**Shortreed Community Elementary School**

**PAC – Meeting Minutes**

**Friday, December 17, 2021, 9:00 AM Room 114**

**Call to order at 9:04 AM by Amy Synesael**

**Welcome & Introductions**

a) We acknowledge that the Langley School District resides on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

**Attendees:**

Amy Synesael, Jennifer Cooksley, Laura Wheway, Jodi Stiglic, Susi Staples, Paige Miller, Erin Caldwell, Cashmere Roder, Nicole Chadwick, & Chris Wejr

**Established Quorum**

**Additions to Agenda:** None

**Deletions to Agenda:** None

**Approval of December 2021 Agenda:**

Motion by Jodi Stiglic. Second by Erin Caldwell. All in favor.

**Approval of November 2021 Minutes:**

Motion by Jennifer Cooksley. Second by Laura Wheway. All in favor.

**Principal / Administration reports**

 **Principal’s Report: Mr. Wejr**

* Need for Christmas hampers: Shortreed is supporting about 25 families with hampers. There has been so much support from the community to provide hamper items. Ms. Romas has done a great job helping to coordinate.
* One of school goals this month is to promote joy and connection. The Elf Hunt and Parade were enjoyed by all, and it has been positive to see so many smiles this month with all of the special activities. The parade was well attended and lots of students were in the parade. Parent Angela Bailey has said she has access to a flat deck trailer for next year’s parade float, if needed.
* One of ACSS’s goals is to have more community connection. They “adopted” a family at Parkside and Shortreed. Additionally, the AVID program made holiday gifts for every student at both elementary schools.
* Christmas Concert: Was so good! Thank you to Mrs. Muller who is amazing! Staff and students had a lot of fun. The students were amazing! Videos will be posted for families to view at home; reminder please don’t share links on social media. 5 videos, about an hour in total, including grade-grouped concerts, “Old Man Wejr” and the Christmas Read-Aloud. Some parents asked about having the concert in another space next year if Covid and gym capacity/size is still a concern, so parents can attend in person. This was considered but there are challenges that would make it difficult.
* Scooter rack update: The District would approve a locally made scooter rack; would need to approve the plan and the District would need to install.
* Kindergarten registration in January. Losing some students and gaining 7 new students; school is full.
* Hot lunch question by PAC: Couple classes eat at different times due to gym schedule. When hot lunch ordered for school these classes usually change their schedule for that day.

 **Vice Principal’s Report – Mrs. Tarasoff**

* No report (absent)

**Executive and Committee reports**

 **President – Amy Synesael**

* No report

 **Vice President – Cashmere Roder**

* No report

 **Treasurer – Laura Wheway**

* End of November balance in Chequing account: $24,723.25
* End of November balance in Gaming account: $12,053.64
* Budget is on track

**Secretary – Susi Staples**

 No report

 **Fundraising – Jennifer Cooksley**

* Growing Smiles / Poinsettias: total profit $457.11
* January plan: Global Coffee fundraiser – waiting on confirmation for dates (should be able to do both online and paper ordering)
* Will look into blueberry availability
* Hot lunch profits: $1029.82 to date
* Fundraiser idea: Krispy Cream donuts in New Year? Maybe in Spring. Note pick up maybe better due to high delivery costs.

**DPAC – Jodi Stiglic**

* No report (No DPAC meeting in December)
* Jodi met with Mrs. Tarasoff to go through Emergency Preparedness items. Jodi would like the items organized so they are all together, easily accessible in an emergency. There are a few extra things to add. Thought to purchase some larger items needed, such as tables and pop-up tents, to keep outside in the storage bin with emergency items.

**Erin Caldwell (Member at Large)**

No report

**Bylaws Committee** – Amy, Laura, Jodi and Susi

No report

**Shelter/Playground Committee** – Amy, Jen, Jodi, Nicole & Mrs. Tarasoff

No report (Hope to meet in the New Year)

**Old Business:**

1. Scooter rack update – See Mr. Wejr’s report.
2. Vote on November meeting motion by Laura to update Section 7.3 of bylaws (as worded below), seconded by Jodi. (14 days notice required to change bylaw)
	* Discussion to add to Bylaws, Section 7.3, regarding term of office: “Whenever possible, if a current elected and appointed member of the Executive is aging out of the school, knows they will be stepping down, or their term of office is up, they shall endeavor to mentor/train a potential replacement. Ideally this will occur during the school year before the outgoing member steps down”.
	* Everyone in favor, no-one opposed, motion passed.
	* Susi and Amy will make amendment, post to parent Facebook page, and provide a copy to Mr. Wejr and to DPAC.

**New Business**

No new business

**Next meeting date:**

Friday, January 21, 2022, 9:00 AM, ZOOM

 **Meeting adjourned 9:53 AM by Amy Synesael**