gaming Statements
Moved: Christos / Seconded: Carolyn / Carried
 - For February, there was \$1.95 in bank charges.
Motion to accept the January Gaming Statements
Moved: Christos / Seconded: Elizabeth / Carried

- **General**

- For January, there was \$3,991.89 in income and \$2,633.97 in expenses for a net gain of \$1,357.92. The Neufeld fundraiser was a significant contributor. The closing balance was \$18,465.30.

Motion to accept the January General Statements

Moved: Elizabeth / Seconded: Carolyn / Carried

- For February, cheques were received for Munch a Lunch (\$72.85), Lunch Without (\$51.80) and bank charge reversals (\$4.95). Expenses were \$2,002.30 for a net loss of \$1,929.45. The closing balance was \$1,877.65. Note that Munch a Lunch shows a negative balance until the proceeds are pulled out.

Motion to accept the January General Statements

Moved: Christos / Seconded: Elizabeth / Carried

6. **DPAC Report- Reeta Shandil**

- DPAC meetings were held on January 20th and February 17th, and the next meeting is on March 31, 2022.
- Mal Gill is the new Superintendent
- There was a presentation on Student Assessments. The student conference model that we have been piloting at RCG is being implemented across the district.
- The DPAC will need to fill a number of positions in the coming months: the Vice President 1, Secretary (elected on even years, for a 2-year term) and VP2 + MAL roles, elected annually for a one-year term, filled this coming election in May. If you know someone who would suit the roles or be interested, you can nominate them. Nomination forms will come out later in the year.
- The Ministry has sent COVID rapid tests for staff for all teachers in district received 2 rapid tests. Now all students will receive a box of 5 tests. Tests will be sent to the schools to then be distributed to students in the coming weeks.
- A motion was passed for the DPAC to purchase 3 tents. The tents will be housed at local high schools who have agreed to store and coordinate the lending of the tents for the use of all PACs in Langley. The guidelines for use and the general maintenance and care of the tents are to be detailed in a DPAC Policy.
- Langley DPAC has started a fundraising campaign to raise money for Langley Foundry. The DPAC executives voted to spend \$1000 to support Foundry as most of our children would eventually use their services. The goal is for parents and schools to raise \$10,000 as the TOL will match dollar for dollar. There is a campaign page on social media and donations can be made through the Langley memorial Hospital Foundation. Donation Link: <https://app.simplyk.io/en/team/982714f7-d03f-4258-9ca8-da11f1e49687>

7. **Munch & Lunch/Fundraiser Report – Chad Ludbrook**

- Newsletter went out today for Munch a Lunch including next six offerings (two in April, three in May and one in June). Will do one on Sports Day – pizza, booster juice or something simple. Munch a Lunch account currently has \$23,700.

- Spring flowers – ordering starts March 10 for April 29th delivery
- Neufeld Farms starts on April 21st.

