**Fort Langley PAC: Meeting Minutes**

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| **Date:**  *Nov. 5, 2024* | **Location:**  *Library* | **Called to order:**  *7:05* | | **Adjourned:**  *9:03* |
| **Attendees:** | | | | |
| **Chair:**  Jennifer Kube | **Vice Chair:**  Samantha Borland | **Co-Treasurers:**  Samantha Borland and  Corne Moerman | **Fundraising:**  Katie Whone | |
| **Principal:**  Logan Kitteringham | **Sunshine:**  absent | **DPAC:**  Katie Whone | **Fun Lunch:**  Angela Moerman | **Communications:**  Crystal Choroba |
| **Other Pac Attendees:**  Natasha Isaak  Jamie Isaak  Christine Devries  Stephanie Schreder  Jay Duff  Rose Kovacs | | | | |

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|  | **Action** | **Discussion** | **Person of Action** |
| **Item of Business:** | | | |
| **1.** | Motion | Call to order, welcome, and introduction. | Jennifer Kube |
| 2. | Motion | Approval of agenda | Samantha Borland  Christine Devries |
| 3. | Motion | Approval of Previous Meeting Minutes | Jennifer Kube  Christine Devries |
| 4.. | Report from the Principal | * Review of school’s action plan- focus on student leadership * Upgrades to the break room * Student Leadership at work:   + Engaging more complex learners   + Fostering a sense of value, safety, and belonging   + DJ’ing at gaga ball   + Handing out Feeding Futures * Two display fridges for feeding futures   + Paid through feeding futures   + locks * Hot lunch experiment started:   + the preliminary actions are in progress to get the program up and running. * Gravel Track Update   + Questions raised- Can we bring in gravel to update it?   + If PAC endorses then the district would accept gravel donations?   + SD Maintenance will spread gravel and not charge the labour costs.     - Classified as maintenance- updating an existing structure vs. creating a new one * Should be done this school year. * Last year the field was seeded and sanded. There might be some additional upkeep done around goals to help wear and tear. * Questions raised regarding the ability of volunteers to facilitate the renewal of the track in a speeder a set time frame vs. by the end of the year. * **Principal funding requests from PAC:** * Apps that students get charged for: Mathletics $2000 * Sports Day Inflatables * Computers * Langley PAC Foundation Account: $4454 sitting in a foundation account that came through a Gala donation. * Fort Langley School Foundation Account:: $5000- principal to use funds to purchase computers.   **Motion** to give the school the PAC’s Langley Foundation money towards the purchase of computers for the use of Grade 6/7s  **Motion passed**- $4454 to go towards the purchase of computers for the school.   * Hardship Fund- Lisa Lynchberry will pursue this issue from the board office * Affordability fund- $3000 was depleted for student need. * Space still available in the LEAP program in the higher grades | Logan Kittergham  Samantha Borland  Cast and Carried by Jennifer Kube, Jay Duff, and Christine Devries (8:01 pm) |

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| 5.. | Chair | Nothing to add | Jennifer Kube |
| 6. | Vice Chair | Nothing to add | Samantha Borland |

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| 7. | Communications | * Discussion regarding the rate at which emails go out to parents and if they are too numerous. * Consensus is fine with the status quo and emails. | Crystal Choroba |
| 8. | Co-Treasurers | * Budget Update:   + No major fundraising yet   + Fun lunch funds in   + Gaming grant in   + Giants game $$ in * Submitting Expenses- a rundown of how to get reimbursed from PAC for pre-approved purchases.   + Fill out the form, submit to Samantha Borland, and get refunded- See Samantha for the form. * Discussions regarding donations to the school and the ability to donate to the foundation to get receipts.   + Christine Devries to get more info | Corne Moerman  Samantha Borland  Christine Devries |

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| 9. | DPAC | * Record of resources * Feeding futures launched and discussed at the meeting. * A new district initiative * Figuring out the bugs more details to come | Katie Whone |
| 10. | Committees | * Special Events   + School Concert- Thursday, Dec. 12     - Flowers for Ms. Evans and Band Teacher (Tiffany Chen)     - Making sure that the teachers care acknowledged at both the afternoon and evening performance.     - Christine Devries to purchase * Holiday Store- Monday, Dec. 16-17 * Pancake Breakfast- Wed. Dec. 18   + Jay needs letterhead for donations.   + Grinch paid actor- Samantha looking into   + Donations through costco, freshstreet   + Volunteers- 15 for the day   + Must have gluten free dairy free   + Music- tom walch, mark   + Photographer-volunteer needed   + Santa- Logan Kitteringham   + Runner- student council/leadership   + Teacher wishlist * Gala- Friday, March 7th - booked   + Decorations planned   + Hall is covering the rental fee   + Donor emails going out   + Theme is athletics   + Donor form available from Rose * Fun Night- Friday, April 25   + Need 4 major prizes- ex. Jersey, switch, escooter, concert tickets before permits can be done.   + More time to sell raffle tickets. 3 raffles wins and 1 prize for top raffle seller   + Natasha Isaak and Jamie Isaak volunteer to help out   + Establish leads     - Prizing- ?     - Food- Jennifer Kube, Natasha Isaak     - Games- Angela Moerman, Katelin Whone, Hailey     - Permits- Samantha Borland, Stephanie Schreder     - Communication- Crystal Choroba * District Track Meet Concession - Thursday, May 29   + Revisit in the New Year | Samantha Borlan  J  Jay Duff, Christina Devries, Samantha Borland, Jennifer Kube, Stephanie Schreder  Rose Kovacs  Samantha Borland |
| 11. | Fundraising | * Neufelds- Deadline Wed., Nov. 6 almost $1300 so far raised.   + Katie and Angela help to handout   + Discussion on pickup location to be determined- 2:30 * Holiday Plants- Grade 7s-Mon., Nov. 18 going well * Gift Cards- Tuesday Nov. 19   + Jay Duff volunteers to help Midori * Card Project- Spring * School Track Meet Concession- Spring | Angela Moerman  Jennifer Kube |
| 12. | Fun Lunch | * Going well. Next deadline on Thursday | Angela Moerman |
| 13. | Sunshine | Midori away, no update |  |
| 14. | New Business | * Three new folding tables requests- $160 from costco   + Looking for donations- first checking on Facebook * Mural— Christine Devries and Rose Kovacs reaching out to artists. * SD 35- Facilities Planning Meeting- Samantha Borland to attend on behalf of Jennifer Kube. | Samantha Borland  Christine Devries  Christine Devries and Rose Kovacs  Samantha Borland |

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| 15. | Next meeting | Jan. 14, 2025 |

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| 16. | Adjourn | 9:03 |