

RC Garnett Demonstration Elementary School

Minutes of the General PAC Meeting

Monday, October 18, 2021 6:30 p.m.

Attendees – Executive

- Christos Gittersos, President
- Carolyn Brunac, Vice-President
- Elizabeth Castillo, Treasurer
- Duncan Stephen, Secretary
- Paula Harling, MAL
- Desiree Cabalfin, MAL
- Chad Ludbrook, MAL
- Jasmine Marcelo, MAL
- Reeta Shandil, DPAC

Attendees – Administration

- Zoltan Bako

Attendees – General

- Christa Ludbrook
 - Sarah McLean
 - Erin St. Jean
 - Jasmine M
 - Sam Hu
 - Farhana
-

1. Welcome – Christos Gittersos

- Christos acknowledged the territories of the Kwantlen, Katzie, Semiahmoo and Matsqui First Nations.

2. Review and Passing of Agenda

- Motion to approve the agenda - moved Christos Gittersos / seconded Carolyn Brunac / carried

3. Review and Passing of Minutes of Meeting held September 27, 2021

- Motion to approve the minutes - moved Christos Gittersos / seconded Desiree Cabalfin / carried

4. Principal's Report – Mr. Bako

- School is growing even though we are short on room – 577 students
- Field trips are happening again, with caveats (e.g., parent drivers rather than buses, limiting volunteers). These enrich the school experience.
- Meet the Teacher meetings went well, and parents made the 15 minute rotations work.

- This Friday is a provincial professional development day. Running workshops on math manipulatives, mind up (psychosocial) as well as online seminars including autism-related content.
- All schools are required to have an action plan. RCG's is tied in with literacy and socio-emotional growth. Looking to tease these apart further. Internal debate on best processes, which is helpful. We look for consistency across grade levels, and are getting baseline on reading levels. We will look at student progress, and also at progress for Aboriginal learners and learners with special needs. We will also have a workshop on "En-souling Schools", which is on reconciliation.
- Slogan has been changed to be more usable: *At RCG we show PRIDE by being kind, respectful, responsible and safe.*
- Early dismissals this week – we are stuck with these early dismissal days even though we are not using these dates for parent-teacher conferences. Working to take these early dismissal days out next time around. For this time, teachers have been asked to reach out to parents on individual needs/issues.
- From November 12 to December 3, Foundations Skills Assessment taking place for grade fours. It includes reading, writing and numeracy. It is a snapshot and there are limited exemptions (e.g., if a child has an IEP in a related subject or socio-emotional issue).
- Three bowl swings have been ordered at \$12,000. No pressure on PAC, but any contribution would be welcome. Kids need equipment to play on and hopefully they will last 10 to 15 years.
- Hallowe'en – please no treats from home
- Have only had one notification to self-monitor, so that is good. Overall, school district has had low numbers so far. Forty-four schools and 23,000 students, so doing very well.
- Intramurals – basketball happening three times per week, which is great to see.

Additional discussion

- Ocean Wise – teachers may want to consider accessing this program for a virtual field trip: <https://ocean.org/reserve/details/288629/virtual-aquaclass/>
- Kilometre Club – west side is unpaved with hill and potholes. Would be good to complete that somehow. Track was meant to go around perimeter of field, but would be good to complete this. Mr. Bako can put this forward to maintenance to find out what this would entail. No idea what it would cost, but likely substantial.
- Question about tennis – could happen depending on priorities for available funding.

5. Treasurers Report

- Profit and loss statement for June (see attachment 1):
 - Returned \$123 as it had been incorrectly charged against this account.
 - Motion to approve June profit and loss statement - moved Elizabeth Castillo / seconded Christos Gitersos / carried
- Gaming statement for June (see attachment 2):
 - Spent scholarship (\$500) and bank charges (\$1.95).
 - Motion to approve profit and statement - moved Elizabeth Castillo / seconded Christos Gitersos / carried

- Motion to authorize \$5,000 for refunds from munch a lunch. This is to cover refunds for people who had their orders canceled back in March 2020 and did not take advantage of the alternate fundraising events.
 - Moved Elizabeth Castillo / seconded Christos Gitersos / carried
- Motion to authorize \$5,002.13 from in class line for in class funds. Each classroom is entitled to \$10 per student to purchase items for the classroom. Mrs Bradford keeps track of what each teacher spends. If the teacher didn't spend all of their money last year then they get their amount topped up to this year's allowed amount.
 - Moved Elizabeth Castillo / seconded Christos Gitersos / carried

6. DPAC Report

- No update as meeting is on Thursday.

7. Appointment of New Members At Large

- Appointment of Jasmine Marcelo and Chad Ludbrook as Members at Large for 2021/22 year
 - Moved Carolyn Brunac / seconded Duncan Stephen / carried

8. Munch a Lunch Report

- Emails and letters went out for three dates, two in November and one in December. As soon as this closes, we can open up poinsettia fundraiser with pick up on December 3, 2021.
- Darko will put this on Facebook and Ms. Bradford will likely send out a reminder.

9. Next Meeting

- Next meeting is Monday, November 15, 2021 (last meeting of the calendar year).

