



LANGLEY FUNDAMENTAL MIDDLE & SECONDARY SCHOOL 2026-27 PROCESS FOR ENROLLING IN AN ONLINE COURSE

Students wishing to complete a required course elsewhere need to be aware that choosing to complete a required course online can sometimes impact graduation due to the challenges of balancing a full course load at school and taking on additional course work outside of school.

NAME: _____ Student Number: _____ Grade: _____

Course: _____ Where do you intend to take this course?: _____

Please review the following:

- Students may choose to enroll in an online course outside of school assuming that it will be easier than completing the course at school. **This is not typically the case.** Students completing online courses need to set aside the same amount of time they would for a course in a school setting.
- Students have one calendar year to complete an online course. We often see students leaving all the work until the last minute, and then being unable to complete the course in time and having to re-enroll in the course the following year at LFMSS. This can impact a student's choices and educational timeline moving forward.
- It is often a better option to choose to do a non-mandatory course online and complete the mandatory course in school so as not to negatively impact graduation.
- Students choosing to complete courses online **are not entitled to a Study Block** in place of the online course. Another elective will be given in place of the required course.

If a student chooses to do an online course, it is important to:

- Set aside a specific time each week to work on that course and check in on progress regularly.
- Ensure that the course is completed by August of the next school year if the student wishes to be enrolled in the subsequent class at school.
- Complete 85-90% of the required course with a C+ or better by March when we do our Grad checks. If students are less than 85% completed and have a grade lower than a C+, they may be placed on the non-Grad list. ***This is for Grade 12 students only.**

Student rationale for withdrawal from a required course:

Student Acknowledgement: I understand and accept the concerns outlined above and wish to be withdrawn from my course.

Student Name: _____ Student Signature: _____

Parent Acknowledgement: I understand the concerns above and my child has permission to be withdrawn from the above course. It is the student's/guardians' responsibility to ensure course completion and that all graduation requirements are met.

Parent Name: _____ Parent Email address: _____

Parent Signature: _____ Parent Contact Number: _____

REQUIRED COURSES FOR GRADUATION:

- PHE 10
- Math 10 Math 11/12
- Science 10 Science 11/12
- Socials 10 Socials 11/12
- English 10 English 11 English 12
- An Indigenous-focus course
- Career Ed 10 CLC 11 Capstone 12
- One Art/Applied Skills 10, 11, or 12
- 16 Grade 12 credits

COUNSELLING/ADMIN NOTES: _____

<i>Approval: For Office Use Only</i>	
Counsellor Signature: _____	Number of Credits Earned: _____
Administrator Signature: _____	Number of Credits Enrolled in: _____

SUBMIT THIS FORM AND ATTACH PAPER PROOF OF REGISTRATION OF THE ONLINE COURSE TO COUNSELLING IN ORDER TO BE WITHDRAWN AND PLACED IN AN AVAILABLE ELECTIVE