

**Shortreed Community Elementary School
Parent Advisory Council - Meeting Minutes
Friday, October 18, 2024 at 9:00 am – Staff Room**

1. Call to order at 9:05am by Jodi Stiglic

Attendees: Chris Wejr, Jodi Stiglic, Laura Wheway, Kaelin Nelson, Alexis Toews, Susan Ngo, Kyla Des Mazes, Jenn Cooksley, Paula Halvorson, Roxanne Tian, Dustin Dyck, Yildiz Yaman

2. Welcome & Introductions

We acknowledge that Shortreed Community School is located on the traditional unceded territory of the Matsqui First Nations.

Roundtable Introduction

3. Establish Quorum

4. Adoption of October 2024 Meeting Agenda

Additions/Deletions to the Agenda: None

Motion to Approve: Laura, Second by Kaelin, All in favour

5. Adoption of September 2024 Meeting Minutes

Motion to Approve: Kaelin, Second by Kyla. All in favour

6. Principal / Administration Report

Mr. Wejr / Mrs. Tarasoff (*absent*)

a) Remembrance Day

- i. Grade 5 students will be participating in No Stone Left Unturned, a program led by the Royal Canadian Legion that teaches kids about war, and its effects. Students will go to Aberdeen Cemetery on Nov 6th, and read In Flander's Field and lay stone poppies on headstones. This reflects the commitment to honour the fallen.
- ii. On Nov 7th, there will be a Remembrance Day assembly. Only families of wreath bearers will be able to attend, as room capacity cannot accommodate all Shortreed families.

b) PEACEful Schools

- i. A framework for teacher and staff to support our students, used since last spring.
- ii. PEACE is an acronym that stands for:
 - a. **Predictive Routine:** all staff entering class continue same classroom routine (ie: if Principal or a Substitute comes to a class, the usual classroom routine is the same as any day with regular teacher)
 - b. **Emotional Literacy:** understanding the zones of regulation, and also know what to do when students are expressing different emotions
 - c. **Attune Relationships:** students will be connected with 2-3 staff members, who know their students and can respond and connect with/understand the student
 - d. **Calming Activities:** there are multiple areas around the school for students to practice self-regulation (re: manage big feelings)

- e. **Empowerment:** giving students a voice, through a student-centered lens

- iii. There will be resources sent home soon. And some information in each weekly newsletter.

c) Attendance

- i. Ideally, students should not miss more than 18 school days, as this can create hardships socially and academically for the student
- ii. “Strive for 5” is the goal, to only have 5 missed days in the school year
- iii. Admin are available for support to families in need. Please reach out.

7. Executive and Committee reports

President - Jodi Stiglic

No report

Vice-President - Kyla Des Mazes

Movie Night will be Friday, November 15th – The movie shown will be “Inside Out 2”

Doors open at 6pm; movie will start at 6:30pm

Volunteers: Alexis, Jenn, Jodi, and Laura

Treasurer - Laura Wheway

End of September in Chequing account: \$39,628.12

End of September in Gaming account: \$4,281.40

We are looking at receiving approximately \$8,500 from Gaming Grant; which is \$20 per student, based on how many students we had on Sept 30, 2023. This money can only be spent on specific things (that are non-curricular), such as clubs, fun fair, treats, bus, field trips, etc.

Principal requested money for jerseys, as 20-30 are needed for spring track meet

Mr. Wejr will bring quotes to next meeting to be voted on

Secretary - Susan Ngo

No report

Fundraising - Paula Halvorson

- i. Neufelds fundraiser raised \$515 (17 total orders)
 - Some comments brought up about unexpected price increase (re: \$3 or more on same item last year), and not receiving reminders as reasons orders were not placed
- ii. Upcoming Fundraiser include: Greeting cards, and Poinsettias
- iii. Purdy's Chocolate orders will open soon, and cut off will be Nov 18th; Nov 28th pick up

Suggestions:

- Notifications on Facebook group using @everyone tag
- Encourage parents to interact with Facebook page, to boost algorithm (specific electronic preferences attached to one's social media account, that prioritizes what content is seen)

Communications Coordinator - Kaelin Nelson

- Reminder for November newsletter
- Information about Movie Night will be sent out soon

Emergency Preparedness Coordinator - Jodi Stiglic

- Supplies (Food and water bottles) organized
- Expired items replaced (Spent \$249.22)
- Water pouches given to office to use as ice packs
- Privacy tents and ponchos will be ordered at a later date

Hot Lunch Coordinator - Kyla Des Mazes

- 230 Subway orders
- 353 Cob's Bread orders + some extras, available for purchase on Treat Day

Question: Do many families participate in Hot Lunch/Treat Day?