8. Other business

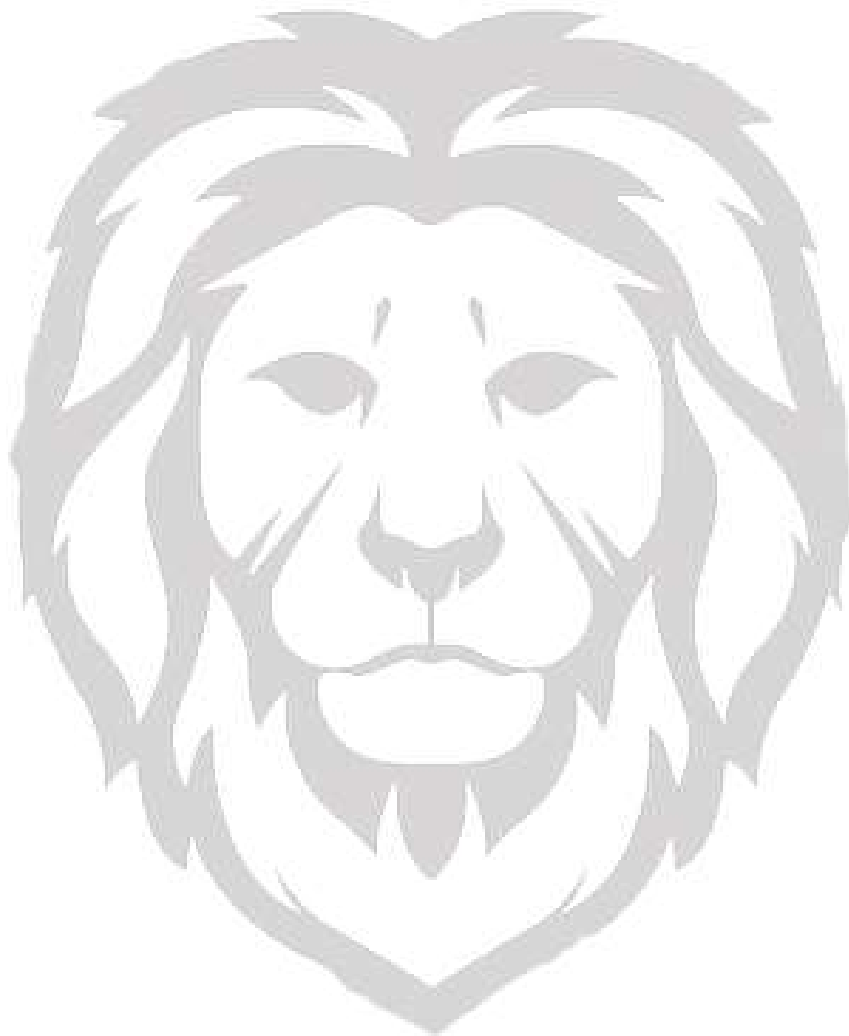
- **Book exchange early March (next week) or early April**
 - This event is fairly easy to undertake. Books are donated, and students receive tickets to trade for books a day or two prior. We usually get some older kid books to fill in gaps. Over two days, students come and use tickets to get 10 new to them books.
 - Books will be collected on the 4th and 5th with tickets to be distributed on the 7th and 8th in April. Discussed the need for volunteers for this event.
 - Motion: to pass \$25 for costs associated with the book exchange
Moved: Christos / Seconded: Elizabeth / Carried
- **Year End Event; condensed version**
 - This event is booked and confirmed for the end of May. We have a \$3,500 budget for the year end. It will be slightly scaled down this year.
 - We are looking to confirm M&M for food, likely burgers and hotdogs to keep it simple.
 - Chad volunteered to organize donations for the silent auctions.
 - We will need volunteers to run the castles, cotton candy and M&M booth.
 - This will be discussed further at the April PAC Meeting and then start our call for volunteers and finalizing details.
- **Election in May – Executives Needed!**
 - A number of executives are leaving the school next year. Elections are in May, and a President, Treasurer and Secretary are needed, or the PAC will not qualify for gaming grants.
 - Treasurer position – now would be a good time for handover for orientation and training, and I order to change signing authorities in advance of summer.
- **Support for Children Requiring Additional Supports**
 - **Motion:** to pass \$500 from support services line to purchase a items/kit for children who are on the autism spectrum and require supports (e.g., fidgets, reinforcers) for behavioural intervention in the classroom.
Moved: Christos / Seconded: Carolyn / Carried
- **Red Robin Munch a Lunch**
 - **Motion:** to pass \$2,500 for Munch a Lunch costs.
Moved: Christos / Seconded: Duncan / Carried

9. Next meeting

- The next meeting will be April 11th, 2022, and may be held in person in the gym.

