**Fort Langley Elementary School PAC**

**Meeting Minutes**

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| **Date:**  *Sept. 17, 2024* | **Location:**  *Library* | **Called to order:**  *7:04 pm* | | **Adjourned:**  *9:15 pm* |
| **Attendees:** | | | | |
| **Chair:**  Jennifer Kube | **Vice Chair:**  Samantha Borland | **Co-Treasurers:**  Samantha Borland and  Corne Moerman | **Fundraising:**  Katie Whone | |
| **Principal:**  Logan Kitteringham | **Sunshine:**  Midori McMillan | **DPAC:**  Katie Whone | **Fun Lunch:**  Angela Moerman | |
| **Other Pac Attendees:**  Kaitlyn Abreo  Rose Kovacs  Fernanda Renteria C.  Paola Silva  Cory Kube  Jay (Jacqueline) Duff  Jake Sabourin  Katie Keeper  Stephanie Schreder  Christa Galindo | | | | |

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|  | **Action** | **Discussion** | **Person of Action** |
| **Item of Business:** | | | |
|  | Motion | Call to order, welcome, and introduction. | Jennifer Kube |
|  | Motion | Approval of agenda  No changes or comments | Samantha Borland |
|  | Motion | Approval of minutes from ay 14, 2024 | Samantha Borland |
| 1. | Report from the Principal | 1. Thanked last years pac  * Gaga ball pit has been a positive addition to school bringing kids together, music, beacon * Seating added outdoors last year being used and welcomed * Mascot purchase helps to give sense of identity and school spirit to students * Interior and exterior facelift has been very well received. * Teachers feel appreciated by PAC.  1. Maintenance working on bathroom drainage (collapsed)  * LEAP and intermediate classes will use portable sinks and trailers until repair finished. Estimated completion Tuesday, Sept. 24th. * Focus on student safety around the trailers  1. Terry Fox Run- a great kickoff, Friday afternoon run, primary on track, and intermediate on a planned community route  * Kona ice truck running at the same time  1. Volunteer Hours for older students/leadership opportunities 2. Hawk Assemblies- school wide, empowering school leadership 3. House Cup Points through the whole year 4. 292 students enrolled- in regards for budget plans. 5. Staffing shortages- youth care worker, ASW, resource, Ms. Boivan 6. Communication level for start of year between school community is considered good. | Logan |

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| 2. | Chair | Introduction   * Welcoming feedback | Jennifer Kube |
| 3. | Vice Chair | Introduction | Samantha Borland |

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| 4. | Communications | Introduction | Crystal Choroba |
| 5. | Co-Treasurers | 1. Division of Treasurer tasks:  * Samantha doing front facing tasks/ in school money, budget needs * Corne doing budgets   2. Accounting   * Two accounts- gaming and general * Anticipate a gaming grant from gov’t (Can only buy specific things from gaming grant) * $8000 starting budget   3. Updating Banking Information/Access/Signatories:   * **Removal** of the following names from the PAC General Account:   + Dana Wainwright   + Sarah Sullivan * **Add** to general account   + Christine Devries   + Crystal Choroba   + Jennifer Kube   + Corne Moerman * **Removal** of the following names from the gaming account:   + Dana Wainwright   + Heather McQueen   + Sarah Sullivan   + Martina Boyd * **Add** to gaming account:   + Samantha Borland   + Christine Devries   + Crystal Choroba   + Jennifer Kube   + Corne Moerman   4. Clarification of orange shirt purchases needed. Midori  will connect with Nancy Gleeson. | Samantha Borland and Corne Moerman |

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| 6. | DPAC | 1. First meeting will be on Thursday, Sept. 19th  * Alternating meetings in person and online * A rep from each PAC goes and meets to discuss district needs: ex. Safety preparedness | Katie Whone |
| 7. | Fun Lunch | 1. There are 3 fun lunches and 3 treat days coming up in the next while.    * So far there is already $1700 in sales/ approx. $500 in profit- a great start.    * Ensuring all kids included in the program  * There are enough volunteers 6-8 * Steady donations coming in for students in need.   2. The Miller family is organizing treat days  3. Tokens and Inclusivity   * Desire to support students and look at the best ways to do that. Looking at how to use tokens going forward. * How to better support vulnerable students with Kona Ice and other fundraisers.   - | Angela Moerman |
| 8. | Sunshine | 1. Introduction. 2. This is Midori’s last year with a student in the school, so she’s asking for someone to start thinking about taking over in the Spring 3. The Fund is used to gift students or teachers that are facing a significant illness, injury, or loss. | Midori McMillan |
| 9. | Special Events/  Fundraising | 1. Giants’ Game (School gets the 50/50 proceeds for the night, posters will be sent home this week,Division Reps will promote the event) 2. Future Fundraising Ideas:    * Neufelds    * Ralphs   3. Holiday Store in December (led by Hailey?)  4. Gala Team discussing big goals for fundraising   * Ideas: P.E. theme (track, equipment, mats) * Led by Rose Kovacs. * Early February date to be decided   5. Card Project- spot will be reserved and deadline  informed at next PAC meeting- **volunteer to lead**  6. Teacher Appreciation day Oct 3- Baked goods by  parents.  7. Book Fair led by Jen Miller- Oct. 7-10  8. Gift Cards being led by Midori  9. Holiday Plants- 20-30% return, looking for a **volunteer to**  **lead.**  10. Pancake Breakfast in December-   * + free event for students featuring lots of holiday excitement.   + **Volunteer needed to lead**   11. Fun Night   * Date set for April 25th * **Volunteers needed: a lead and team**   12.District Track Meet Concession   * Will need a **volunteer to lead**   13. Fort Langley El. Sport’s Day Concession   * Needs a team lead: Julie Moore   14. Halloween Costume Fundraiser: biyearly project for next  year unless someone wants to take it on. | Katie Whone, Rose,  Sam |
| 10. | New Business | 1. Roots and Shoots Program- Jane Goodal Institute    * Reach out to Christa Galindo if interested.   2. PAC fundraising goals:   * Should there be a big goal/challenge set? * School/administration asks:   + In house theatre performances   + Saleema Noon   + Rock Climbing Wall   + Tech/Computers for classrooms   + TV and Drums for Music   3. Motion cast by Samantha Borland to pay for Just Dance and  Saleema Noon.   * Motion voted and carried by members. (Stephanie Schreder, Midori McMillan)   4. Future PAC meeting dates set: Oct. 8th, Nov. 5th,  Dec. 18th (PAC Social), Jan. 14th, Feb. 4th, Apr. 8th,  AGM May 13th. | Christa Galindo,  Samantha Borland,  Logan Kitteringham, Jennifer Kube |

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| 11. | Next meeting | October 8, 2024 |

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| 12. | Adjourn | 9:15 |