

Noel Booth Elementary School PAC

Meeting Agenda

Wednesday, October 15th @ 6pm

PAC EXECUTIVES IN ATTENDANCE: Kara Geransky, Barb Puhacz, Kataryna Puhacz, Laura Morgan, Ramya Nair

OTHER ATTENDEES: M. Malo, Michell Mastalir, Crystal Greentree, Joanne Saunders, Alexandra Dix Shawna Middleton, Holly Lake, Jessica Sutherland (online), Caroline Profitt (online)

1. Call to Order

Chairperson Kara Geransky called the meeting to order at 6:04 PM.

2. Welcome

Chairperson Geransky welcomed all attendees.

3. Approval of Previous Minutes

The minutes from the September 17th meeting were reviewed and approved by Barb and Holly.

4. Principal's Report – Mr. Malo

- **Staffing:** Fully staffed earlier than ever before.
- **Field Trips:** Numerous requests received.
- **Assemblies:** Community assemblies underway; magician visit aligned with the science curriculum.
- **Grade 7:** Collaborative model with team-building activities; planning a Haunted House for the Halloween Fair.
- **Events:** Photo day and retakes completed.
- **Sports:** Two girls' volleyball teams and one boys' team; cross-country season has started.
- **Safety:** ShakeOut BC drill scheduled for October 16, 2025.
- **Cultural Learning:** Diwali celebrations and classroom activities planned.
- **Student Updates:** Informal learning updates to be shared next week.
- **Staff Appreciation:** Recent event was a success.

5. Financial Overview & Budget Approval – Treasurer Kat Puhacz

- Presented the draft budget incorporating changes from the September 17th meeting.
- **Gaming Grant:** \$6,250 received.
- **Fundraising Goals & Priorities:**
 - **Gaga Pit:**
 - Estimated cost: ~\$8,000; funding motion approved.
 - Playground upgrade scheduled for March; temporary outdoor setup well-received.
 - Equipment vendor: Blue IMP; Mr. Malo to confirm district-approved suppliers.
 - Installation must be completed by maintenance staff; can be placed on existing cement.
 - PAC will be invoiced by the school for installation costs.

- **iPads/Technology:**
 - District provides 6 iPads per division; 6 scheduled for replacement at year-end.
 - PAC-funded devices are not replaced by the district and are redistributed after aging out.
 - Leasing options discussed but not feasible under current district policy.
 - Decision: No PAC funding for iPads in 2025; further review of tech policy planned.
 - **Budget Approval:**
 - 2025/2026 budget and Gaga Pit funding objective approved.
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6. Breakfast Club

- Volunteers needed for 1–2 hot breakfast mornings per month.
 - Shawna volunteered.
 - Funded through PAC budget; food (Bacon, Sausages, Waffles) donations also welcome.
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7. Coupon Books

- Approximately \$12,000 sales listed on Munchalunch and \$5,500 in cash sales;
 - ~\$6,000 in expected proceeds.
 - 11 books donated for hampers.
 - Plan to repeat the initiative as early next year.
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8. Upcoming Events & Volunteer Needs

Trunk or Treat

- 18 trunks confirmed.
- Candy drive at ~50% of goal as of Monday.
- **Volunteer Roles:**
 - Front Table: Ramya, Laura
 - Candy/Logistics Runner: Barb, Kat
- PAC setup begins after 3:30 PM.
- Generator: If brought, the cords need to be taped.
- Parking lot booking to be confirmed by Mr. Malo.
- Gift card ideas for best trunk: Happy Kids, Lodge, Amazon.
- Volunteers to bring tents if rain is expected.

Grade 7 Concession

- BBQs are functional; two switches – Mr. Malo has keys.
 - Propane tanks cannot be stored at school.
 - Two cash boxes and a Square reader available.
 - Kara to update menu to align with Grade 7 concession.
 - Fridge access confirmed.
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9. Hot Lunch Volunteers

October 31 – A&W

- Volunteers: Kara, Shawna, Michelle, Ranya

November 14 – Wraps & Sushi

- Volunteers: Ramya, Kara

- [2 volunteer spots still open]
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10. Treat Day Volunteers

October 17: Kara, Ramya

November 14: Holly, Ramya

November 28 & December 12: Volunteers needed

11. Movie Night

- **Date:** November 21
 - **Production Lead:** Barb
 - **Concession Lead:** Kara
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12. Holiday Events

Santa Claus Breakfast

- **Date:** December 10 (CONFIRMED)
- **Leads:** Joanna & Kara
- **Ideas:** Juice boxes, syrup elf, 5 divisions at a time, “tutor shooter” activity with students

Holiday Hampers

- **Tonnie Drive:** December 1–12
 - **Wish Tree:** Starts November 24
 - Families to fill out cards for PAC
 - Cards distributed on Trees Gradually for November 26–27
 - **Delivery Dates:** December 16–17
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13. Donation:

- \$390 donated by a grandmother for her birthday
 - First Class to submit their Field Trip Receipt or Class supplies will get to sign the thank you card

Next Meeting

- **Date:** November 12, 2025
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14. Adjournment

The meeting was adjourned at 7:06 PM.