10. Adjournment

RC GARNETT
PRIDE



RC Garnett Demonstration Elementary PAC - Gaming
For the year ending August 31, 2022
Profit & Loss Statement for the period ending January 31, 2022

Activity	January 2022			Year-to-date			Budget (\$)	Over/Under (\$)	Notes
	Income (\$)	Expense (\$)	Net Gain/(Loss)	Income (\$)	Expense (\$)	Net Gain/(Loss)			
BC Gaming Commission			0.00	11080.00	0.00	11080.00	10560.00	520.00	\$20 @ 535 students
Students societies activities			0.00	0.00	0.00	0.00	250.00	(250.00)	
Scholarship			0.00	0.00	500.00	(500.00)	(500.00)	0.00	
Theatre / Cultural events			0.00	0.00	0.00	0.00	(2000.00)	2000.00	
Fitness events			0.00	0.00	0.00	0.00	(2700.00)	2700.00	\$3,000 from budget moved to sports equipment line
Field trips			0.00	0.00	370.00	(370.00)	(6550.00)	6180.00	
Bank Charges	1.95	1.95	0.00	9.75	9.75	0.00	(23.40)	23.40	
Sports Equipment			0.00	0.00	0.00	0.00	(4500.00)	4500.00	\$3,000 added to budget from fitness events line
Music/Art Programs		1455.51	(1455.51)	0.00	1455.51	(1455.51)	(1500.00)	44.49	Invoice #0102 Ukuleles
Raffle revenue			0.00	0.00	0.00	0.00	500.00	(500.00)	
Computers			0.00			0.00	0.00	0.00	
Total	1.95	1457.46	(1455.51)	11089.75	2335.26	8754.49	(6463.40)	15217.89	

Balance Sheet for month ending January 31, 2022

Assets		Liabilities	
TD Canada Trust	\$ 18,536.39	Total Liabilities	\$ -
		Equity	
		Beginning Balance	\$ 9,781.90
		Net Gain/(Loss)	\$ 8,754.49
		Total equity	\$ 18,536.39
Total Assets	\$ 18,536.39	Equity less total liabilities	\$ 18,536.39

RC Garnett Demonstration Elementary PAC - Gaming
For the year ending August 31, 2022
Profit & Loss Statement for the period ending February 28, 2022

Activity	February 2022			Year-to-date			Budget (\$)	Over/Under (\$)	Notes
	Income (\$)	Expense (\$)	Net Gain/(Loss)	Income (\$)	Expense (\$)	Net Gain/(Loss)			
BC Gaming Commission			0.00	11080.00	0.00	11080.00	10560.00	520.00	\$20 @ 528 students
Students societies activities			0.00	0.00	0.00	0.00	(250.00)	250.00	
Scholarship			0.00	0.00	500.00	(500.00)	(500.00)	0.00	
Theatre / Cultural events			0.00	0.00	0.00	0.00	(2000.00)	2000.00	
Fitness events			0.00	0.00	0.00	0.00	(5700.00)	5700.00	570 @ \$10/student
Field trips			0.00	0.00	370.00	(370.00)	(6550.00)	6180.00	\$250@19 primary & \$300@6 intermediate
Bank Charges	1.95	1.95	0.00	11.70	11.70	0.00	(23.40)	23.40	
Sports Equipment			0.00	0.00	0.00	0.00	(1500.00)	1500.00	
Music/Art Programs			0.00	0.00	1455.51	(1455.51)	(1500.00)	44.49	
Raffle revenue			0.00	0.00	0.00	0.00	500.00	(500.00)	
Computers			0.00	0.00	0.00	0.00	0.00	0.00	
Total	1.95	1.95	0.00	11091.70	2337.21	8754.49	(6963.40)	15717.89	

Balance Sheet for month ending February 28, 2022

Assets		Liabilities	
TD Canada Trust	18,536.39	Total Liabilities	\$ -
		Equity	
		Beginning Balance	\$ 9,781.90
		Net Gain/(Loss)	\$ 8,754.49
		Total equity	\$ 18,536.39
Total Assets	\$ 18,536.39	Equity less total liabilities	\$ 18,536.39