Answer: there is more interest for small treats (example: popcorn is \$1.50)

District Parent Advisory Council (DPAC) Rep - Susan Ngo

- There have been 2 DPAC meetings since our last PAC meeting
- PAC 101 will be held next week at the District Office, registration is required
- There are new schools in the process of being built, mainly in the Willoughby area. The district acknowledged growing population in Langley, and noted 26K students currently enrolled
- Zoom meetings are available by request (to use DPAC license) should we want a virtual meeting
- Crim Checks are not new, it has been an admin procedure for years, District is finally following up after covid. More information to be discussed at next meeting (re: more clarity about who actually needs to have one; re: lunch volunteers are not in contact with students)
- Water Stations were put in portables for handwashing during covid, and are now being removed due to safety, as it is not potable water, and the District does not want to chance a student drinking that water and getting sick.
- BCCPAC registration allows us a vote at the AGM, which DPAC can help fund attendance/travel expenses (depending on the location)
- District Movie License, no longer school level
- Feeding Futures presentation last meeting (Susan provided synopsis)

Members at Large – Amy Synesael (*absent*), Cashmere Roder (*absent*), Jennifer Cooksley

Haunted Halloween Gym – volunteer sign ups are posted on the Facebook group

Gym will be open at 7:30 on Oct 30th for set up

Request for donations or borrowing of lights

Bylaws Committee - Jodi, Laura, Susan, Paula

No report – there has been no meeting yet

Shelter Committee - Jen, Jodi, Susan, Laura, Mrs. Tarasoff (*absent*)

- Engineer drawings (blueprint) of the shelter finally arrived this week, and now the application for building permit can be submitted to the township. This was the biggest hurdle we had to jump; things should move quickly now.
- There were strict guidelines, and more red tape than when we replaced the playground

Question: Why were parents not informed about this shelter?

Answer: There was information about the shelter posted last year on the Facebook page - it included rendered images of the structure chosen; but due to delays and uncertainty, updates have not been shared online – only at PAC meetings.

Fun Fair Committee – Cashmere Roder (*absent*), Alyccia Gallagher (*absent*)

Jodi confirmed that the date of the next Fun Fair will be Friday, May 23rd, 2025

8. Old Business

a) Book Fair

- i. Virtual Link is no longer an option; but we can do either 1 day or full week in person
- ii. Running Book Fair alongside Christmas Craft Fair is not possible, as we would be required to pay \$260 for custodial services, which means loss in profit
- iii. Proposed date: some time in February. Jodi to follow up to see if this is possible

9. New Business

a) Christmas Treats

- i. PAC provides treat at no cost, as part of Inclusive Days
- ii. Dec 20th will be when student will receive Milk and Cookies
- iii. Laura and Kyla to coordinate (re: send order form to teachers)
- iv. Pajama Day and Christmas Reading will be on same day

Christmas Craft discussed (re: reindeer food or hot chocolate mix)

Multi Purpose room is available on Wednesdays; Jodi to confirm what date we can use it

b) Foundation Money

- i. There is \$2589.08 remaining at the Langley School District Foundation, from when we built the playground
- ii. No rules on how this money is spent – we just need to submit receipts
- iii. Suggestion to put the money towards the shelter
- iv. Motion to apply \$2589.08 to shelter, by Laura; second by Kyla; everyone in favour

10. Next Meeting

Tuesday, November 12, 2024 at 7pm – in the school library

Meeting adjourned at 10:40am by Jodi Stiglic