10. Adjournment

GENERAL

Profit & Loss Statement for period ending September 30, 2021

Activity	September			Year-To-Date (YTD)			Annual Budget (\$)	Variance YTD Over/(Under) (\$)	Details
	Income (\$)	Expenses (\$)	Net Gain / (Loss) (\$)	Income (\$)	Expenses (\$)	Net Gain / (Loss)(\$)			
Fundraising Activities									
Hot Lunch	123.00		123.00	123.00		123.00	\$ 5,000.00	(4,877.00)	Added amount of uncashed refund cheque
PAC Initiative			-			-	\$ 5,000.00	(5,000.00)	
Spirit Wear			-			-	\$ 300.00	(300.00)	
Fundraising Activities Total	123.00	-	123.00	123.00	-	123.00	10,300.00	(10,177.00)	
School Event/Activities									
Christmas Concert			-			-	\$ (1,000.00)	1,000.00	
Halloween Dance			-			-	\$ -	-	
Pancake Breakfast			-			-	\$ (500.00)	500.00	
Year-end event			-			-	\$ 3,500.00	(3,500.00)	
Book Swap			-			-	\$ (25.00)	25.00	
Freezies			-			-	\$ 500.00	(500.00)	
Pub Night			-			-	\$ -	-	
Meet the Teacher			-			-	\$ (1,500.00)	1,500.00	
School Event/Activities Total	-	-	-	-	-	-	975.00	(2,475.00)	
Other Programs/Initiatives									
Classroom Support			-			-	\$ (10,000.00)	10,000.00	
Library support			-			-	\$ (5,000.00)	5,000.00	
In-class Projects & Activities			-			-	\$ (5,700.00)	5,700.00	
Support Services			-			-	\$ (1,000.00)	1,000.00	
Playground			-			-	\$ -	-	
Speech Fest			-			-	\$ (150.00)	150.00	
Other Programs/Activities Total	-	-	-	-	-	-	(21,850.00)	21,850.00	
Other Income/(Expenses)									
Kitchen supplies			-			-	\$ (300.00)	300.00	
Office supplies			-			-	\$ (400.00)	400.00	
Bank Charges	4.95	4.95	-	4.95	4.95	-	\$ (100.00)	100.00	
Staff Appreciation			-			-	\$ (1,000.00)	1,000.00	
Health, Wellness & Safety			-			-	\$ (270.00)	270.00	
President's Discretionary Fund			-			-	\$ (250.00)	250.00	
Miscellaneous items			-			-	\$ (200.00)	200.00	
Lunch without			-			-	\$ (200.00)	200.00	
G5 Hoodies			-			-	\$ -	-	
Gr. 5 YE Celebration			-			-	\$ (200.00)	200.00	
Hallway Decoration			-			-	\$ (150.00)		
Other Income/(Expenses) Total	4.95	4.95	-	4.95	4.95	-	(3,070.00)	2,920.00	
NET	\$127.95	\$4.95	123.00	\$127.95	\$4.95	\$123.00	(13,645.00)	12,118.00	

Balance Sheet as of September 30, 2021

Assets		Liabilities	0.00
TD Canada Trust	\$ 32,363.60		
Langley SD Foundation	\$ -	Equity	
Cash on hand-float at safe	\$ 200.00	Beginning Balance	\$ 32,440.60
		Net Gain (Loss)	\$ 123.00
		Total Equity	\$ 32,563.60
Total Assets	\$ 32,563.60	Total Equity less Liab	\$ 32,563.60
			0.0

RC Garnett Demonstration Elementary PAC - Gaming
For the year ending August 31, 2022
Profit & Loss Statement for the period ending September 30, 2021

Activity	September 2021			Year-to-date			Budget (\$)	Over/Under (\$)	Notes
	Income (\$)	Expense (\$)	Net Gain/(Loss)	Income (\$)	Expense (\$)	Net Gain/(Loss)			
BC Gaming Commission			0.00			0.00	10560.00	(10560.00)	
Students societies activities			0.00			0.00	(250.00)	250.00	
Scholarship		500.00	(500.00)		500.00	(500.00)	(500.00)	0.00	
Theatre / Cultural events			0.00			0.00	(2000.00)	2000.00	
Fitness events			0.00			0.00	(5700.00)	5700.00	
Field trips			0.00			0.00	(6550.00)	6550.00	
Bank Charges	1.95	1.95	0.00	1.95	1.95	0.00	(23.40)	23.40	
Sports Equipment			0.00			0.00	(1500.00)	1500.00	
Music/Art Programs			0.00			0.00	(1500.00)	1500.00	
Raffle revenue			0.00			0.00	500.00	(500.00)	
Total	1.95	501.95	(500.00)	1.95	501.95	(500.00)	(6963.40)	6463.40	

Balance Sheet for month ending September 30, 2021

Assets		Liabilities	
TD Canada Trust	\$ 9,281.90	Total Liabilities	
		Equity	
		Beginning Balance	\$ 9,781.90
		Net Gain/(Loss)	\$ (500.00)
		Total equity	\$ 9,281.90
Total Assets	9,281.90	Equity less total liabilities	\$ 9,281.90