

**Shortreed Community Elementary School  
PAC – Executive Meeting Minutes  
Friday October 13, 2023 9:00 AM**

**Call to Order at 9:00 AM by Jodi Stiglic**

**Attendees:**

Melissa Epp, Laura Wheway Susi Staples, Jodi Stiglic, Chris Wejr, Kaelin Nelson, Jen Cooksley, Amy Synesael, Kelly Cryderman, Kyla Des Mazes, Megan Nakrash, Lee-Anne Tarasoff, Jennilea Kent, Susan Ngo

**Established Quorum**

**Round Table**

**Additions to Agenda:** None

**Deletions to Agenda:** None

**Approval of October 2023 Agenda:**

Motion by Amy Synesael, Second by Laura Wheway. All in favor.

**Approval of September 2023 Minutes:**

Motion to approve by Melissa Epp, Second by Kelly Cryderman. All in favor.

**Principal / Administration reports**

**Principal's Report – Mr. Wejr**

- **Feeding Futures** – Last year's Affordability Fund still exists however now we also have Feeding Futures funding for breakfast, snack and lunch programs. Looking for thoughts from parents how to spend funding. SEA's will also be involved. Lindsay Romas and Patsy Elson have been assisting with current breakfast program.
- **Reminder we don't have "parent-teacher conferences"** (can disregard on District calendar). Student Inclusive Conferences occur in November.
- **Cross Country** – Close to 50 students attended the track meet. 4 students made the finals. Huge success for participation and effort!
- **Terry Fox Run** – Students were very excited! Appreciated all the parents who came out to help!
- **"Zone's of regulation"** used to support students with emotional regulation. Now also focussing on **"what size is the problem"** to support students with strategies to problem solve. **WITS** (Walk away, Ignore, Talk it out, Seek help). Families encouraged to use this language at home. Idea to have "peace tables" in classrooms for peaceful problem solving, encouraging listening and feeling heard.

### **Vice-Principal's Report – Mrs. Tarasoff**

- Sent Outdoor shelter proposal to District but haven't heard back. Will follow up next week if no feedback.

## **Executive and Committee reports**

### **President – Jodi Stiglic**

- No report

### **Vice President – Amy Synesael**

- No report

### **Treasurer – Laura Wheway**

- End of September balance in Chequing account: \$44,250.44
- End of September balance in Gaming account: \$6,883.24 (received gaming grant \$8,180)

### **Secretary – Susi Staples**

- No report

### **Fundraising – Jennifer Cooksley and Susan Ngo**

- \$957 in profit from Neufeld's order (\$4602 sales in total).
- Coffee fundraiser-open for about another week and a half.
- Growing with Smiles plant fundraiser-November
- Purdy's beginning November and arriving in December
- Bookfair November 28,29, & 30<sup>th</sup>, same days as Student Inclusive Conferences (Jodi will follow up with Mr. Wejr for evening set up and need to coordinate with gym bookings).
- Dollar Sale November 24<sup>th</sup>
- Honey info outcome: Profit margin might not warrant at this time; would receive 25% profit. Consensus not to do at this time.
- Krispee Cream: Could sell 1 dozen plain donuts for \$15? Cost is \$8.50 plus tax per box and need minimum of 25 boxes to sell. Consensus to try this before Spring Break (end of February)
- Greeting cards: 50 cards, \$35 per box. We profit \$11/box. 3-5 business days turn around. There could be display boxes. Consensus to try this around April / May.
- Blueberries-February (end of February)

### **Communications Coordinator – Kaelin Nelson**

- Monthly calendar had great response. Any updates for November calendar, please submit by October 27<sup>th</sup>.
- Laura has had some parents ask if we could also do an Instagram page?

### **District Parent Advisory Council (DPAC) – Open**

- We are still looking for a DPAC Rep for this year, to represent Shortreed PAC and bring back information from DPAC meetings.
- Meetings are 3<sup>rd</sup> Thursday of every month.

**Members at Large – Allie Brush (absent), Cashmere Roder (absent) and Nicole Chadwick (absent)**

- No report

**Bylaws Committee – Amy, Laura, Jodi, Susi and Susan**

- No report – Have not met yet

**Shelter Committee – Susan, Jen, Jodi, Nicole, Laura & Mrs. Tarasoff**

- Laura spoke with donor. Shareholders meeting next week and will know closer to that time how much exactly they will donate.
- As per above, Mrs. Tarasoff has submitted proposal to District with quotes.

**Old Business:**

- Outdoor Shelter Update:
  - Atlas and Alliance is the company we are going with. We have 2 drawings for proposal, and a 3<sup>rd</sup> option discussed. For an \$8200 deposit they will provide a 3<sup>rd</sup> drawing. Including an \$1800 buffer, Jodi proposes we add \$10,000 as a budget line with \$8200 to be used as deposit. Laura doesn't want to give deposit until we know what amount we are getting from the donor because we might not need a 3<sup>rd</sup> drawing if donation is enough and District approves the better option. Jennilea Kent shared her husband is a builder and can volunteer to assist if needed. Company requires 30% deposit to start project. 6 week start date once decision is made. Question if District needs 3<sup>rd</sup> drawing or not. Mrs. Tarasoff will follow up next week if she doesn't hear back. (\$8200 is 30% to the smaller shelter option). Jodi motions we add \$10,000 as a budget line with \$8200 to be used as a deposit and \$1800 buffer, Amy Syneasal seconds. All in favor.
- Gym Sound System Installation Update:
  - This Tuesday – Sound system being installed
  - November 10<sup>th</sup> – Speakers being installed
- Emergency Supplies
  - Previous request from Mrs. Tarasoff to purchase 6 additional privacy tents and plan to look further into floorless tents. Also need to purchase Emergency food and water as current supplies expire this year. Jodi and Mrs. Tarasoff will plan a meeting before next PAC meeting.
  - Jodi will look into floorless tents, food and water supplies. Tabled to next meeting.

**New Business**

- Charging Cart request (cow/computer on wheels) for iPads (December 2022 meeting: PAC motioned to purchase one for \$1360 and to fundraise for a second one for following year). Mrs. Tarasoff confirms this item is still needed and they are being used regularly. Laura Wheway motions to add

\$1500 to budget to purchase another charging cart, Melissa Epp seconds. All in favor. Mrs. Tarasoff will follow up with District to purchase.

**Next meeting date: November 6, 2023, 6:30pm, school library**

**Meeting adjourned 10:03 AM by Jodi Stiglic**