**Fort Langley PAC: Meeting Minutes**

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| **Date:** *Nov. 5, 2024* | **Location:** *Library*  | **Called to order:***7:05* | **Adjourned:***9:03* |
| **Attendees:** |
| **Chair:**Jennifer Kube | **Vice Chair:** Samantha Borland | **Co-Treasurers:** Samantha Borland and Corne Moerman | **Fundraising:** Katie Whone  |
| **Principal:** Logan Kitteringham | **Sunshine:**absent | **DPAC:** Katie Whone | **Fun Lunch:**Angela Moerman | **Communications:**Crystal Choroba |
| **Other Pac Attendees:**Natasha IsaakJamie IsaakChristine DevriesStephanie SchrederJay DuffRose Kovacs |

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|  | **Action**  | **Discussion**  | **Person of Action** |
| **Item of Business:** |
| **1.** | Motion  | Call to order, welcome, and introduction.  | Jennifer Kube |
| 2. | Motion  | Approval of agenda | Samantha BorlandChristine Devries |
| 3. | Motion  | Approval of Previous Meeting Minutes | Jennifer KubeChristine Devries |
| 4..  | Report from the Principal | * Review of school’s action plan- focus on student leadership
* Upgrades to the break room
* Student Leadership at work:
	+ Engaging more complex learners
	+ Fostering a sense of value, safety, and belonging
	+ DJ’ing at gaga ball
	+ Handing out Feeding Futures
* Two display fridges for feeding futures
	+ Paid through feeding futures
	+ locks
* Hot lunch experiment started:
	+ the preliminary actions are in progress to get the program up and running.
* Gravel Track Update
	+ Questions raised- Can we bring in gravel to update it?
	+ If PAC endorses then the district would accept gravel donations?
	+ SD Maintenance will spread gravel and not charge the labour costs.
		- Classified as maintenance- updating an existing structure vs. creating a new one
* Should be done this school year.
* Last year the field was seeded and sanded. There might be some additional upkeep done around goals to help wear and tear.
* Questions raised regarding the ability of volunteers to facilitate the renewal of the track in a speeder a set time frame vs. by the end of the year.
* **Principal funding requests from PAC:**
* Apps that students get charged for: Mathletics $2000
* Sports Day Inflatables
* Computers
* Langley PAC Foundation Account: $4454 sitting in a foundation account that came through a Gala donation.
* Fort Langley School Foundation Account:: $5000- principal to use funds to purchase computers.

**Motion** to give the school the PAC’s Langley Foundation money towards the purchase of computers for the use of Grade 6/7s**Motion passed**- $4454 to go towards the purchase of computers for the school.* Hardship Fund- Lisa Lynchberry will pursue this issue from the board office
* Affordability fund- $3000 was depleted for student need.
* Space still available in the LEAP program in the higher grades
 | Logan KitterghamSamantha BorlandCast and Carried by Jennifer Kube, Jay Duff, and Christine Devries (8:01 pm) |

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| 5..  |  Chair | Nothing to add | Jennifer Kube |
| 6. | Vice Chair | Nothing to add | Samantha Borland |

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| 7.  |  Communications | * Discussion regarding the rate at which emails go out to parents and if they are too numerous.
* Consensus is fine with the status quo and emails.
 | Crystal Choroba |
| 8. | Co-Treasurers | * Budget Update:
	+ No major fundraising yet
	+ Fun lunch funds in
	+ Gaming grant in
	+ Giants game $$ in
* Submitting Expenses- a rundown of how to get reimbursed from PAC for pre-approved purchases.
	+ Fill out the form, submit to Samantha Borland, and get refunded- See Samantha for the form.
* Discussions regarding donations to the school and the ability to donate to the foundation to get receipts.
	+ Christine Devries to get more info
 | Corne MoermanSamantha BorlandChristine Devries |

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| 9. |  DPAC | * Record of resources
* Feeding futures launched and discussed at the meeting.
* A new district initiative
* Figuring out the bugs more details to come
 | Katie Whone |
| 10. | Committees | * Special Events
	+ School Concert- Thursday, Dec. 12
		- Flowers for Ms. Evans and Band Teacher (Tiffany Chen)
		- Making sure that the teachers care acknowledged at both the afternoon and evening performance.
		- Christine Devries to purchase
* Holiday Store- Monday, Dec. 16-17
* Pancake Breakfast- Wed. Dec. 18
	+ Jay needs letterhead for donations.
	+ Grinch paid actor- Samantha looking into
	+ Donations through costco, freshstreet
	+ Volunteers- 15 for the day
	+ Must have gluten free dairy free
	+ Music- tom walch, mark
	+ Photographer-volunteer needed
	+ Santa- Logan Kitteringham
	+ Runner- student council/leadership
	+ Teacher wishlist
* Gala- Friday, March 7th - booked
	+ Decorations planned
	+ Hall is covering the rental fee
	+ Donor emails going out
	+ Theme is athletics
	+ Donor form available from Rose
* Fun Night- Friday, April 25
	+ Need 4 major prizes- ex. Jersey, switch, escooter, concert tickets before permits can be done.
	+ More time to sell raffle tickets. 3 raffles wins and 1 prize for top raffle seller
	+ Natasha Isaak and Jamie Isaak volunteer to help out
	+ Establish leads
		- Prizing- ?
		- Food- Jennifer Kube, Natasha Isaak
		- Games- Angela Moerman, Katelin Whone, Hailey
		- Permits- Samantha Borland, Stephanie Schreder
		- Communication- Crystal Choroba
* District Track Meet Concession - Thursday, May 29
	+ Revisit in the New Year
 | Samantha BorlanJJay Duff, Christina Devries, Samantha Borland, Jennifer Kube, Stephanie SchrederRose KovacsSamantha Borland |
| 11. | Fundraising | * Neufelds- Deadline Wed., Nov. 6 almost $1300 so far raised.
	+ Katie and Angela help to handout
	+ Discussion on pickup location to be determined- 2:30
* Holiday Plants- Grade 7s-Mon., Nov. 18 going well
* Gift Cards- Tuesday Nov. 19
	+ Jay Duff volunteers to help Midori
* Card Project- Spring
* School Track Meet Concession- Spring
 | Angela MoermanJennifer Kube |
| 12. | Fun Lunch | * Going well. Next deadline on Thursday
 | Angela Moerman |
| 13. | Sunshine | Midori away, no update |  |
| 14. | New Business | * Three new folding tables requests- $160 from costco
	+ Looking for donations- first checking on Facebook
* Mural— Christine Devries and Rose Kovacs reaching out to artists.
* SD 35- Facilities Planning Meeting- Samantha Borland to attend on behalf of Jennifer Kube.
 | Samantha BorlandChristine DevriesChristine Devries and Rose KovacsSamantha Borland |

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| 15. | Next meeting  | Jan. 14, 2025 |

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| 16. | Adjourn  | 9:03 |