**Progress Reports - Instructions for ELL Support Teachers**

All students tagged ELL should have a block on the report cards called ELL Support Block (similar to Resource - XSPBK ELL Support Block 8-12 or XAT ELL Support Block 8-12)

ELL Support Teachers are to report on the progress of students in their language support and development. The ELL progress reports can include (but are not limited to) information on:

* The student’s language proficiency
* The language development services the student is receiving such as the student is receiving additional language support from the ELL teacher via co-teaching, collaboration with the classroom teacher, in-class support.
* The student’s linguistic and/or literacy goals
* Ways the parents can support the student in their learning.

In addition to the ELL teacher’s comments, it’s highly recommended that classroom teachers include a statement in their content area such as: (CSL Guide p.24)

*“The classroom teacher and ELL teacher are working collaboratively to build (student’s name) language acquisition skills. For more information about their ELL progress, please see the comment section under the student’s ELL Support Block which details their English Language Development.”*

**OR**

*“(Student name) has been receiving support from the ELL teacher in reading, writing and/or oral language. For more information about their ELL progress, please see the comment section under the student’s ELL Support Block, which details their English Language Development.”*

Any time a student is provided with specific scaffolding, it is highly recommended that a comment be written about the types of scaffolds implemented to support that student’s learning.

Examples

• (Student Name) receives specific scaffolds, including graphic organizers, to assist with the understanding of text.

• By activating background knowledge before introducing new concepts, (student name) is working towards understanding grade-level text in Science.

Proficiency Levels (for Grades 8/9)

When a student’s Proficiency Level is EMERGING due to their level of English language proficiency, then a comment on the following is required:

• what the student can do;

• areas that require further attention or development; and

• ways of supporting their learning.

Letter Grades (Grade 10-12)

When a student is not meeting expectations due to their English language proficiency level, we do not give the student a mark. The teacher can leave the grade/mark column blank; however, the following is required as part of their comment:

• what the student can do;

• areas that require further attention or development; and

• ways of supporting their learning.