



Langley School District

Insufficient Evidence (IE) Action Plan

Student Last Name	Student Number (Optional)	
Student First Name	Grade	Course
Teacher	Current Mark/Proficiency	Date

Dear Parents/Caregivers:

Your student is currently receiving an "IE" in this course. The reporting symbol "IE" (Insufficient Evidence) is used to alert parents/caregivers that a student, for a variety of reasons, still needs to demonstrate learning outcomes for the course. If this situation remains unchanged, failure in this course is most likely.

In this case, an "IE" is used to indicate that your student needs to demonstrate the following learning outcomes:
(See Action Plan and deadline below)

Action Plan

The student must do the following:

Attend class with all required materials
Complete the following assignment(s) at
the expected level for this course:

Seek additional help: _____
Attend homework club (where offered)
Other: _____

The teacher is offering the following supports:

Articulating course expectations
Offering help: _____
Providing multiple means for the student to show
their learning where appropriate
Other: _____

The Parents/Caregivers can support this plan as follows:

Discuss this report with student and teacher.
Work with student to ensure homework and study are done.
Monitor attendance and inform school of legitimate absences.
Other: _____

Due Date for completion of this Action Plan: _____

After this date, if the requirements are not met, failure in this course is most likely.

This action plan was communicated to Parents/Caregivers via _____ on _____
(Method of communication) (Date)

Copies to: Parent/ Caregiver Teacher Counsellor Administrator Case Manager