



Coghlan Fundamental Elementary School PAC

Meeting Minutes

Held in CFE School Library, Jan 24, 2025

1. Welcome

President Michelle DeRossi chaired the meeting, and welcomed those present and attending online via Skype. Meeting was called to order at 9:06a.m.

2. Introductions & Quorum Determination

16 in attendance, including Parents, Principal and PAC Executive.

PAC Executive

- Michelle DeRossi - President/Chair
- Shelan McFadyen - Vice-President/Co-Chair
- Erin Daigneault - Treasurer
- Tannis Boon - Secretary
- Kelli McAninch - DPAC

Principal

- Isabella Lam

Quorum declared by Michelle.

3. Approval of Agenda

- Motion to accept made by Catherine, Seconded by Shelan. Approved. No additions requested.

4. Approval of Previous Meeting Minutes

- Motion to accept made by Shania, Seconded by Cassandra. Approved

5. President's Report - provided by Michelle

- Pub Night is scheduled for March 1st, and will be held at Station House Pub & Grill in Aldergrove. Michelle will be leading the committee - volunteers needed for planning, obtaining donations for the silent auction & execution. If any parents have

items for silent auction, or would like to assist in planning please contact Michelle or email coghlan.fun.pac@gmail.com

- Tickets will be made available on Munch A Lunch soon.
- Fun Fair scheduled for May 9th. Shania and Christina will be leading the committee for planning and execution, and looking for additional parents to volunteer.
- Sports equipment top up - a volunteer sign up sheet will be created and notice sent out for where it will be located
- Square Reader purchase will be put on hold until the tax issue is dealt with: new terms for Square Reader require someone to have their social insurance number connected to the account, and money received would be noted as income on their T4. Assorted PACs are looking into this further.

Q: Will Munch A Lunch be affected by the new tax implications that Square Reader is experiencing?

A: Unsure, this will be looked into further.

- The PAC will not be planning a school dance this year, however the PAC will support the Grade 7s if they wanted to host one. PAC was uncertain whether there would be enough attendees to cover costs/make any money if it was to be run as a fundraiser.

Q: Is the PAC planning any further school wide events?

A: Not at this time; PAC already provided pumpkin patch, pancake breakfast and Who village.

6. Treasurer's Report - provided by Erin

- To date, our fundraising total is \$9930.59! A HUGE thank you to everyone who contributed in so many ways to the various fundraisers that we have run.
- Our goal for fundraising for the 2024/2025 year was set at \$20,000.00, so we're right on track!
- Fall session deposits from Munch A Lunch total \$11,050.15, less \$6,872.53 in expenses, and have profits totalling \$4,177.62
- There are some changes being made to the gaming grant, (not specified), but should be easy to negotiate
- Gaming account balance at Jan 13, 2025 is \$4,317.69

7. Principal's Report - provided by Mrs. Isabella Lam

- Report to be sent out separately by Mrs. Lam.

Discussion during the Principal's report

- Feb 21, 2025 will be intermediate skating in lieu of intermediate swimming, (usually held on Valentine's Day, or near to), due to the availability of buses and ice time at Twin Rinks
- 'colour days' will start after February 24th day off - pink shirt/kindness day etc.
- classes might do small presentations ie: ways to show kindness etc.
- Mr. Chadsey and Ms. Conway will be coaching the boys basketball team - Thanks to both of them!
- Need basketball referees for 8 home games - Pam Pannu volunteered! Thanks to Pam!
- There will be a basketball jamboree planned
- Every Wednesday there is an extended lunch hour
- Nut Aware question clarified - we are a Nut Aware school, not Nut Free, as we cannot guarantee that there isn't any cross contamination with nuts
- Please DO NOT bring any products with nuts in them, as there are students at the school with serious nut allergies
- Fish on Fences - do we want to do this as a school wide activity? It is a school wide mural event, with a 1 to 4 day program featuring an indigenous presenter. Students decorate wooden salmon and these get installed permanently on the fence in front of the school. The cost is \$17.00 per student, which includes the presenter and all supplies, (fish, paint, paintbrushes etc.)
- Will look to see if there is any funding or grants to help cover the costs before a decision to go ahead is made. There is \$1000.00 in the budget for a school wide activity (to be held at the school) .
- The idea was well received but whether the cost is something we want to go ahead with will be discussed further and compared to other options
- Photo Company - Darby - do we want to use them again in September? Other options? We are still waiting for the panorama school photo from Lifetouch from last year. Ms. Lam followed up with them recently. Mixed reviews on the photo quality of Darby - picture were highly photoshopped. Any other suggestions? Tabled for now.