GENERAL

Profit & Loss Statement for period ending January 31, 2022

Activity	January			Year-To-Date (YTD)			Annual Budget (\$)	Variance YTD Over/(Under) (\$)	Details
	Income (\$)	Expenses (\$)	Net Gain / (Loss) (\$)	Income (\$)	Expenses (\$)	Net Gain / (Loss)(\$)			
Fundraising Activities									
Hot Lunch		2,633.97	(2,633.97)	123.00	8,494.97	(8,371.97)	\$ 5,000.00	(13,371.97)	Boston Pizza & Costco Supplies
PAC Initiative			-	-	-	-	\$ 5,000.00	(5,000.00)	
Spirit Wear			-	-	-	-	\$ 300.00	(300.00)	
Neufeld Farms	3,991.89		3,991.89	9,708.67	8,202.00	1,506.67		1,506.67	Final Payment from Neufeld
Growing Smiles				-	2,311.73	(2,311.73)			
Fundraising Activities Total	3,991.89	2,633.97	1,357.92	9,831.67	19,008.70	(9,177.03)	10,300.00	(17,165.30)	
School Event/Activities									
Christmas Concert			-	-	-	-	\$ (1,000.00)	1,000.00	
Halloween Dance			-	-	-	-	\$ -	-	
Pancake Breakfast			-	-	-	-	\$ (500.00)	500.00	
Year-end event			-	-	-	-	\$ 3,500.00	(3,500.00)	
Book Swap			-	-	-	-	\$ (25.00)	25.00	
Freezies			-	-	-	-	\$ 500.00	(500.00)	
Parents Night Out			-	-	-	-	\$ -	-	
Meet the Teacher			-	-	-	-	\$ (1,500.00)	1,500.00	
School Event/Activities Total	-	-	-	-	-	-	975.00	(2,475.00)	
Other Programs/Initiatives									
Classroom Support			-	-	200.00	(200.00)	\$ (10,000.00)	9,800.00	
Library support			-	-	-	-	\$ (5,000.00)	5,000.00	
In-class Projects & Activites			-	-	5,002.13	(5,002.13)	\$ (5,700.00)	697.87	
Support Services			-	-	-	-	\$ (1,000.00)	1,000.00	
Playground			-	-	-	-	\$ -	-	
Speech Fest			-	-	-	-	\$ (150.00)	150.00	
Other Programs/Activities Total	-	-	-	-	5,202.13	(5,202.13)	-	(21,850.00)	16,647.87
Other Income/(Expenses)									
Kitchen supplies			-	-	-	-	\$ (300.00)	300.00	
Office supplies			-	-	-	-	\$ (400.00)	400.00	
Bank Charges	4.95	4.95		24.75	24.75	-	\$ (100.00)	100.00	
Staff Appreciation			-	-	-	-	\$ (1,000.00)	1,000.00	
Health, Wellness & Safety			-	-	-	-	\$ (270.00)	270.00	
President's Discretionary Fund			-	-	-	-	\$ (250.00)	250.00	
Miscellaneous items			-	452.15	-	452.15	\$ (200.00)	652.15	
Lunch without			-	-	48.29	(48.29)	\$ (200.00)	151.71	
G5 Hoodies			-	-	-	-	\$ -	-	
Gr. 5 YE Celebration			-	-	-	-	\$ (200.00)	200.00	
Decorations			-	-	-	-	\$ (150.00)	150.00	
Munch Without									
Other Income/(Expenses) Total	4.95	4.95	-	476.90	73.04	403.86	(3,070.00)	3,473.86	
NET	\$3,996.84	\$2,638.92	1,357.92	\$10,308.57	\$24,283.87	(\$13,975.30)	(13,645.00)	481.43	

Balance Sheet as of January 31, 2022

Assets		Liabilities	0.00
TD Canada Trust	\$ 18,265.30		
Langley SD Foundation		Equity	
Cash on hand-float at safe	\$ 200.00	Beginning Balance	\$ 32,440.60
		Net Gain (Loss)	-\$ 13,975.30
		Total Equity	\$ 18,465.30
Total Assets	\$ 18,465.30	Total Equity less Liab	\$ 18,465.30
			0.0

