

**In Attendance:**

**PAC Members:** Kim Leifso (Co-President), Sandra Young (Co-President), Jana Hikichi (Treasurer), Tyree Buchanan (Secretary), Michelle Kehler, Kerri Sketchley, Renee Arbo, Doreen McIntyre, Sara Mikan

**Staff:** Ms. Gill, Mrs. Springenatic

**Guests:** none at this meeting

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**Call to order:** The meeting was called to order at 7:01pm by Co-President, Kim Leifso

**Welcome & Introductions**

**Minutes:** The minutes of the June 2024 meeting were adopted.

**Principal's Report (S. Gill & T. Springenatic)**

- In Mr. Harris' absence our 2 new VP's, Mrs. Tera Springanetic (prev. a long-time counselor, most recently at RE Mountain but also a former Poppy teacher) and Ms Gill (previously a VP at Abby Sr.) joined the meeting to deliver the Principal's Report
- Teacher, Miss Tobin recently got married, her new married name is Mrs. Robinson, similarly Sommer Smith is now Sommer Blacklock.
- Grad Cruise was a success, fun was had by all
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- PLC Update – a change has been made to the timing structure for the Teacher's PLC work from last year's 8 student assemblies to now being time carved out of staff meetings, pro-d days. Example of recent PLC work that was implemented was a structural shift for the Resource Model.

For reference, the PLC framework for inquiry questions that the teachers are working on are as follows:

1. What do we want all students to know and be able to do? What is the Prioritized Learning Standard that we will be focusing on?
  2. How can we assess to what degree students have learned?
    - a. How are we generating data?
    - b. How does our data impact what we are doing in our classes?
  3. How will we respond when some students do not learn?
  4. How will we extend the learning for students who are already proficient?
- Nov. 6<sup>th</sup> is Grade 9 'Take our kids to work day', permission slips have been sent out.
  - Cell Phones / air pods / apple watches – per ministry requirements they are to be put away and turned off. Students are doing a great job putting their phones away, a note to the parents, please be mindful when trying to contact your student, they may not have access to their phone at the minute.
  - Tutorial time – students appear to be going to the right place and getting the help they need

Question from a parent – Tutorial Time – some students are struggling to get into the classes they need help in the most, are there other places they can go for help?

- o There are the resource rooms (**Jr's go to room 211 and Sr's to room 203**), as well as the library
- Core Competencies – Reflections being done on an app called SpaceEdu – it's to track the student's thinking, Personal, & Social Core Competencies. Students are encouraged to prepare an "I Can" statement
- Remembrance Day Assemblies are taking place on Nov. 7<sup>th</sup>, parents can attend if they like, please just contact the office so they know
- Parent Teacher conferences were last week

- Nov. 27<sup>th</sup> there is a meeting with the Superintendent of Schools, Board Trustee(s), and the PAC Presidents of all schools in the Poppy catchment
- Car Show committee is seeking community volunteers to make the show a success, the former Chair of the committee has stepped down as her children graduated several years ago.

#### Co-President's Report (K. Leifso & S. Young)

- Nov. 27<sup>th</sup> there is a meeting with the Superintendent of Schools, Board Trustee(s), and the PAC Presidents of all schools in the Poppy catchment – will report back but from the invite it is regarding the future plans for facilities in the Poppy Catchment region.

#### Treasurer's Report (J. Hikichi)

Bank Account Balances are as follows:

- General Account \$5,220.95
  - o noted one of the \$500 scholarship cheques is pending being cashed at this time
- Gaming Account \$16,139.24

Went through last year's budget and account activities to start to think through this year's budget. At this time we have not had the 2024/25 School Year gaming grant deposited to the account so full budgeting will be postponed until that is in hand.

#### DW Poppy PAC General Account - Budget/Actuals

		Budget		
Income:	Actuals YTD	2023/2024	Difference	Notes
School Cash Online Donations	\$1,946.00			
Donation - LA 265 Aldergrove Royal Canadian Legion				Gave cheque to Marie since made out to "WD Poppy School". Marie wrote us a cheque and we will disburse the funds.
Barbara Burkett President	\$1,000.00			
Donation	\$30.00			
Donation - Transfer from Gaming Account	\$2,700.00			Donation was mistakenly deposited in the Gaming Account. Funds have been transferred to the General Account.
Expenses:				
Christmas Staff Appreciation	\$0.00	\$300.00	-\$300.00	
Year End Lunch/Recognition	\$808.76	\$2,200.00	-\$1,391.24	Did not have enough funds in general account to do a full staff lunch, so opted for treats from Well Seasoned.
Bus Driver Appreciation - May	\$55.00	\$150.00	-\$95.00	
Scholarships 2 x \$500		\$1,000.00	-\$1,000.00	Moved from Gaming Account Expenses since no longer permitted to pay from Gaming.