8. DPAC Report - Kelli

Langley DPAC General Meeting November 28, 2024 @ 7pm

Territory Acknowledgement

BCCPAC - having some registration and reimbursement delays

BCCPAC By-election coming up, this is very important opportunity for electing new board members

BCCPAC is the communal voice for all PACS to bring forward resolutions for change to the Provincial government

Criminal Record Check - for regular and continuous volunteers / anyone alone with students. Streamlined the online version

Movie Licenses - every school has a movie license through SD35

Clarification - Parent Education \$50. per parent max./ per student (first come first served) is separate from FOODSAFE level 1 online course (4 persons per year)

Fraser Health requires 1 person to have certification at all times (hot lunch, fruit & veggie program) Please leave copy of FOODSAFE Cert. wherever can be accessed easily to provide.

SQUARE Reader - select individual / sole proprietor. Attach PAC email and deposit directly into PAC account

Superintendent Report

Feeding Futures (Breakfast programs) are separate from the Lunch Lady program. Lots of questions, comments, concerns with the quality/nutrition of food being provided from the Lunch Lady

Superintendent Mal met with 5 groups of PAC Presidents families, principals to connect with folks in the community

He's been touring schools

Name & boundary announcement of the new NE Latimer school coming soon, including naming principal.

Roundtable Discussion

PAC is there to advocate for the students not just for fundraising. If any comments, questions, concerns that can't be answered by admin please email info@langleydpac.ca

Langley DPAC Meeting - Jan 23, 2025 at 7:00p.m., held virtually

Happy New Year/ Welcome back

BCCPAC AGM - Being held in Prince George, B.C. this year

Parent Ed reimbursement \$50/ family per school year

Hanna Beach - Reclaiming our Students Presentation February 13, 2025 @ Langley KPU, FREE Event and childminding available. Please pre register, link on Facebook

Gaming Grants - all organizations must sign up for BCEID to be eligible to apply and receive gaming grants

Name of new N.E. Latimer Elementary will be JOSETTE DANDURAND ELEMENTARY SCHOOL opening September 2025

Gregg Jennens from Instructional Services delivered presentation regarding core competencies.

Next Langley DPAC meeting February 20, 2025 @ 7pm
info@langleydpac.ca

10. New Business

- The Valentine's book tree will be put up in the school foyer in February. Ms. Conway has made up a list of requested new books for the library, which parents will be able to choose, purchase and donate for the students to enjoy for many years to come. Thank you in advance to all parents who are able to donate.
- Joanna volunteered to help put up the Valentine's tree - thanks Joanna!
- PAC needs to fill the following positions:
- Movie Night coordinator(s): Jenny and Cassandra volunteered - thanks Jenny & Cassandra!
- PAC is hoping to hold 1 to 2 more movie nights this year.
- Grade 7 liaison: Serenna volunteered - thanks Serenna! Pam will shadow with the intention of being the liaison for the 2025/2026 school year. Thanks Pam!
- Next year the member at large role on PAC will be revamped to provide more guidance on what the expectations are for those in that role. PAC would like one member at large per division to serve as direct communication between the PAC and parents.
- There are funds in the PAC budget for a school wide activity - need to finalize what it will be and when it will take place. So far suggestions have been yoga and Fishes on Fences.
- Possible upcoming fundraisers:

Pedalheads - if parents are interested in signing up their child(ren) for an outside of school course, please use the code CHLAN25 - this will save you \$25.00 and an additional \$25.00 will go back to Coghlan!

They also provide a number of spring break camps, swimming and bicycle courses. More info will be included in the upcoming newsletter and on the Coghlan Families Facebook page.

- Movie Night to be held February 21 in the gym, movie choice to come soon.
- Purdy's Fundraiser to be held in the spring - likely launched around Spring Break so parents may order chocolate for Easter
- Food Drive - to be held from March 31 through April 14.

- Coghlan is the ONLY school that donates to the Aldergrove Food Bank. We would like to continue to support them and will be asking for any non-perishable items (even if expired!), chocolates, diapers, shampoo, deodorant, etc.
- Fun Fair is scheduled for May 9
- Yearbooks will be available on Munch A Lunch starting in March, for \$30.00/each.
- In April, the price will be raised to \$35.00. Cut-off to purchase will be sometime in May, to allow for enough time for the order to be complete by the end of the school year.
- Grade 7s will receive a free yearbook
- Please send your photos to coghlanyearbook@gmail.com
- Read-A-Thon? To be held over spring break? We will get teacher's feedback before deciding to proceed.
- Spirit wear - is there enough interest to warrant another order? Have Sports Day colours available for purchase? TBD.
- Sheep Manure fundraiser? It would have to be bagged by volunteers, but is available to us for free. One parent suggested bringing in a trailer load and then parents can 'self scoop' their bags, similar to bulk purchase at garden centres.
- Speed/Dropoff zone in front of the school was discussed. Vehicles are driving way too fast through both - is there anything we can do to slow people down? More signs? Will need further discussion.

Meeting adjourned at 10:33a.m.

The next PAC meeting will be February 27, 2025, at 6:00 p.m., in the library and on Skype.