



DONNA GABRIEL ROBINS ELEMENTARY SCHOOL PAC MINUTES

September 19, 2023

This meeting was called to order by A. Malli at 6:59 pm.

Attendance: 18 Voting Members: 16

Administration: Phillis Giovani and Dunja McCrae

Executive Members: Amy Malli - President, Bianca Sinclair - Vice President, Candice Sellers - Treasurer, Elena Maynes - Secretary, Jiyan Mela- DPAC, Nicole Contiangco - MAL, Jennifer Shelford - MAL

General Members: Angela Kim, Adam Sinclair, Shantell Harrison, Gagan Hyare, Olivia Olczak Day, Maura Lucente, Cynthia, Elana Baldin, Jennine Jackson

Introduction:

Everyone around the table introduced themselves.

Principal's Report: Mrs. Giovani

We are heading into our third year since DGR opened its doors. We currently have 607 students enrolled at our school. All classes are at full capacity. We have added four new divisions and portables. We had to relocate approximately 50 students to Langley Meadows due to capacity. We have three busses for students and have added 10 additional staff members this school year.

P. Giovani thanked everyone for coming tonight. All verification forms need to be sent back to the school by this Friday. There will be a reunification drill in late October. This drill will run with two Grade 1 classes and their parents. It will be a practice run to help prepare the school in case of an emergency situation. More information will be sent out in the newsletter in the coming weeks.

Sept 21 - Individual student photos

Sept 21 - Meet the Teacher Night: 5:30-6:30. Families meeting their teachers on the first floor can enter through the outside classroom doors and second floor families can enter through the front entrance of the school. Food truck/PAC entertainment will be from 5-7 pm.

Sept 29 - Orange Shirt Day - students will be placing orange hearts alongside the driveway. The school gates will be closed from 1-2 pm.

Oct 5 - Terry Fox Run - donations can be made on School Cash Online beginning on Oct 1

Oct 2 - School not in session - National Day for Truth and Reconciliation

Oct 6 - Students not in attendance - School Improvement Day

President's Report: Amy Malli

Buddy bench was installed - invoice/cheque needed for payment.

Many requests have been made to move the PAC meeting time from 7:00 to 6:30 pm - a show of hands to vote for this time change: Majority voted in favor to change the time. Moving forward all PAC meetings will start at 6:30 pm.

We had one Member at Large position left to fill and several parents interested in running. Nominations were submitted by email plus one member asked to be considered for the position during the meeting. Names were added to the ballot and all voting members cast a vote. Votes were counted in person and the results were announced during the meeting. The newest member of the DGR PAC is Gagan Hyare. Welcome to the PAC.

Treasurer's Report: Candice Sellers

Present and pass May, June, July and August 2023 General and Gaming account:

General Account: June ending balance: \$35,544.71 o/s cheques: \$787.75

July ending balance: \$34,856.96 o/s cheque: \$100.00

August ending balance: \$34,856.96 o/s cheque \$100.00

May 2023 general and gaming account were not submitted - move to October meeting.

Gaming Account: June ending balance: \$5,840.58 o/s cheques: \$1,428.75.

July ending balance: \$4,411.83 with no outstanding cheques. Balance carried forward to August 2023.

- Motion to pass July through August 2023 general and gaming accounts: J. Mela, A. Malli 2nd

Secretary's Report: Elena Maynes

The May 2023 PAC minutes were submitted for approval.

- Motion to pass: B. Sinclair, J. Mela 2nd

DPAC Report: Jiyan Mela

Nothing to report this month until first DPAC meeting is held.

New Business

- **Spirit Wear**

Majority of students have been able to purchase a hoodie/t-shirt over the last couple of years so we have decided to look at getting a quote to add long sleeve shirts for purchase as well. We will be taking quotes and comparing pricing for cotton vs. dry fit. Quotes must be submitted to the PAC email by Sept 30 for us to have it set up and ready for parents to order by the second week of October.

- **Meet the Teacher Night**

Event will be held from 5-7 pm. PAC will have a food truck (Crazy Gringo) set up at the front of the school and a table set up with PAC information and a few games for kids to play.

- **Halloween Dance**

P. Giovani to confirm if Friday, October 27 will work to hold our first Halloween dance. Due to capacity, tickets will be sold on Munch-A-Lunch on a first come first serve basis. Parents must accompany their child to the dance and stay with them. Due to capacity, we can only sell tickets to students who attend our school. We will offer a cash only concession stand. Snack and pricing will be discussed at the next meeting.

N. Cotiangco will look into pricing out snacks and submit quotes by Sept 30.

O. O Day will check for availability and quote from a DJ that PEMS uses. A. Malli will also check for a DJ.

Quotes for DJ to be submitted to PAC email by Sept 29. Ticket pricing will be determined once all quotes are submitted.

PAC will also need to purchase a cash box; C. Sellers will look at getting a quote.

B. Sinclair will make a flyer; J. Mela will look into prizes.

PAC will look at decorations they can bring from home to keep costs down. Volunteers to set up for dance so far: E. Maynes, C. Sellers, B. Sinclair, J. Shelford and S. Harrison

We will also add a "Best Costume" prize for an individual student and a family.

- **Birthday treats**

PAC will switch to Rice Krispy squares for treats this year (vote held to change from Bear Paw treat) majority voted in favor of new treat.

Open Discussion

Fundraising for the upcoming months:

Used Book Sale: sometime in spring: gently used books can be donated to the PAC and a book sale will be held for students and parents to purchase books.

Grade 5 yearbooks: It will be set up again this year. We will need a few more people to help out with taking photos throughout the year and organizing the yearbook. E. Maynes, C. Sellers, G. Hyare and S. Harrison to work on.

Meridian Meats: Online fundraiser; bring information to next meeting.

Purdy's: looking to run in early November; bring information to next meeting.

Poinsettias: G. Hyare can get us information from KPU on selling their individual poinsettias; bring information to next meeting.

Pancake Breakfast: Santa to be booked for December 1 from 9 am -1 pm for \$603.75. More planning to be done at the next two meetings.

Movie Night: Aiming to have a holiday movie night before winter break (Dec. 8) – more information to come.

AOT (taekwondo): Would love to come back and teach our students. We will follow up for January and get pricing.

The next PAC meeting will take place on October 17 at 6:30 in the Learning Commons.

Adjournment

The meeting was adjourned at 8:20 pm. Respectfully submitted for approval at the next PAC meeting by E. Maynes, PAC Secretary.