### DW Poppy PAC Gaming Account - Budget/Actuals

		Budget		
Income:	Actuals YTD	2023/2024	Difference	Notes
Gaming Grant	14,400.00			
Transfer To General Account	-2,700.00			Donation was mistakenly deposited in the Gaming Account. Funds have been transferred to the General Account.
<b>Expenses:</b>				
Dry Grad	400.00	400.00	0.00	
Grad Walk/Breakfast	400.00	400.00	0.00	
Grad Newspaper Feature		400.00	-400.00	The grad newspaper feature was not done in June 2023. Keeping as a Budget Line item in case this is reinstated.
Team Uniforms for Athletic Dept - Annual	4,500.00	4,500.00	0.00	Annual Budget for this item is \$2,000. It was voted to increase the amount to \$4,500.00 for 2023/2024.
Indigenous Garden Project	1,222.29	1,500.00	-277.71	Invoice #2324-35, Invoice #2324-46
Board Games - Library	157.72	300.00	-142.28	Invoice #2324-35
3D printer - Library	549.30	2,518.92	-1,969.62	Invoice #2324-35
ISP Field Trip	475.50	475.50	0.00	Invoice #2324-35
Guest speakers for student assemblies during PLC time	1,118.25	3,500.00	-2,381.75	
Rough Redhawk Obstacles (3)	1,787.39	3,600.00	-1,812.61	
Foyer Trees/Planter	1,601.58	1,601.58	0.00	
New Foyer Mats	4,333.28	4,333.28	0.00	
Design for Hallway Murals	3,150.00	3,150.00	0.00	
Ping Pong & Foosball Gaming Table	480.54	480.54	0.00	

**Total: \$21,039.61 \$30,809.82 -\$9,770.21**

**Income Less Expenses: -\$993.61**

#### Teacher Requests for Funding:

1. PE Department – Volleyball Nets \$1,130
  - Want to confirm who will be using these, are outside groups also using them
2. PE Department – 2 sets of Jerseys \$5,000
  - Request being sent back to confirm the details as 4 different groups were noted
3. Science Department – field trip for physics total field trip was \$2,693 looking for \$500 to support students needing financial assistance
4. Library – looking for their annual \$300 to buy/replace board games
  - Discussion was that the librarian be mindful of ensuring there are accessible and inclusive gaming options
5. Stanchions – for events at the school
6. Outdoor benches – request coming from Mr. Harris soon, likely ~\$1,400 for 2 more benches outside

#### Motions

Motion made by Renee to pay \$500 from Gaming towards the science department field trip to support students who need financial assistance. *Seconded Sandra*

- *All in favour, motion carried*
- *Jana and Sandra recused themselves from voting*

Motion made by Michelle to fund up to \$300 from Gaming for board games for the use in the Library's games club.  
*Seconded by Jana*

- *All in favour, motion carried*

Motion made by Michelle to fund up to \$650 from Gaming to purchase Stanchions for the use by the school for events and extracurricular activities. *Sonded by Kerri*

- *All in favour, motion carried*

#### **DPAC Report (D. McIntyre)**

- Feeding Futures and Food Literacy
- Reminder of the \$50 parent education credit
- Can book the DPAC tent for events

#### **New Business**

- 1) Christmas Treats for Staff and Bus Drivers – Dec. 12<sup>th</sup> – Tyree to organize
- 2) TOL Passes – request for passes received by Jana, she will arrange to pick up
- 3) BCCPAC membership, Jana to look into membership renewal
- 4) Tyree – will add a post on the FB page to ask for volunteers for the Car Show (*volunteers to email S. Gill*)

**Meeting Adjournment:** The meeting was adjourned at 8:41pm by Kim.

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#### **Upcoming Meetings**

- November 26, 2024
- January 28, 2025
- February 25, 2025
- April 29, 2025
- May 27, 2025

**Meetings are held at 7pm in the Library Learning Commons. Hope to see you there!**

*PAC MEETING MINUTES ARE POSTED ON THE DW POPPY WEBSITE*