GENERAL

Profit & Loss Statement for period ending February 28, 2022

Activity	February			Year-To-Date (YTD)			Annual Budget (\$)	Variance YTD Over/(Under) (\$)	Details
	Income (\$)	Expenses (\$)	Net Gain / (Loss) (\$)	Income (\$)	Expenses (\$)	Net Gain / (Loss)(\$)			
Fundraising Activities									
Hot Lunch	72.85	2,002.30	(1,929.45)	195.85	10,497.27	(10,301.42)	\$ 5,000.00	(15,301.42)	Munch order payments/Munch Vendor Payment McDonalds
PAC Initiative			-	-	-	-	\$ 5,000.00	(5,000.00)	
Spirit Wear			-	-	-	-	\$ 300.00	(300.00)	
Neufeld Farms			-	9,708.67	8,202.00	1,506.67		1,506.67	
Growing Smiles					2,311.73	(2,311.73)			
Fundraising Activities Total	72.85	2,002.30	(1,929.45)	9,904.52	21,011.00	(11,106.48)	10,300.00	(19,094.75)	
School Event/Activities									
Christmas Concert			-	-	-	-	\$ (1,000.00)	1,000.00	
Halloween Dance			-	-	-	-	\$ -	-	
Pancake Breakfast			-	-	-	-	\$ (500.00)	500.00	
Year-end event			-	-	-	-	\$ 3,500.00	(3,500.00)	
Book Swap			-	-	-	-	\$ (25.00)	25.00	
Freezies			-	-	-	-	\$ 500.00	(500.00)	
Parents Night Out			-	-	-	-	\$ -	-	
Meet the Teacher			-	-	-	-	\$ (1,500.00)	1,500.00	
School Event/Activities Total	-	-	-	-	-	-	975.00	(2,475.00)	
Other Programs/Initatives									
Classroom Support			-	-	200.00	(200.00)	\$ (10,000.00)	9,800.00	
Library support			-	-	-	-	\$ 5,000.00	(5,000.00)	
In-class Projects & Activities			-	-	5,002.13	(5,002.13)	\$ (5,700.00)	697.87	
Support Services			-	-	-	-	\$ (1,000.00)	1,000.00	
Playground			-	-	-	-	\$ -	-	
Speech Fest			-	-	-	-	\$ (150.00)	150.00	
Other Programs/Activities Total	-	-	-	-	5,202.13	(5,202.13)	- (11,850.00)	6,647.87	
Other Income/(Expenses)									
Kitchen supplies			-	-	-	-	\$ -	-	\$300 moved to Munch Without Line
Office supplies			-	-	-	-	\$ (400.00)	400.00	
Bank Charges	4.95	4.95	-	29.70	29.70	-	\$ (100.00)	100.00	
Staff Appreciation			-	-	-	-	\$ (1,000.00)	1,000.00	
Health, Wellness & Safety			-	-	-	-	\$ (270.00)	270.00	
President's Discretionary Fund			-	-	-	-	\$ (250.00)	250.00	
Miscellaneous items			-	452.15	-	452.15	\$ (200.00)	652.15	
Lunch without			-	-	48.29	(48.29)	\$ (200.00)	151.71	
G5 Hoodies			-	-	-	-	\$ -	-	
Gr. 5 YE Celebration			-	-	-	-	\$ (200.00)	200.00	
Decorations			-	-	-	-	\$ (150.00)	150.00	
Munch Without	51.80		51.80	51.80	-	51.80	(300.00)	351.80	\$300 added from Kitchen Supplies Line
Other Income/(Expenses) Total	56.75	4.95	51.80	533.65	77.99	455.66	(3,070.00)	3,525.66	
NET	\$129.60	\$2,007.25	(1,877.65)	\$10,438.17	\$26,291.12	(\$15,852.95)	(3,645.00)	(11,396.22)	

Balance Sheet as of February 28, 2021

Assets		Liabilities	0.00
TD Canada Trust	\$ 16,387.65		
Langley SD Foundation		Equity	
Cash on hand-float at safe	\$ 200.00	Beginning Balance	\$ 32,440.60
		Net Gain (Loss)	-\$ 15,852.95
		Total Equity	\$ 16,587.65
Total Assets	\$ 16,587.65	Total Equity less Liab	\$ 16,587.65
			0.0